

# COUNCIL MEETING AGENDA

**Casper City Council**  
**City Hall, Council Chambers**  
**Tuesday, January 3, 2023, 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications from Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

*\*Please silence cell phones during the City Council meeting.\**

**Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov)**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

**We are CASPER**

**Communication Accountability Stewardship Professionalism Efficiency Responsiveness**

## **OLD BUSINESS**

### 3. **APPROVAL OF COUNCIL MEETING MINUTES**

- A. Consideration of Minutes of The December 6, 2022 Regular Council Meeting, As Published in The Casper Star-Tribune on December 24, 2022
- B. Consideration of Minutes of The December 6, 2022 Executive Session
- C. Consideration of Minutes of The December 13, 2022 Special Council Meeting, As Published in The Casper Star-Tribune on December 25, 2022
- D. Consideration of Minutes of The December 13, 2022 Executive Session
- E. Consideration of Minutes of The December 20, 2022 Regular Council Meeting, As Published in The Casper Star-Tribune on December 29, 2022
- F. Consideration of Minutes of The December 20, 2022 Executive Session

### 4. **CONSIDERATION OF BILLS AND CLAIMS**

### 5. **COMMENTS & PRESENTATIONS TO OUTGOING COUNCILMEMBERS**

## **NEW BUSINESS**

### 6. **OATH OF OFFICE TO NEWLY-ELECTED COUNCILMEMBERS**

### 7. **RECESS**

### 8. **COMMENTS BY NEW COUNCILMEMBERS AND INTRODUCTION OF FAMILY/FRIENDS**

### 9. **ROLL CALL**

### 10. **LEADERSHIP ELECTIONS & OATHS**

- A. Election of Mayor for 2023
- B. Election of Vice-Mayor for 2023
- C. City Clerk Issues Oaths of Office to Newly-Elected Vice-Mayor & Mayor
- D. Comments by Newly-Elected Vice-Mayor and Mayor
- E. Presentation to Mayor Pacheco

### 11. **COMMUNICATIONS**

- A. From Persons Present

**We are CASPER**

**Communication    Accountability    Stewardship    Professionalism    Efficiency    Responsiveness**

12. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

- 1. Establish January 17, 2023, as the Public Hearing Date for Consideration of:
  - a. **Adoption of the Fiscal Year 2023 Budget Amendment #2; and**
  - b. **An Ordinance Approving a Zone Change of the Property Located at 1231, 1235 and 1241 South Washington Street (Lots 294, 295, and 296, Kenwood Addition), from Zoning Classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).**

13. RESOLUTIONS

A. Consent

- 1. Authorizing an Agreement with **Experian Information Solutions Inc., to Provide Reporting Information Services.**
- 2. Authorizing a Contract with **Prairie Pella Wyoming, to Replace Windows and Doors at the Miller Dorm.**
- 3. Authorizing a Contract for Professional Services with **GSG Architecture, Inc.,** for Engineering/Architectural Design, Bidding, and Construction Administration Services for the **Casper Family Aquatics Center (CFAC) Natatorium Improvements,** Project No. 21-031.
- 4. Providing for the **Naming of Legal Depositories and Investment Firms for 2023.**

14. MINUTE ACTION

A. Consent

- 1. **Designating the Casper Journal and Casper Star-Tribune as the City's Official Newspaper** for the Calendar Year 2023.
- 2. Reappointing Carol Martin, Karen Meyer, Kelly Ivanoff, and Phillip Rael to Two-Year Terms Expiring December 31, 2024, and Appointing Michael Hirschbine and Pete Maxwell to One-Year Terms, Expiring December 31, 2023, to the **Old Yellowstone District Advisory Committee.**
- 3. Approving the **Transfer of Ownership Interest for THW, Inc. dba JS Chinese Restaurant,** Located at 116 West 2nd Street.
- 4. Authorizing the Reappointment of Councilmembers Steve Cathey and Amber Pollock and Appointing Paul Bertoglio to Jai-Ayla Sutherland’s Unexpired Term on the **Central Wyoming Regional Water System Joint Powers Board.**

We are CASPER

**Communication    Accountability    Stewardship    Professionalism    Efficiency    Responsiveness**

15. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

16. ADJOURNMENT

**Upcoming Council Meetings**

**Regular Council Meetings**

6:00 p.m. Tuesday, January 17, 2023 – Council Chambers

6:00 p.m. Tuesday, February 7, 2023 – Council Chambers

**Work Sessions**

4:30 p.m. Tuesday, January 10, 2023 – Council Meeting Room

4:30 p.m. Tuesday, January 24, 2023 – Council Meeting Room

---

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

---

We are **CASPER**

**Communication    Accountability    Stewardship    Professionalism    Efficiency    Responsiveness**

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
December 6, 2022

1.A. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 6, 2022. Present: Councilmembers McIntosh, Pollock, Gamroth, Engebretsen, Cathey, Humphrey, Vice Mayor Knell, and Mayor Pacheco. Councilmember Sutherland attended the meeting virtually.

1.B. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

2. BRIGHT SPOT – CITY ATTORNEY RETIREMENT

Mayor Pacheco read a letter from City Council thanking City Attorney for his service and presented him with a retirement plaque. Several Councilmembers thanked City Attorney Henley and wished him well in retirement.

3.A. REGULAR MEETING MINUTES

Moved by Vice Mayor Knell, seconded by Councilmember Pollock to, by minute action, approve the minutes of the November 1, 2022 Regular Council Meeting, as published in the Casper Star Tribune on November 18, 2022. Councilmember Pollock abstained from voting. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen to, by minute action, approve the minutes of the November 1, 2022 Executive Session. Motion passed.

3.C. SPECIAL MEETING MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth to, by minute action, approve the minutes of the November 8, 2022 Special Council Meeting, as published in the Casper Star Tribune on November 18, 2022. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Moved by Vice Mayor Knell, seconded by Councilmember Pollock to, by minute action, approve the minutes of the November 8, 2022 Executive Session. Motion passed.

3.E. REGULAR MEETING MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Cathey to, by minute action, approve the minutes of the November 15, 2022 Regular Council Meeting, as published in the Casper Star Tribune on November 30, 2022. Motion passed.

3.F. EXECUTIVE SESSION MINUTES

Moved by Vice Mayor Knell, seconded by Councilmember McIntosh to, by minute action, approve the minutes of the November 15, 2022 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Cathey, seconded by Councilmember Pollock to, by minute action, approve payment of the December 6, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 12/06/22

307FoamAll	Services	334.00
6HGroup	Goods	173.40
ATaylor	Refund	25.00
AAALndscpng	Services	630.00
AccntPckgng	Goods	3,082.69
AceHrdwr	Goods	297.73
Alsco	Services	2,211.90
AMBI	Services	570.15
AmrTech	Services	4,992.00
Amrgs	Goods	6,044.82
AnchrElctrc	Services	12,475.00
ARSFlood&Fire	Refund	20.00
AT&T	Services	20,188.27
AtIntcElctrc	Services	6,710.49
Atlas	Goods	5,401.33
AxonEntrprs	Goods	373.86
BAllen	Reimb	42.59
BJones	Refund	133.63
BWillis	Reimb	150.00
B&BRbrStmp	Goods	49.90
BckCntryBdgr	Goods	6,527.00
BarDSgns	Services	1,869.90
BlkHillsEnrgy	Utilities	44,287.65
BlkmnPrpn	Goods	1,403.72
BobCatOfCspr	Goods	352.69
Boys&GirlsClub	Services	14,372.75
CptlBusnsSystem	Services	61.80
CsprElctrc	Services	130.00
CsprNCHealth	Services	95,828.86
CsprStrTrb	Services	3,817.78
CsprTire	Services	1,280.00
CntryLnk	Utilities	2,494.71
ChlkButtesLndscpng	Services	34,472.15
CtyCspr	Services	547,728.01
CivilEngnrng	Services	3,789.42
CMITeco	Services	144,049.43

CoastlChmcl	Goods	148.85
CollingBrosRoofing	Refund	777.60
ClctnCntr	Services	86.53
CommTech	Services	14,820.98
Cnvrngn	Goods	48,038.31
CPU	Goods	25,603.00
Core&Main	Goods	65,310.50
CPSDstrbtrs	Goods	1,147.40
CrimeScnInfo	Services	122.00
DElliott	Reimb	150.00
Dell	Goods	75.50
DsrtMtn	Goods	17,497.40
EHess	Refund	80.39
EdgEngnrng	Services	4,312.60
Eldean	Services	495.00
EmrgncyMdcl	Services	500.00
EnrgyLabs	Services	2,655.00
ExpSvcs	Services	1,857.64
FConaway	Services	165.00
FIB	Goods	537.65
GEvans	Services	75.00
Galls	Goods	553.75
GeosyntcCnsltnts	Services	4,026.32
GeotchEnvrnmntl	Services	766.96
GloblSpctrm	Services	75,129.60
GldrAssoc	Services	1,356.00
GoodYrTire	Services	618.07
Grngr	Goods	1,328.90
GrtrWyoBB/BS	Services	18,235.35
GrrrMotr	Services	2,914.72
GreenValleyVillage	Refund	9,094.06
HrvrdDrugGrp	Goods	892.15
HDREngnrng	Services	11,057.50
Homax	Goods	158,766.19
HonnenEquip	Services	371.00
IME	Services	397.00
InstfrmTchnlgs	Services	1,736,179.62

ITCElctrel	Services	727.00
JStrickland	Reimb	146.99
JAGEngrng	Services	2,205.00
JDCInvstgtns	Services	1,400.00
JFHDstrbtng	Goods	4,570.85
JungBrosEngnrs	Services	1,050.50
KPietrzak	Refund	500.00
KtlThorstenson	Services	14,000.00
Kinsco	Goods	2,137.72
KiwanisClb	Dues	177.33
KnfRvr	Services	721.28
KubwtrRes	Goods	8,300.00
LMedoff	Services	1,400.00
LoneStrBlwr	Services	9,222.40
LongBldgTech	Services	3,829.69
MDay	Reimb	107.05
MDMdclRsres	Goods	14,400.00
MIgrdCnstrctn	Services	456,785.65
MLAuto	Services	937.00
MoblCncte	Goods	464.00
MdrnElctrc	Services	9,124.45
MonsnJntrlSrvc	Services	5,366.35
MorrisonMaierle	Services	7,631.75
Motn&FlowCntrl	Goods	1,912.44
MotorlaSltns	Services	257,758.95
MtnStLitho	Services	1,924.97
MtnStsPipe	Goods	10,046.08
NLange	Reimb	134.99
Napa	Goods	117,587.61
NtnlSctyPrfsnlEngnrs	Dues	1,794.00
NetmotnSftwre	Services	13,470.60
Norco	Goods	1,431.09
NWstContr	Goods	10,668.42
NWstLinings&Geotxtl	Services	509,067.85
OvrHeadDr	Services	2,743.01
PaceAnlytclSrvc	Services	4,588.35
PeakGeosltns	Services	45,376.93



Pedens	Goods	1,048.00
PoliceFcltyDsgnGrp	Services	34,800.00
ProudToHostTheBest	Sponsorship	50,000.00
PstlPros	Services	10,555.36
QRiteEntrprs	Goods	144.50
ReedsAuto	Services	123.67
RisslrPlmbng&Heat	Services	1,184.07
RvrOaksComm	Services	935.00
RckyMtnAirSltns	Goods	1,556.35
RckyMtnPwr	Utilities	235,526.13
RootrSwr	Services	1,784.27
RussellIndstrs	Goods	1,396.63
SHilton	Reimb	126.00
SShipman	Reimb	150.00
SlfHelpCntr	Services	13,748.75
ShrwnWlms	Goods	393.23
SrchAcqstn	Goods	588.07
Smrsh	Services	1,996.00
SmthPsych	Services	1,000.00
StOfNEDMV	Services	7.50
StOfWyo	Services	16,608.62
StrlngInfosystms	Services	883.43
StrykrSales	Goods	1,242.16
SummitElectrc	Services	800.00
SummitFire	Services	553.10
TGaines	Reimb	150.00
TPeterson	Refund	750.00
TheWash	Services	16.56
33MileRd	Services	82.96
TopOffc	Goods	250.19
TriStOilReclm	Services	1,408.00
Unifrms2Gear	Goods	406.87
UnitedWayOfNC	Services	946.94
VTunnell	Reimb	800.00
VrznWrsls	Services	1,413.06
VoiancLanguageSrvc	Services	216.13
VRC	Services	319.74

WRule	Refund	470.00
WtrTech	Goods	1,543.21
WyneColemnConst	Services	2,280.00
WlbrnSlvn	Services	5,000.00
WilliamInsulation	Refund	20.11
WLCEngrng	Services	11,212.90
WWCEngrng	Services	6,150.50
WyoAsscOfWtrSystms	Dues	950.00
WLEA	Services	1,900.00
WyoLowVltge	Goods	1,212.00
WyoMchnry	Services	10,213.14
WyoTrnsfr&Storage	Refund	38.00
Xerox	Goods	197.56
Total		5,121,325.18

5. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council were: Pat Sweeney, congratulating City Attorney Henley on his retirement.

6.A. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember McIntosh, to, by minute action:

1.a. Establish December 20, 2022 as the public hearing date for the consideration of new Restaurant Liquor License No. 50 for Antojitos Shiwas, LLC, dba Antojitos Shiwas, located at 611 West Collins Drive.

2.a. Establish February 21, 2023 as the public hearing date for the consideration of the annual renewal of all City of Casper liquor licenses.

Councilmember Pollock abstained from voting on both items. Motion passed.

7.A.1. PUBLIC HEARING – MINUTE ACTION

Mayor Pacheco reminded citizens that they no longer are required to state their address when speaking to Council. He then opened the public hearing for the consideration of the transfer of ownership for Retail Liquor License No. 37.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated November 8, 2022; an affidavit of publication, as published in the Casper Star-Tribune, dated November 21, 2022; an affidavit of website publication, dated November 9, 2022, and a liquor license application, filed October 21, 2022.

Speaking in favor were: John Hough, Pat Sweeney; and Sierra Schmidt. There being no other citizens to speak for or against the item, the public hearing was closed.

Moved by Vice Mayor Knell, seconded by Councilmember Cathey to, by consent minute action transfer the ownership for Retail Liquor License No. 37 from Charger Holdings, LLC, dba Yellowstone Garage, located at 355 West Yellowstone, to 307 Repair, Inc., dba Yellowstone

Garage Bar and Grill, located at 355 West Yellowstone. Councilmember Pollock abstained from voting. Motion passed.

7.A.2. PUBLIC HEARING – MINUTE ACTION

Mayor Pacheco then opened the public hearing for the consideration of new Restaurant Liquor License No. 49 for Little Shop of Burgers.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated November 18, 2022; an affidavit of publication, as published in the Casper Star-Tribune, dated November 21, 2022; an affidavit of website publication, dated November 9, 2022, and a liquor license application, filed November 2, 2022.

Speaking in favor were: Sarah Weikum and Trevor Woodward. There being no other citizens to speak for or against the item, the public hearing was closed.

Moved by Vice Mayor Knell, seconded by Councilmember Engebretsen to, by consent minute action approve the issuance of Restaurant Liquor License No. 49 for MW KW Corp. dba Little Shop of Burgers, located at 1040 North Center Street. Councilmember Pollock abstained from voting. Motion passed.

8.A. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 19-22  
AN ORDINANCE APPROVING A VACATION, REPLAT,  
SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE  
PASADENA ADDITION.

Councilmember Engebretsen presented the foregoing ordinance for adoption, on second reading. Seconded by Councilmember Cathey. There were no citizens to speak on the ordinance, no discussion, and no amendments. Councilmember McIntosh abstained from voting. Motion passed.

8.A. ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 17-22  
AN ORDINANCE REPEALING AND REPLACING ORDINANCE 16-  
97 CODIFIED AS CHAPTER 8.08 OF THE CASPER MUNICIPAL  
CODE.

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statute § 15-1-103 (a)(xiii) and (xli) to adopt ordinances and resolutions necessary to protect the health, safety and welfare of the City and of its citizens; and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to the concerns of the city necessary to the exercise of its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated and modified from time to time; and,

WHEREAS, this ordinance addresses the finding that excessive false alarms unduly burden the Casper Police Department's law enforcement resources; and,

WHEREAS, the purpose of this ordinance is to establish reasonable standards for users, to ensure that alarm owners are held responsible for the proper operation of their alarm systems; and,

WHEREAS, Public Safety agencies recognize the significant burdens placed on local law enforcement resources due to responding to false alarm calls; and,

WHEREAS, properly installed, monitored and operated alarm systems are effective tools which can identify criminal offenses in progress, and will lead to a reduction in the incidents of false alarms as well as enhance the safety of responding law enforcement officers; and,  
WHEREAS, reduction of false alarms and clearly defined alarm user responsibilities are to the benefit of all parties.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

Section 1. Ordinance No. 16-97 as codified in the Casper Municipal Code, as Chapter 8.08, Sections 8.08.010 through 8.08.170 is hereby repealed and replaced with this Ordinance and should be codified as set out in Section 2, below.

Section 2. This Ordinance is established to set reasonable standards for users, ensure that alarm owners are held responsible for their use of alarm systems, and to encourage the use of efficient security systems in accordance with established best practices and shall be codified as Chapter 8.08 of the Casper Municipal Code, titled "Private Intrusion, Robbery, Hold-up, Duress, and Panic Alarms Ordinance," as follows:

**8.08.010 Title**

This Chapter shall be referred to as the "Private Intrusion, Robbery, Hold-up, Duress, and Panic Alarms Ordinance."

**8.08.020 Purpose**

The purpose of this chapter is to set forth regulations governing private intrusion, robbery, hold-up, duress, and panic alarm systems within the City; to reduce the dangers and diversions of false alarms; to require registration of alarm systems and encourage alarm users to maintain their systems in good working order; to encourage alarm system users to use their systems properly; and to provide the authority to establish fees.

**8.08.030 Definitions**

The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

A. "Alarm Administrator" means a person or persons designated by the City to administer the provisions of this Ordinance.

B. "Alarm Company" means a person, company, firm, or corporation, which has the contractual agreement with the alarm user and is subject to the licensing requirements promulgated by the City, and who is engaged in selling, leasing, installing, servicing or monitoring alarm systems; this entity shall be licensed in compliance with city, county and state laws.

C. "Alarm Event" means an alarm system activation, to which law enforcement is requested to respond.

D. "Alarm permit" means a permit issued to an alarm user by the City allowing the operation of an alarm system, which, as a function of its design and purpose, is the basis of a notification to the police that a police response is required or expected within the City.

E. "Alarm system" means an assembly of equipment installed at a fixed location designed to detect and/or verify an occurrence of an illegal or unauthorized entry or other activity to which law enforcement is requested to respond.

F. "Alarm user" means any person, corporation, partnership, proprietorship, governmental or educational entity or any other entity owning, leasing, or operating an alarm system, or on whose premises an alarm system is maintained for the protection of such premises or the occupants therein.

G. "Alarm User Awareness Class" means a class conducted for the purpose of educating alarm users about the responsible use, operation, maintenance of alarm systems and effective verification of alarms, and false alarm reduction strategies.

H. "Cancellation" means that the alarm company provides notification that response by law enforcement is no longer being requested. If cancellation occurs prior to law enforcement arrival at the scene, this is not a false alarm for the purpose of civil penalty, and no penalty will be assessed.

I. "Certified Alarm Technician" means a person holding a current and up-to-date designation or certification by the Electronic Security Association, or an equivalent certification from a national alarm industry organization or alarm equipment manufacturer.

J. "City" means the City of Casper, or its agent.

K. "Compliance Standards" means equipment and installation methods shall comply with all appropriate nationally recognized testing laboratories and American National Standards Institute (ANSI) requirements.

L. "Do It Yourself/Monitor It Yourself (DIY/MIY) Systems" means all alarm systems installed, activated, utilized, or monitored by the user without the assistance of an Alarm Company or service. All such systems shall adhere to all requirements of this alarm Ordinance, regardless if the system is a "do it yourself" and/or "monitor it yourself."

M. "Dual -Activation Robbery/Hold-up Device" means a device which requires that two buttons be depressed together to activate an alarm signal for an in-progress robbery, hold-up, duress, or panic causing situation.

N. "Enhanced Call Confirmation" means an attempt by the alarm system monitoring company to contact the alarm site and/or alarm user, to determine whether an alarm event is valid before requesting law enforcement response. A second attempt will be made to contact the alarm user if the first attempt fails.

EXCEPT:

1. As defined by ANSI/CSAA CS V O1 2016 or current version, in case of a fire, panic, robbery -in-progress alarm or verified alarm.

O. "False alarm" means the activation of an alarm system when, upon observation by Law Enforcement, there is no evidence of unauthorized entry, robbery, or other such crime attempted in or on the premises. False alarm does not include alarms activated by violent conditions of nature, such as blizzards, tornadoes, earthquakes, or any other similar causes beyond the control of the user of an alarm system. False alarms generated by incorrect system installation or by inappropriate or overly-sensitive alarm system settings, which are triggered by reasonably anticipated, or regionally common weather-related events or other similar minor acts of nature, shall not be exempt from designation as a false alarm.

P. "Local alarm" means an alarm system that is not monitored by a remote monitoring center.

Q. "Permit year means" a 12-month, calendar year period, beginning on the day and month on which an alarm permit is issued and ending on December 31st of the year in which the permit was issued.

R. "Robbery", hold-up, duress, or panic alarm" means any alarm system or alarm function which is designed to report an incident involving the immediate and currently occurring jeopardy of human life due to criminal acts of violent crime such as those associated with armed robbery, hold-ups, kidnapping, and similar acts of criminal violence.

S. "Runaway alarm" means an alarm system that produces repeated alarm activations that do not appear to be caused by separate human action. Law Enforcement may, in its discretion, discontinue police responses to alarm activations from what appears to be a runaway alarm.

#### **8.08.040 Alarm Registration, Permitting, and Permit Fees**

A. **Permit required.** No person shall use an alarm system without first obtaining a permit from the City for that alarm system. A fee may be required for the initial registration and annual renewals. Each alarm permit shall be assigned a unique permit number, and the user shall provide the permit number to the alarm company to facilitate law enforcement dispatch. Permits are issued for a calendar year and are subject to renewal prior to the commencement of any subsequent calendar year.

B. **Application.** The permit shall be requested on an application form provided by the City. An alarm user has the duty to obtain an application from the City. The Application shall include the full name, address, and phone number of at least three (3) responsible persons authorized to exercise control over the operations of the intended alarm system and the required response, upon request of responding law enforcement personnel, to alarm activations. For new residential alarm permit applicants who are new to the City, and who may not yet know or have the required three (3) responsible persons authorized to exercise control over the alarm, it is permissible to submit application for the initial calendar year permit with less than three (3) responsible persons.

C. **Transfer of possession.** When the possession of the premises at which an alarm system is maintained or operated is transferred, the person (user) obtaining possession of the property shall file an application for an alarm permit within 30 (thirty) days of obtaining possession of the property. Alarm permits are not transferable.

D. **Annual Renewal of Alarm Permit.** No later than January 1st of each year, renewing alarm permit

holders shall provide an alarm permit renewal application to the City along with the associated permit renewal fee. The annual alarm permit renewal shall provide verification that the list of responsible persons authorized to exercise control over the operations of the alarm system is accurate and up-to-date.

**E. Reporting updated information.** Whenever the required information provided on the alarm permit application changes, including the contact information for the three responsible persons authorized to exercise control over the alarm, the alarm user shall provide corrected information to the City within 30 (thirty) days of the change. In addition, at the beginning of each calendar year after the issuance of the permit, permit holders will receive from the City a form requesting updated information. The permit holder shall complete and return this form to the City whether or not any of the requested information has changed. Failure to provide updated information and verification of information upon annual renewal will constitute a violation of this Ordinance and shall result in a civil penalty. The inability to contact responsible persons authorized to exercise control over the alarm system due to outdated, invalid, or incorrect contact information, as provided and maintained by the alarm user with the permit application, update, or renewal, shall constitute prima facie evidence of a violation of this Ordinance.

**F. Multiple alarm systems.** If an alarm user has one (1) or more alarm systems protecting two (2) or more separate structures having different addresses and/or tenants, a separate permit shall be required for each structure and/or tenant.

**G. Alarm system installers.** The name of the service provider that installed the system, or if installed by the alarm user DIY ("do it yourself"), shall be indicated on the permit application by the applicant.

**H. Monitoring Agency.** The name of the monitoring station that is monitoring the alarm system, or, if it is to be monitored by the alarm user MIY ("monitor it yourself"), shall be indicated on the permit application by the applicant.

**I. Permit Fees.** The commercial and residential properties alarm permit fee is Twenty -Five Dollars (\$25.00), per permit, per calendar year. A new permit for the sole purpose of notification to the City of changes to an alarm system or its responsible persons contact information will not require a renewal fee for that year.

**J. Annual Permit Renewal Required.** Police response to a property without a valid annual renewal will be subject to the same fee as failing to register.

**K. Alarm Company Permit.** All Alarm Companies shall obtain an Alarm Company Permit from the City, the fee for which will be One -Hundred Dollars (\$100.00), per calendar year. Renewal of Alarm Company Permits shall occur no later than January 1 of the new calendar year and are valid for the duration of the calendar year. The Alarm Company Permit application and renewal shall contain current contact information for the persons responsible for the Alarm Company as well as a current list of all certified alarm technicians performing work for them.

#### **8.08.050 Duties of the Alarm User**

A. Maintain the premises and the alarm system in a method that will reduce or eliminate false alarms.

B. Provide the alarm company the permit number, (the number must be provided to the communications center by the alarm company to facilitate dispatch).

C. Respond or cause a representative to respond to the alarm system's location within a reasonable amount of time, not to exceed twenty (20) minutes, upon notification and request by the Casper Police Department.

D. Not manually activate an alarm for any reason other than an occurrence of an event that the alarm system was intended to report.

E. An alarm user must obtain a new permit and pay any associated fees if there is a change in address or ownership of the location of the alarm-system.

F. An alarm user must keep current the annual renewal of the alarm permit as well as provide, within thirty (30) days of any change, any update for any required contact information for the three responsible persons for the alarm system.

G. An alarm user that installs the alarm system themselves (Do It Yourself, or DIY) or who will be monitoring the alarm system themselves (Monitor It Yourself, or MIY) is subject to the same duties as described in paragraph (A), (D), (E), (F), (H), and (I) of 8.08.060.

#### **8.08.060 Duties of the Alarm Company**

- A. Any alarm system installed within the City after the effective date of this Ordinance shall be equipped with an uninterrupted power supply in such a manner that failure of, or interruption of, normal electric service will not activate the alarm. The uninterruptable, back-up power supply shall be capable of providing, at a minimum, at least four (4) hours of operation.
- B. Every person performing alarm installation or alarm servicing for a permitted Alarm Company shall be a certified alarm technician or be in training to become a certified alarm technician. Any person in training to become a certified alarm technician shall have his or her work and final product supervised, inspected, and approved by a certified alarm technician working for the same Alarm Company.
- C. Any person engaged in the alarm business in the city shall comply with the following:
  - 1. Obtain and maintain any required state, county and/or city license(s).
  - 2. Provide name, address, and telephone numbers of the alarm company license holder or a designee who can be called in an emergency, twenty-four (24) hours a day; and be able to respond to an alarm call, when notified, within a reasonable amount of time.
  - 3. Be able to provide the most current contact information for the alarm user; and to contact a key holder for a response, if requested.
- D. No alarm company, or any employee of an alarm company, or self-monitoring alarm system user shall make a false statement to the alarm administrator.
- E. No alarm salesperson, alarm service person, or alarm installer shall activate an alarm signal that results in a false alarm reported to the police.
- F. Prior to activation of the alarm system, the alarm company must provide instructions explaining the proper operation of the alarm system to the alarm user(s).
- G. Provide information to the alarm user on how to obtain service from the alarm company for the alarm system.
- H. Upon enactment of this Ordinance, alarm installation companies shall, on all new and upgraded installations, install or provide only devices which require dual-activation of a two-button alarm activation function on any device(s) to be used for the purpose of reporting a robbery, hold-tip, duress, or panic situation for any application in any commercial or residential account.
- I. An alarm company responsible for monitoring services shall:
  - 1. Ensure the monitoring center utilizes Enhanced Call Confirmation. The monitoring center shall make two (2) attempts to contact user or users of alarm system prior to requesting law enforcement response.
  - 2. Provide alarm user registration number to the communications center to facilitate dispatch and/or cancellations.
  - 3. Communicate any available information regarding specifics of the alarm event.
  - 4. Communicate a cancellation to the law enforcement communications center as soon as possible following a determination that a police response is unnecessary.

**8.08.070 Duties of the Law Enforcement upon Response to an Alarm Activation**

- A. Upon arrival at the site of an alarm activation of an alarm system, responding law enforcement officers shall make reasonable effort to determine if the alarm activation was a result of criminal activity, attempted criminal activity, or other emergency situation.
- B. Upon the reasonable determination that an alarm activation meets the definition of a false alarm, a responding officer shall leave written notification of the false alarm response at the site of the alarm activation, as is reasonably possible given the conditions and circumstances present at the alarm activation site.
- C. Upon the issuance of a notification of a false alarm response, a copy of the notification shall be mailed to the alarm user listed on the alarm permit application.

**8.08.080 Prohibited Acts**

- A. It shall be a violation of this Ordinance to activate an alarm system for the purpose of summoning law enforcement when no private intrusion, burglary, robbery, or other crime dangerous to life or property is being committed, or attempting to be committed, or to otherwise cause a false alarm.
- B. It shall be a violation of this Ordinance to install, maintain, or use an external, audible alarm system which can sound continually for more than 10 minutes.

**8.08.090 Excessive False Private Alarms; Fees and Suspensions Therefor**

A. Excessive false private intrusion alarms; fees. It is hereby found and determined that three (3) or more false private intrusion alarms within a permit year is excessive and shall be a violation of this Ordinance.

1. Civil fees and constraints around police response for false private intrusion alarms within a permit year shall be assessed against an alarm user as follows:

Third false alarm \$ 75.00

Fourth false alarm \$150.00

Fifth false alarm \$250.00

Sixth and subsequent false alarm \$500.00

**B. Excessive false robbery, hold-up, duress, or panic alarms; fees.** It is hereby found and determined that the nature and intent of robbery, hold-up, duress, or panic alarms is to summon emergency personnel to the scene of the alarm for an apparent immediate jeopardy to human life, and that, as such, it is common that such alarms create a significant commitment of emergency personnel and resources. Further, it is hereby found and determined that excessive false robbery, hold-up, duress, and panic alarms create additional drain on public safety resources and should therefore be treated with the gravity such unwarranted resource allocations adversely cause to public safety. Therefore, it is hereby found and determined that two or more, false robbery, hold-up, duress, or panic alarms within a permit year is excessive and shall be a violation of this Ordinance.

1. Civil fees and constraints around police response for false robbery, hold-up, duress, or panic alarms within a permit year may be assessed against an alarm user as follows:

Second false alarm \$250.00

Third false alarm \$500.00

Fourth and subsequent false alarm \$750.00

**C. Suspension of law enforcement response — Excessive false alarms.** After an alarm site has accumulated eight (8) false alarm responses in a twelve (12) month alarm permit period, the Alarm Administrator shall notify the alarm user, the alarm installation company, or monitoring company, in writing, at least thirty (30) calendar days before police response to an alarm system's notifications is to be discontinued. Suspension of alarm response does not apply to duress, robbery, holdup, and panic alarms. The notice of suspension must also include the amount of the penalty amount for each false alarm, and a description of the appeals procedure available to the alarm user and the alarm installation company or monitoring company.

**D. Reinstatement of suspended sites for excessive false alarms.** A person whose alarm permit has been suspended may obtain reinstatement of the permit by the Alarm Administrator if the person submits to the Alarm Administrator:

1. A \$25.00 reinstatement fee.

2. Sufficient demonstration and articulation, in writing, addressing proactive measures which have been implemented to prevent false alarms in the future.

3. Certification from an alarm installation company stating that the alarm has been inspected and/or repaired for any case where repetitive, obvious malfunctioning of the system or the system's settings has occurred.

**E. Reinstatement of response.** The Police Department shall reinstate its response to an alarm site as soon as practical, after receiving notice of reinstatement from the Alarm Administrator. Reinstatement of police response to an alarm pursuant to these procedures does not constitute a new permit for the purpose of calculating the fees associated with police responses to a false alarm during the calendar permit year. Subsequent responses to false alarms shall be assessed fees in accordance with the total number of previous false alarms during the calendar permit year.

**F. Additional suspension of service.** If an alarm permit is reinstated after suspension, the Police Department may again discontinue service if it is determined that two (2) false alarms have occurred within sixty (60) days after the reinstatement date. Notification of any such additional discontinuation of service shall be delivered to the alarm user, the alarm installation company, or monitoring company, in writing, at least thirty (30) calendar days before police response to an alarm system's notifications is to be discontinued. Suspension of alarm response does not apply to duress, robbery, holdup, and panic alarms.



**G. Alarm Administrator discretion.** In the Alarm Administrator's sole discretion, the Alarm Administrator may waive required alarm inspection certification or alarm user training prior to approving reinstatement, and may reduce or waive false alarm fees, as appropriate. The Alarm Administrator's decision to approve or deny reinstatement, or to reduce or waive fees, shall be made to further the efficient use of Police Department resources and in the interests of the public's health, safety and welfare.

**8.08.100 Civil Fees and Penalties for Administrative Violations**

A. Violations of any portion of this Chapter's administrative requirements are subject to the following civil penalties and fees:

1. Failure to Register for an Alarm Permit \$100.00
2. Failure to Renew an Operating or Active Alarm Permit \$100.00
3. Failure to Update Contact Information for Responsible Alarm Users within 30 Days of any Change or at Permit Renewal \$100.00

B. Other Civil Penalties. Violations will be enforced through the assessment of civil penalties in the amount of One Hundred Dollars (\$100.00) per violation.

C. Payment of Civil Penalties. Civil penalties shall be paid within (30) days from the date of the invoice.

1. Discontinuance of law enforcement response. The failure of an alarm user to make payment of any civil penalties assessed under this Ordinance, within 60 days from the date of the invoice, may result in discontinuance of law enforcement response to alarm signals that may occur at the premises described in the alarm user's permit, until payment is received. This provision does not apply to any alarm sites for panic/duress alarm activations or robbery/hold up alarms even though the site is suspended.

D. Civil Non -criminal violation.

A violation of any of the provisions of this Ordinance shall be a civil violation and shall not constitute a criminal, misdemeanor infraction.

**8.08.120 Alarm User Awareness Class.**

A. The City may establish an Alarm User Awareness Class and may request the assistance of the area alarm companies to assist in developing and conducting the class. The class shall inform alarm users of the problems created by false alarms and instruct alarm users how to help reduce false alarms. The City may grant the option of attending an educational class in lieu of paying one assessed fine, not to exceed One Hundred Dollars (\$100.00). As part of this class, information pertaining to security systems that may also provide a verified alarm to the police shall be provided.

B. Alternatively, the class can be delivered to the user as an online training module.

C. Upon submission to the Alarm Administrator proof of a successful attendance and completion of such a class, the Alarm Administrator shall waive any penalty or fee, not to exceed One Hundred Dollars (\$100.00).

**8.08.130 Appeals Process.**

A. Assessments of civil penalties and other enforcement decisions made under this Ordinance may be appealed by filing a written notice of appeal with the Casper Police Department within thirty (30) days after the date of notification of the assessment of civil penalties or other enforcement decision. The failure to give written notice of appeal within this time period shall constitute a waiver of the right to contest the assessment of a penalty, or penalties, or other enforcement decision. Appeals shall be heard using the contested case format of the Wyoming Administrative Procedures Act. The hearing officer's decision is subject to review in the district court by proceedings in the nature of certiorari.

B. The hearing officer shall review an appeal from the assessment of civil penalties or other enforcement decisions using a preponderance of the evidence standard. Notwithstanding a determination that the preponderance of the evidence supports the assessment of civil penalties or other enforcement decision, the hearing officer shall have the discretion to dismiss or reduce civil penalties or reverse any other enforcement decision, where warranted.

**8.08.140 Confidentiality**

In the interest of public safety, all information contained in and gathered through the alarm registration applications, no response records, applications for appeals and any other alarm records shall be held in confidence by all employees and/or representatives of the City.

**8.08.160 Government Immunity**

Alarm registration is not intended to, nor will it, create a contract, duty or obligation, either expressed or implied, of response to any alarm, nor for the timeliness thereof. Any, and all, liability and consequential damage resulting from the failure to respond to a notification is hereby disclaimed and governmental immunity as provided by law is retained. By applying for an alarm registration, the alarm user acknowledges that the Casper Police Department's response may be influenced or negated by factors such as the availability of police units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels, and prior response history.

**8.08.180 Severability**

The provisions of this Ordinance are severable. If a court determines that a word, phrase, clause, sentence, paragraph, subsection, section, or other provision is invalid or that the application of any part of the provision to any person or circumstance is invalid, the remaining provisions and the application of those provisions to other persons or circumstances are not affected by that decision.

This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1st reading the 1st day of November, 2022

PASSED on 2nd reading the 15<sup>th</sup> day of November, 2022

PASSED, APPROVED, AND ADOPTED on third and final reading the 6th day of December, 2022.

Councilmember Engebretsen presented the foregoing ordinance for adoption, on third reading. Seconded by Councilmember Gamroth. There being no citizens to speak on the ordinance, no discussion, and no amendments, the motion passed.

8.B. ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 18-22  
AN ORDINANCE AMENDING CHAPTER 9.08 – OFFENSES AGAINST THE PERSON, OF THE CASPER MUNICIPAL CODE TO ADD SECTION 9.08.020 “MALICIOUS HARMS BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, GENDER EXPRESSION, NATIONAL ORIGIN, OR DISABILITY.”

Vice Mayor Knell presented the foregoing ordinance for adoption, on second reading. Seconded by Councilmember Pollock.

Individuals addressing Council were: Kyle True, Eric Paulson, Ross Schriftman, Bob Brechtel, Eric Salveggio, Mike Pyatt, Jill Felbeck-Jones, Darrell Wagner, Keith Nachbar, Alexis Worthen, Tyler, Beau Griffith, Joanne True, Seth Hollier, Madison Moore, Sophie McPhee, Terry Drake, Debbie Salvador, Dan Zebrowski, Dennis Steensland, Bill Allemand, Linda, Carol Smith, Jennifer, Tim Calvert, Sarah Bieber, and Pat Sweeney.

Several Councilmembers explained that they supported the ordinance and gave reasons why. Councilmember Cathey explained why he will not vote in favor of the ordinance, stating that in his opinion it is not necessary.

Vice Mayor Knell moved to amend Section 9.08.020, Subsection 2, titled “injuring, defacing or destroying property of another”, to correct a grammatical error: in the first sentence following the title that begins with “No person”, strike the words “no person” and replace them with “whoever

shall:”; in the same section on the seventh line, insert a comma between the word “person” and the word “because”. Seconded by Councilmember Pollock. Motion passed.

Councilmember Pollock moved to amend the ordinance to remove all references to age discrimination and to renumber the ordinance accordingly. Seconded by Vice Mayor Knell. Council discussed that they would like to look at the issue of age more in depth at a future date. Motion passed.

ORDINANCE NO. 18-22  
AN ORDINANCE AMENDING CHAPTER 9.08 – OFFENSES  
AGAINST THE PERSON, OF THE CASPER MUNICIPAL CODE TO  
ADD SECTION 9.08.020 “MALICIOUS HARMS BASED ON RACE,  
COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER  
IDENTITY, GENDER EXPRESSION, NATIONAL ORIGIN, OR  
DISABILITY.”

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statute § 15-1-103 (a)(xviii), xvi(C) and (xli) to adopt ordinances and resolutions necessary to protect the health, safety and welfare of the City and of its citizenry; and,

WHEREAS, the governing body of the City of Casper may perform acts authorized by the powers granted by the state in relation to the concerns of the city; and,

WHEREAS, the City of Casper is composed of and welcomes diverse individuals, groups and communities; and,

WHEREAS, the City of Casper values diversity and seeks to encourage and allow all residents and visitors to contribute to the commercial life and activities of the City and to the cultural and social life of the City; and,

WHEREAS, affirming nondiscrimination protections and investing in social safety will help reduce vulnerable communities' exposure to potential violence, economic injury and discrimination; and,

WHEREAS, the governing body of the City of Casper desires to amend Chapter 9.08 — of the Casper Municipal Code by creating Section 9.08.020.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 9.08.020 is created and shall be codified as follows:

**Section 9.08.020** Malicious harms based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin or disability.

A. Unlawful physical actions committed on the basis of protected characteristics

It shall be unlawful and an offense for any person to commit any of the following acts maliciously and with the specific intent to intimidate or harm another person because of that person's race, color, religion, ancestry, sex, sexual orientation, gender identity, gender expression, national origin or disability (hereafter collectively "protected characteristics"):

1. a. **Assault of another.** Whoever, having the present ability to do so, attempts to commit a violent injury on another person because of one or more protected characteristics of that person, is guilty of an assault under this section.

b. **Assault and Battery of that person.** Whoever, in a rude, insolent or angry manner, unlawfully touches another person because of one or more protected characteristics of that person, is guilty of an assault and battery under this section.

2. **Injuring, defacing or destroying property of another.** Whoever shall: (a) willfully injure, deface or destroy, or attempt to injure, deface or destroy, any other person's building or any fixture thereof, (b) injure, destroy or secrete any goods, chattels or valuable papers of any other person, (c) injure, deface, or destroy any fence, foundation, sidewalk, trees or any other private property of any other person without permission, or (d) damage, destroy, vandalize, deface, trespass upon, or steal any real or personal property of any other person, because of one or more protected characteristics of that person, is guilty of injuring, defacing or

destroying property of another under this section.

B. Inciting imminent lawless violence against another.

It shall be unlawful and a violation hereof for any person, by words, depictions or actions, to incite or produce imminent lawless violence directed against another person because of one or more protected characteristics of that person, including circumstances in which such words, depictions, or actions were intended and likely to incite or produce such imminent lawless violence, but failed in their objective.

C. Places of public accommodation; discrimination prohibited.

It shall be unlawful and an offense for any person, with malice or prejudice, to restrict another person from obtaining the full and equal enjoyment of the goods, services, facilities, privileges, advantages and accommodations of any place of public accommodation because of one or more protected characteristics of that person. For purposes of this paragraph, "place of public accommodation" means, businesses, and locations which are open to the public., or which invite the patronage of the public.

D. Housing; illegal discrimination prohibited.

It shall be unlawful for any person or entity to discriminate against another person in the sale, lease, or rental of any housing facility, or to otherwise discriminate against such person in the terms, conditions, maintenance, improvement, or repair of any housing facility, because of one or more protected characteristics of that person.

E. Employment discrimination prohibited.

1. It shall be unlawful and an offense for any employer to refuse to hire or promote a person, or to discriminate against a person in matters of compensation or the terms, conditions or privileges of employment, because of one or more protected characteristics of that person.

2. It shall be unlawful and an offense for any person, an employer, an employment agency, a labor organization, or its employees or members, to discriminate in matters of employment or membership, including customary benefits of the employment membership, against a qualified person, because of one or more protected characteristics of that person.

3. It shall be unlawful and an offense for an employer to reduce the wage or benefits of any employee because of one or more protected characteristics of that person.

F. Exceptions and Definitions.

1. Notwithstanding anything contained in this Section, the following practices shall not be a violation of this Section:

a. Any action or right authorized or protected by the Religious Freedom Restoration Act (42 U.S.C. § 2000bb — 2000bb-4), Wyoming Statutes, the United States Code, the United States Constitution, or the Wyoming Constitution.

b. For a religious organization or institution to restrict any of its facilities of housing or accommodations which are operated as a direct part of religious activities to individuals of the religious organization or institution involved or to restrict employment opportunities for officers, religious instructors and clergy to individuals of that religious organization or institution.

c. For the owner of an owner-occupied one-family or two-family dwelling, or a housing facility or public accommodation facility, respectively, devoted entirely to the housing and accommodation of individuals of one sex, to restrict occupancy and use on the basis of sex.

d. To discriminate in any arrangement for the sharing of a dwelling unit by an individual who is sharing the unit.

2. Notwithstanding anything contained in this Section, the following entities or their agencies shall not be prosecuted pursuant to Subsections C., D., and E., of this Section:

a. The United States or any department or agency thereof, a corporation wholly owned by the government of the United States or Indian Tribe;

b. The State of Wyoming or any department or agency thereof, including any political subdivision of the State;

c. A bona fide private membership club (other than a labor organization) which is exempt from taxation under the Internal Revenue Code of 1986; or,

d. A fraternal or religious association or corporation if the association or corporation is neither organized

for private profit nor has as its primary purpose the provision of accommodations or services that are available on a non-membership basis.

e. An institution, club, or place of accommodation that proves that it is, by its nature, distinctly private. An institution, club, or place of accommodation is not by its nature distinctly private if:

i. It has more than twenty-five) members, and

ii. Provides regular meal service, and

iii. Regularly receives payment for dues, fees, use of space, facilities, services, meals, or beverages, directly or indirectly, from or on behalf of members. For the purposes of this definition, any lodge of a recognized national fraternal organization is considered by its nature distinctly private.

3. Definitions:

a. "Malice" as used in this ordinance means wrongful intention;

b. "Prejudice" as used in this ordinance means a preconceived opinion or belief;

c. "Discriminate against" as used in this ordinance means, to treat a natural person or a group of people in a worse way because of one or more characteristics as reference herein; mere speech, unless used and intended to incite, successfully, a battery committed by another, or property damage, or to cause, successfully, a reasonable imminent fear of bodily harm, does not fall within this definition.

d. "Dwelling unit" as used in this ordinance means: A room in which people sleep, no matter the number of dwelling units in the building or the number of beds/sleeping accommodations in an individual room.

e. "Gender identity" as used in this ordinance means, a person's internal sense of gender; in essence, how individuals perceive themselves, and communicated usually, by what they call themselves.

f. "Gender expression" as used in this ordinance means, the non-verbal way a person communicates gender identity to others, through behavior, clothing, hairstyles, voice or body characteristics.

G. Burden of proof. Investigations of alleged violations of this code are undertaken based upon a strong showing of reasonable suspicion that the violation occurred because the alleged perpetrator's actions were based on one or more protected characteristics of the victim(s). Reasonable suspicion is best demonstrated by expressions of bias, hate or prejudice, made or encouraged by the perpetrator at or near the time of the alleged violation, or, through a sustained pattern of conduct which demonstrates the perpetrator's motivation. Violations of this code section, must be proved beyond a reasonable doubt.

H. Penalty.

1. Any person found guilty of violating subsections A. and/or B., of this section, may be punished by a fine up to \$750.00 or up to six (6) months in jail, or both.

2. Any person found guilty of violating the subsections C., D., or E., of this section, may be punished by a fine up to \$750.00, under the general provisions of Section 1.28.010 of the Casper City Code.

PASSED on 1st reading the 1st day of November, 2022

PASSED on 2nd reading the 15<sup>th</sup> day of November, 2022

PASSED, APPROVED, AND ADOPTED on third and final reading the 6th day of December, 2022.

Mayor Pacheco called for a vote on the forgoing ordinance as amended. Councilmember Cathey voted nay and all other Councilmembers voted aye. Motion passed.

#### 9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

##### RESOLUTION NO. 22-211

A RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE BETWEEN COMMUNICATION TECHNOLOGIES INC., AND THE CITY OF CASPER.

##### RESOLUTION NO. 22-212

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF CASPER AND HDR ENGINEERING, INC., FOR THE CASPER AREA TRANSIT ELECTRIC FLEET CONVERSION  
12/06/2022 Casper City Council Meeting Minutes

STUDY.

RESOLUTION NO. 22-213

A RESOLUTION AUTHORIZING A GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER IN THE AMOUNT OF \$31,400.

RESOLUTION NO. 22-214

A RESOLUTION AUTHORIZING A GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER IN THE AMOUNT OF \$20,000.

RESOLUTION NO. 22-215

A RESOLUTION AUTHORIZING A GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER IN THE AMOUNT OF \$37,998.

RESOLUTION NO. 22-216

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE MIDWEST AVENUE RECONSTRUCTION – WALNUT STREET TO POPLAR STREET, PROJECT 21-079.

RESOLUTION NO. 22-217

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR A TIME EXTENSION FOR THE HIGHLAND PARK 96-INCH STORM SEWER REPLACEMENT, PROJECT NO. 21-069.

RESOLUTION NO. 22-218

A RESOLUTION AUTHORIZING A PROCUREMENT OF GOODS AGREEMENT WITH METTA TECHNOLOGIES, INC., FOR THE 2022 SOLID WASTE PORTABLE LITTER FENCING, PROJECT NO. 22-046.

RESOLUTION NO. 22-219

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WWC ENGINEERING FOR DESIGN AN CONSTRUCTION ADMINSTRATION SERVICES FOR THE MIDWEST AVENUE RECONSTRUCTION, POPLAR TO WALNUT.

RESOLUTION NO. 22-220

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER IN SUPPORT OF RYAN PATRICK LARSEN AND SARAH ALYCE LARSEN PROVIDING ASSISTANCE TO CHILDREN FROM UKRAINE WHO WERE EVACUATED DUE TO MILITARY AGGRESSION.

Councilmember Cathey presented the foregoing eleven (10) resolutions for adoption. Seconded by Councilmember Gamroth.

Councilmember Engebretsen motioned to remove Resolution No. 22-212 from the consent agenda. Seconded by Vice Mayor Knell. Councilmember Pollock voted nay. Motion passed.

Vice Mayor Knell motioned to adopt the ten (10) resolutions on the amended consent agenda. Seconded by Councilmember Engebretsen. Motion passed.

Moved by Councilmember Cathey, seconded by Councilmember Gamroth to approve Resolution No. 22-212. Council discussed the resolution. Councilmember Engebretsen explained that she did not want to support more surveys that did not lead to anything. City Manager Napier and Councilmember Pollock explained that this item is a requirement to receive federal funding, so it is more of an obligation than a choice if the City wants to continue to receive federal funding for its transit programs. Council voted in favor of passing the resolution.

#### 10. CONSENT MINUTE ACTION

Moved by Councilmember Pollock, seconded by Councilmember McIntosh to, by consent minute action:

1. Authorize the purchase of one (1) new rough area tractor mower with accessories for use by the Weed and Pest Division of the Parks, Recreation, and Public Facilities Department;
2. Authorize the purchase of two (2) tracked UTV's for use by Hogadon Ski Basin of the Parks, Recreation and Public Facilities Department;
3. Authorize the purchase of twelve (12) new mid-size police interceptor utility vehicles from Fremont Motors of Sheridan for use by the Casper Police Department;
4. Authorize the purchase of two (2) new 58,000 lbs. tandem axle trucks with dump body, hydraulics, and snow plows and salters for use by the Streets Division of the Public Services Department;
5. Authorize the purchase of three (3) new three-quarter-ton pickup trucks, for use by the Casper Fire Department;
6. Authorize the purchase of one (1) new out-front rotary mower with attachments, for use by the Cemetery Division of the Parks, Recreation, and Public Facilities Department;
7. Authorize the purchase of 504 residential trash containers from Ameritech Equipment Company in an amount not to exceed \$46,900.00, for use in the Casper Solid Waste Division; and,
8. Authorize the reappointment of Rob Hurless to one (1) additional 3 (three)-year term on the Amoco Reuse Agreement Joint Powers Board.

Motion passed.

#### 11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest. Council gave their thumbs up to form a committee of stakeholders to discuss the age portion of the non-discrimination ordinance.

#### 12. ADJOURN INTO EXECUTIVE SESSION

At 9:57 p.m., it was moved by Councilmember McIntosh, seconded by Councilmember Pollock, to adjourn into executive session to discuss personnel and litigation. Motion passed. Council moved into the Council Meeting Room.

At 10:41 p.m., it was moved by Councilmember Pollock, seconded by Councilmember

Engebreetsen, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

The meeting was opened to the public. At 10:42 p.m., it was moved by Councilmember Pollock, seconded by Councilmember Engebreetsen, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

Fleur Tremel  
City Clerk

---

Ray Pacheco  
Mayor



COUNCIL PROCEEDINGS - SPECIAL MEETING  
Casper City Hall – Council Meeting Room  
December 13, 2022

1. ROLL CALL

Casper City Council met in special session at 2:38 p.m., Tuesday, December 13, 2022. Present: Councilmembers Engebretsen, Gamroth, Pollock, Sutherland, Humphrey, McIntosh, Vice Mayor Knell, and Mayor Pacheco.

Moved by Vice Mayor Knell seconded by Councilmember Pollock, to, by minute action, excuse the absence of Councilmember Cathey. Motion passed.

2. ADJOURN INTO EXECUTIVE SESSION

At 2:40 p.m., it was moved by Councilmember Pollock, seconded by Vice Mayor Knell, to adjourn into an executive session to discuss matters related to personnel. Motion passed.

At 4:24 p.m., it was moved by Vice Mayor Knell, seconded by Councilmember Pollock, to adjourn the executive session. Motion passed.

3. ADJOURNMENT

The meeting was opened to the public. At 4:24 p.m. it was moved by Vice Mayor Knell, seconded by Councilmember Pollock, to, by minute action, adjourn the special meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
December 20, 2022

1.A. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 20, 2022. Present: Councilmembers McIntosh, Pollock, Gamroth, Engebretsen, Cathey, Humphrey, Sutherland, Vice Mayor Knell, and Mayor Pacheco.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Vice Mayor Knell to, by minute action, approve payment of the December 20, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills &amp; Claims 12/20/22</u>		
307CllsnCntr	Services	13,603.66
307Jntrl	Services	3,908.30
ABeamer	Reimb	90.00
AOlguin	Reimb	100.00
AceHrdwr	Goods	367.91
Airgas	Goods	379.32
AllncElctrc	Services	302.10
Alsco	Services	1,713.46
AMBI	Services	1,088.19
AmrTech	Services	2,043.14
AmrcnTblrInspctn	Goods	4,000.00
Amrgs	Goods	581.44
ArrwheadHeat	Services	559.25
AT&T	Services	1,078.86
Atlas	Goods	2,437.07
BCrook	Reimb	125.99
BdgrMtr	Services	164.65
BarDSgns	Services	15,731.60
BrgmEllngsn	Goods	102.23
BlkHillsEnrgy	Utilities	13,579.18
BlkmmPrpn	Goods	3,124.00
BobCatOfCspr	Goods	2,509.93
CsprMtnSkiPtrl	Goods	144.00
CPotter	Reimb	150.00

CsprNCHealth	Services	47,914.43
CsprStrTrb	Services	49.86
CsprTire	Services	90.00
CWRWS	Goods	349,544.35
CntryLnk	Utilities	14,987.50
ChpmnVldz&Lnsng	Services	2,000.00
CtyCspr	Services	91,737.82
CivilEngnrng	Services	26,059.60
CMITeco	Services	22,795.90
CocaCola	Services	16.50
CommTech	Services	693.00
CnsltdtElectrc	Goods	867.70
Cnvrngn	Goods	231.21
Core&Main	Goods	8,053.90
CrwnCnstrctn	Services	182,261.48
CurryGrageDoor	Services	23,601.50
DFS	Refund	20.00
DckrAuto	Services	409.38
DsrtMtn	Goods	24,135.14
DrgnProdcets	Goods	295.00
EnrgyLabs	Services	232.00
ExpSvcs	Services	1,126.05
FlcnEnvrnmntl	Services	25,258.00
FIB	Goods	40.50
FleetTireMgr	Services	700.00
FoxstrOpco	Goods	1,110.00
FrmntMtr	Goods	35,190.00
Galls	Goods	1,256.91
GldrAssoc	Services	2,017.50
Grngr	Goods	1,109.87
GrrrMotr	Goods	62,844.00
HaidPlmbng	Services	800.00
Homax	Goods	4,341.23
Hose&RubrSply	Goods	17.90
IndstrlScrn	Services	900.00
InstfrmTchnlgs	Services	1,336,419.43
JTremel	Reimb	365.38

JWilliams	Reimb	150.00
JonasSftwr	Services	349.00
JungBrosEngnrs	Services	592.80
KKofakis	Reimb	227.89
KnfRvr	Services	4,491.03
LHubbard	Services	375.00
L&RLndry	Goods	20,924.00
Lisa'sSpcNSpn	Services	1,270.00
LongBldgTech	Services	6,413.52
MButcher	Services	900.00
MlgrdCnstretn	Services	85,098.28
MiletSftwr	Services	65.00
MorrisonMaierle	Services	5,839.50
MotorlaSltns	Services	9,457.67
MtnStLitho	Services	153.62
MtnWstTech	Services	598.32
NBohl	Services	1,100.00
Napa	Goods	205.99
NewPigCorp	Goods	1,396.49
Norco	Goods	3,906.50
NPT	Services	225.89
NWstContr	Goods	3,661.58
OffcShop	Services	63.53
OneCall	Services	641.25
PstlPros	Services	7,213.43
PwrEquip	Goods	105.60
PrfsnlClng	Services	1,395.00
QRiteEntrprs	Goods	139.75
RMcMillen	Reimb	150.00
RailRdMgmt	Services	7,242.02
RmshrnCnstretn	Services	213,493.50
RapidFirePrctn	Services	455.00
Rescuegear	Goods	8,089.41
Ricoh	Services	895.08
RekyMtnPwr	Utilities	16,811.59
RodlphBros	Services	949.20
RootrSwr	Services	785.65

SRyden	Reimb	150.00
SaltusTech	Services	485.30
ShoshneDstrbtng	Goods	609.00
Smrsh	Services	3,402.66
StOfWyo	Services	3,871.67
StatelineNo7	Services	17,500.00
StrIngInfosystms	Services	531.75
SWI	Services	5,280.00
TBrunk	Goods	506.70
TElhart	Reimb	467.36
THenrickson	Refund	427.20
Thtchr	Goods	17,418.87
TheTreeDctr	Services	225.00
TopOffc	Goods	685.43
TrnsUnionRsk	Services	210.00
Unifrms2Gear	Goods	232.55
VrznWrsl	Services	2,009.31
VoiancLanguageSrv	Services	45.61
VRC	Services	272.28
WardwIWtr	Goods	36.32
WyneColemnConst	Services	6,127.26
WearPrts	Goods	41.89
WH	Services	6,179.37
WyoMchnry	Services	1,256.25
WyoStateVtrnryLbrtry	Services	106.14
Wyo1stAid	Goods	136.24
Xerox	Goods	203.23
Total		2,811,626.80

4. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council were: Ross Schriftman, regarding his appreciation for Casper's welcoming citizenry; Tom McCarthy, Market President of Townsquare Media, with concerns on statements made by Vice Mayor Knell; Tom Morton, Reporter for K2 Radio, also addressing statements made by Vice Mayor Knell; Stacey Knell, responding to the comments made about Vice Mayor Knell; Scott Comacan, regarding using empirical evidence for decision making; and Keith Goodenough, concerns with the current straw poll leadership election process and asking Council to reconsider their straw poll choice for Mayor.

5. PUBLIC HEARING – MINUTE ACTION

Mayor Pacheco opened the public hearing for the consideration of new Restaurant Liquor License No. 50 for Antojitos Shiwas.

Interim City Attorney Brown entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated December 6, 2022; an affidavit of publication, as published in the Casper Star-Tribune, dated December 19, 2022; an affidavit of website publication, dated December 7, 2022, and a liquor license application, filed November 21, 2022.

There being no citizens to speak for or against the item, the public hearing was closed.

Moved by Councilmember Sutherland, seconded by Councilmember Engebretsen to, by consent minute action, approve the issuance of new Restaurant Liquor License No. 50 for Antojitos Shiwas, LLC, dba Antojitos Shiwas, located at 611 West Collins Drive. Councilmember Pollock abstained from discussion and voting. Motion passed.

6. ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 19-22  
AN ORDINANCE APPROVING A VACATION, REPLAT,  
SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE  
PASADENA ADDITION.

Vice Mayor Knell presented the foregoing ordinance for adoption, on third reading. Seconded by Councilmember Engebretsen. There were no citizens to speak on the ordinance, no discussion, and no amendments. Councilmember McIntosh abstained from voting. Motion passed.

7. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-222  
A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE  
CASPER HISTORIC PRESERVATION COMMISSION ANNUAL  
REPORT.

RESOLUTION NO. 22-223  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
PROFESSIONAL SERVICES WITH EQUALIZED PRODUCTIONS,  
LLC, FOR DESIGN AND CONSTRUCTION SERVICES FOR THE  
FORD WYOMING CENTER SOUND SYSTEM REPLACEMENT,  
PROJECT NO. 22-52.

RESOLUTION NO. 22-224  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
PROFESSIONAL SERVICES WITH DBC IRRIGATION SUPPLY,  
FOR PROFESSIONAL SERVICES FOR THE IRRIGATION SYSTEM  
IMPROVEMENTS, PROJECT NO. 21-051.

RESOLUTION NO. 22-225  
12/20/2022 Casper City Council Meeting Minutes  
Page 5 of 8

A RESOLUTION AUTHORIZING AN AGREEMENT WITH 71 CONSTRUCTION, INC., FOR THE 2023 CAPE SEAL, PROJECT NO. 22-048.

RESOLUTION NO. 22-226

A RESOLUTION AUTHORIZING A PROCUREMENT OF GOODS AGREEMENT WITH SERPENTIX CONVEYOR CORPORATION FOR SUPPLYING CONVEYOR COMPONENTS FOR USE AT THE WASTEWATER TREATMENT PLANT.

RESOLUTION NO. 22-227

A RESOLUTION AUTHORIZING A REAL ESTATE PURCHASE AGREEMENT WITH KNIFE RIVER FOR THE PURCHASE OF 47.94-ACRES OF UNDEVELOPED LAND ADJACENT THE OLD LANDFILL AREA SOUTH OF METRO ROAD.

RESOLUTION NO. 22-228

A RESOLUTION AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF CASPER AND MOUNTAIN SPORTS.

RESOLUTION NO. 22-229

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE NORTH PLATTE RIVER PATHWAY REPLACEMENT AND BOAT RAMP INSTALLATION, PROJECT NO. 21-056.

RESOLUTION NO. 22-230

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH HOLLAND AND HART, LLP FOR PROVIDING LEGAL SERVICES.

RESOLUTION NO. 22-231

A RESOLUTION EMPLOYING ERIC K. NELSON AS CASPER CITY ATTORNEY, AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT.

RESOLUTION NO. 22-232

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF CASPER AND T-O ENGINEERS, INC., FOR THE WESTWINDS ROAD EXTENSION AND LAND USE STUDY.

RESOLUTION NO. 22-233

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE MERCHANT AGREEMENT WITH DRIVEPAYMENTS, LLC, FOR THE SERVICE FEE MODEL – UTILITY CREDIT/DEBIT CARD PAYMENTS.

Councilmember Engebretsen presented the foregoing twelve (12) resolutions for adoption. Seconded by Councilmember McIntosh.

Councilmember Engebretsen asked if she could ask Chief McPheeters a question about one of the

resolutions. City Manager Napier responded she would need to make a motion to remove the item from consent if she wanted to ask questions or discuss the item. Motion passed.

#### 8.A. CONSENT MINUTE ACTION

Moved by Councilmember Sutherland, seconded by Councilmember McIntosh to, by consent minute action:

1. authorize the reappointment of Greg B. Groves to a three-year term as a Civil Service Commissioner, Effective January 1, 2023;
2. reappoint Ronald Shosh, Jr., as the architect to the Old Yellowstone District Architectural Design Review Committee to a one (1) year term expiring December 31, 2023;
3. appoint Randall W. Hein and Tammi Chappell; and reappointment of Carolyn Buff, Anthony Jacobsen, Maureen M. Lee, and Paul Yurkiewicz to the Casper Historic Preservation Commission;
4. appoint one (1) new member to Casper's Council of People with Disabilities for a term of three (3) years beginning December 20, 2022;
5. authorize the purchase of six (6) new portable vehicle/equipment lifts, for use by the Fleet Division of the Support Services Department;
6. authorize the purchase of four (4) new mid-size police utility vehicles, for use by the Casper Police Department;
7. authorize the purchase of twelve (12) new foam filled loader tires for use by the Solid Waste Division of the Public Services Department;
8. reject all bids received for the Paradise Valley Pool Gutter Replacement, Project No. 22-047; and
9. approve the transfer of ownership interest for Restaurant Liquor License No. 41, El Burro Loco, LLC, dba El Burro Loco, located at 2333 E Yellowstone Hwy.

Councilmember Pollock abstained from Item 8.A.9. Motion passed.

#### 9. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest. Several Councilmembers thanked Councilmembers Sutherland, McIntosh and Humphrey for their service to the City.

#### 10. ADJOURN INTO EXECUTIVE SESSION

At 6:48 p.m., it was moved by Councilmember Pollock, seconded by Councilmember Sutherland, to adjourn into executive session to discuss personnel. Motion passed. Council moved into the Council Meeting Room.

There being no further business, Mayor Pacheco asked for a motion to adjourn the executive session. Moved by Councilmember Pollock, seconded by Councilmember Sutherland. Motion passed. Council exited Executive Session at 8:01 p.m.

#### 11. ADJOURNMENT

Upon the resumption of the regular meeting, Mayor Pacheco called for a motion to adjourn the regular meeting. Moved by Vice Mayor Knell, seconded by Councilmember McIntosh. Motion passed. The meeting was adjourned at 8:04 p.m.



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

Fleur Tremel  
City Clerk

---

Ray Pacheco  
Mayor

# City of Casper - Bills and Claims for January 03, 2023

## 2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Golf - Operations	ICE Melt for Clubhouse sidewalks	\$60.00
<i>2530 - CPS DSTRBTRS - Total For Golf - Operations</i>			<i>\$60.00</i>
2530 - CPS DSTRBTRS	Weed & Pest Fund	Marking Paint	\$19.04
2530 - CPS DSTRBTRS	Weed & Pest Fund	Marking Paint	\$9.52
<i>2530 - CPS DSTRBTRS - Total For Weed &amp; Pest Fund</i>			<i>\$28.56</i>
<b>2530 - CPS DSTRBTRS - ALL DEPARTMENTS</b>			<b>\$88.56</b>

## 5150 TOURISM DEVELOP

5150 TOURISM DEVELOP	Hogadon - Operations	Advertising in 2022 Visitors Guide	\$1,250.00
<i>5150 TOURISM DEVELOP - Total For Hogadon - Operations</i>			<i>\$1,250.00</i>
<b>5150 TOURISM DEVELOP - ALL DEPARTMENTS</b>			<b>\$1,250.00</b>

## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog & puppy food	\$448.80
6H GROUP LLC	Metro Animal Shelter	Dog, puppy & cat food	\$1,114.55
6H GROUP LLC	Metro Animal Shelter	Cat, dog, puppy & guinea pig food	\$980.75
6H GROUP LLC	Metro Animal Shelter	Cat & dog food	\$739.60
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$3,283.70</i>
<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$3,283.70</b>

## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	City Attorney	Postage / mailing service	\$29.44
<i>A.M.B.I. &amp; SHIPPING, - Total For City Attorney</i>			<i>\$29.44</i>
A.M.B.I. & SHIPPING,	Municipal Court	Postage / mailing service	\$142.50
<i>A.M.B.I. &amp; SHIPPING, - Total For Municipal Court</i>			<i>\$142.50</i>
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			<b>\$171.94</b>

## AAA LANDSCAPING

AAA LANDSCAPING	Community Development	Force Clean-up	\$300.00
-----------------	-----------------------	----------------	----------

AAA LANDSCAPING - Total For Community Development \$300.00

**AAA LANDSCAPING - ALL DEPARTMENTS \$300.00**

## ACCENT PACKAGING INC

ACCENT PACKAGING INC Balefill - Baler Processing Baler Bag Procurement \$87,761.60

ACCENT PACKAGING INC - Total For Balefill - Baler Processing \$87,761.60

**ACCENT PACKAGING INC - ALL DEPARTMENTS \$87,761.60**

## ADOBE PHOTOGRAPHY PLAN

ADOBE PHOTOGRAPHY PLAN Ice Arena - Operations Adobe Photoshop Annual Membership - Ice \$119.88

ADOBE PHOTOGRAPHY PLAN - Total For Ice Arena - Operations \$119.88

**ADOBE PHOTOGRAPHY PLAN - ALL DEPARTMENTS \$119.88**

## AIRBNB HMPH2NN2S5

AIRBNB HMPH2NN2S5 Information Services TRAVEL AGENCIES \$210.44

AIRBNB HMPH2NN2S5 - Total For Information Services \$210.44

**AIRBNB HMPH2NN2S5 - ALL DEPARTMENTS \$210.44**

## AIRGAS USA LLC

AIRGAS USA LLC Balefill - Baler Processing Gloves & supplies for maintenance building f \$194.57

AIRGAS USA LLC Balefill - Baler Processing WELDING CONSUMMABLES FOR BALER \$231.56

AIRGAS USA LLC Balefill - Baler Processing Supplies \$255.52

AIRGAS USA LLC Balefill - Baler Processing Plazma table supplies \$169.82

AIRGAS USA LLC Balefill - Baler Processing Plazma table supplies \$135.13

AIRGAS USA LLC Balefill - Baler Processing Plazma table supplies \$70.47

AIRGAS USA LLC Balefill - Baler Processing Welding supplies \$116.22

AIRGAS USA LLC - Total For Balefill - Baler Processing \$1,173.29

AIRGAS USA LLC Balefill - Diversion & Special HAND WARMERS \$10.20

AIRGAS USA LLC Balefill - Diversion & Special LENSE CLEANERS FOR SAFETY GLASSES \$99.80

AIRGAS USA LLC Balefill - Diversion & Special Hand warmers & gloves for restock \$200.90

AIRGAS USA LLC - Total For Balefill - Diversion & Special \$310.90

AIRGAS USA LLC Refuse - Residential STRIKERS FOR TORCH \$3.70

AIRGAS USA LLC - Total For Refuse - Residential \$3.70

**AIRGAS USA LLC - ALL DEPARTMENTS**

\$1,487.89

**AIRGAS USA, LLC**

AIRGAS USA, LLC	Buildings & Structures Fund	Supplies for backflow install at Rec Center - A	\$86.85
<i>AIRGAS USA, LLC - Total For Buildings &amp; Structures Fund</i>			\$86.85
AIRGAS USA, LLC	Streets	6-Balaclava Hoods	\$29.94
<i>AIRGAS USA, LLC - Total For Streets</i>			\$29.94

**AIRGAS USA, LLC - ALL DEPARTMENTS**

\$116.79

**ALL TREES LLC**

ALL TREES LLC	Water Revenue and Transfers		\$15.00
ALL TREES LLC	Water Revenue and Transfers		\$85.00
<i>ALL TREES LLC - Total For Water Revenue and Transfers</i>			\$100.00

**ALL TREES LLC - ALL DEPARTMENTS**

\$100.00

**ALSCO**

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$102.06
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$58.82
ALSCO	Balefill - Disposal & Landfill	Uniform Laundry Services	\$94.00
ALSCO	Balefill - Disposal & Landfill	Solid Waste Facility Bldg Rug Services	\$58.82
<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			\$313.70
ALSCO	Fleet Maintenance Fund	Laundry service	\$121.65
<i>ALSCO - Total For Fleet Maintenance Fund</i>			\$121.65
ALSCO	Refuse - Residential	Professional Laundry Services	\$110.56
ALSCO	Refuse - Residential	Uniform Laundry Services	\$110.56
<i>ALSCO - Total For Refuse - Residential</i>			\$221.12
ALSCO	Sewer Wastewater Collection	Laundry service	(\$1.00)
ALSCO	Sewer Wastewater Collection	Laundry service	(\$1.00)
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$60.46
ALSCO	Sewer Wastewater Collection	Laundry service	(\$1.00)
ALSCO	Sewer Wastewater Collection	Laundry service	(\$1.00)
ALSCO	Sewer Wastewater Collection	Laundry service	(\$1.00)
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$59.46

ALSCO	Sewer Wastewater Collection Professional Laundry Services	\$59.46
ALSCO	Sewer Wastewater Collection Professional Laundry Services	\$60.46
ALSCO	Sewer Wastewater Collection Laundry service	(\$2.00)
<i>ALSCO - Total For Sewer Wastewater Collection</i>		<i>\$232.84</i>
ALSCO	Streets Professional Laundry Services	\$133.40
<i>ALSCO - Total For Streets</i>		<i>\$133.40</i>
<b>ALSCO - ALL DEPARTMENTS</b>		<b>\$1,022.71</b>

### ALTITUDE RECYCLING E

ALTITUDE RECYCLING E	Balefill - Disposal & Landfill	Redesign of wear plates for North Baler	\$3,250.00
ALTITUDE RECYCLING E	Balefill - Disposal & Landfill	Redesign wear plates for South Baler	\$3,250.00
<i>ALTITUDE RECYCLING E - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$6,500.00</i>
<b>ALTITUDE RECYCLING E - ALL DEPARTMENTS</b>			<b>\$6,500.00</b>

### AMAZON.COM 9V0NB3WY3

AMAZON.COM 9V0NB3WY3	Ice Arena - Classes	Hockey Camp Supplies Games	\$25.94
<i>AMAZON.COM 9V0NB3WY3 - Total For Ice Arena - Classes</i>			<i>\$25.94</i>
<b>AMAZON.COM 9V0NB3WY3 - ALL DEPARTMENTS</b>			<b>\$25.94</b>

### AMAZON.COM HW0MW04C0

AMAZON.COM HW0MW04	General Fund Revenue	BOOK STORES	\$503.04
<i>AMAZON.COM HW0MW04C0 - Total For General Fund Revenue</i>			<i>\$503.04</i>
<b>AMAZON.COM HW0MW04C0 - ALL DEPARTMENTS</b>			<b>\$503.04</b>

### AMAZON.COM HW7YM6AY2

AMAZON.COM HW7YM6AY	General Fund Revenue	BOOK STORES	\$79.45
<i>AMAZON.COM HW7YM6AY2 - Total For General Fund Revenue</i>			<i>\$79.45</i>
<b>AMAZON.COM HW7YM6AY2 - ALL DEPARTMENTS</b>			<b>\$79.45</b>

### AMAZON.COM HW7YP1CB2

AMAZON.COM HW7YP1CB2	General Fund Revenue	BOOK STORES	\$188.64
<i>AMAZON.COM HW7YP1CB2 - Total For General Fund Revenue</i>			<i>\$188.64</i>

**AMAZON.COM HW7YP1CB2 - ALL DEPARTMENTS** \$188.64

### AMAZON.COM LH91Q9OZ3

AMAZON.COM LH91Q9OZ3 Balefill - Disposal & Landfill BATTERY PACKS FOR LANDFILL 2-way Radios \$573.80

*AMAZON.COM LH91Q9OZ3 - Total For Balefill - Disposal & Landfill* \$573.80

**AMAZON.COM LH91Q9OZ3 - ALL DEPARTMENTS** \$573.80

### AMAZON.COM ML74H7D43

AMAZON.COM ML74H7D43 Golf - Operations General Shop Supplies \$79.99

*AMAZON.COM ML74H7D43 - Total For Golf - Operations* \$79.99

**AMAZON.COM ML74H7D43 - ALL DEPARTMENTS** \$79.99

### AMERIGAS - CASPER

AMERIGAS - CASPER Balefill - Baler Processing Propane for baler building /special waste for \$211.75

*AMERIGAS - CASPER - Total For Balefill - Baler Processing* \$211.75

**AMERIGAS - CASPER - ALL DEPARTMENTS** \$211.75

### AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT Refuse - Commercial Motor kit \$492.92

*AMERI-TECH EQUIPMENT - Total For Refuse - Commercial* \$492.92

AMERI-TECH EQUIPMENT WWTP Operations 30cu yd Heavy Duty Roll-off \$11,499.92

*AMERI-TECH EQUIPMENT - Total For WWTP Operations* \$11,499.92

**AMERI-TECH EQUIPMENT - ALL DEPARTMENTS** \$11,992.84

### AMZN Mktp US

AMZN Mktp US Aquatics - Operations Athletic Dept Floor Mat/Division Envelopes \$5.27

AMZN Mktp US Aquatics - Operations Foam Beads \$61.05

*AMZN Mktp US - Total For Aquatics - Operations* \$66.32

AMZN Mktp US Balefill - Baler Processing STYLUS FOR COLTONS IPAD FOR SAFETY DO \$20.58

*AMZN Mktp US - Total For Balefill - Baler Processing* \$20.58

AMZN Mktp US Balefill - Disposal & Landfill PHONE HEADSET FOR ADMIN IN SCALEHOUS \$137.99

*AMZN Mktp US - Total For Balefill - Disposal & Landfill* \$137.99

AMZN Mktp US	Balefill - Diversion & Special	RED BIO BAGS	\$745.95
<i>AMZN Mktp US - Total For Balefill - Diversion &amp; Special</i>			<i>\$745.95</i>
AMZN Mktp US	Buildings & Structures Fund	soap disp	\$433.20
<i>AMZN Mktp US - Total For Buildings &amp; Structures Fund</i>			<i>\$433.20</i>
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$798.00
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$504.37
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$399.96
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$359.80
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$787.64
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$591.96
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$1,240.43
AMZN Mktp US	General Fund Revenue	BOOK STORES	\$600.00
<i>AMZN Mktp US - Total For General Fund Revenue</i>			<i>\$5,282.16</i>
AMZN Mktp US	Ice Arena - Classes	LTS Classes Markers	\$55.98
<i>AMZN Mktp US - Total For Ice Arena - Classes</i>			<i>\$55.98</i>
AMZN Mktp US	Ice Arena - Concessions	CONCESSIONS - Nacho Chip	\$41.99
<i>AMZN Mktp US - Total For Ice Arena - Concessions</i>			<i>\$41.99</i>
AMZN Mktp US	Ice Arena - Operations	Athletic Dept Floor Mat/Division Envelopes	\$5.26
<i>AMZN Mktp US - Total For Ice Arena - Operations</i>			<i>\$5.26</i>
AMZN Mktp US	Rec Center - Admin	Athletic Dept Floor Mat/Division Envelopes	\$5.28
<i>AMZN Mktp US - Total For Rec Center - Admin</i>			<i>\$5.28</i>
AMZN Mktp US	Rec Center - Operations	Athletic Dept Floor Mat/Division Envelopes	\$5.27
<i>AMZN Mktp US - Total For Rec Center - Operations</i>			<i>\$5.27</i>
AMZN Mktp US	Rec Center - Sports Programs	Athletic Dept Floor Mat/Division Envelopes	\$42.02
<i>AMZN Mktp US - Total For Rec Center - Sports Programs</i>			<i>\$42.02</i>
AMZN Mktp US	Sewer Wastewater Collection	office supplies	\$59.98
<i>AMZN Mktp US - Total For Sewer Wastewater Collection</i>			<i>\$59.98</i>
AMZN Mktp US	Water Distribution	8 tier wall mounted hanging file - Building Su	\$45.59
<i>AMZN Mktp US - Total For Water Distribution</i>			<i>\$45.59</i>
AMZN Mktp US	Weed & Pest Fund	Rinse nozzle for pesticide containers	\$206.88
<i>AMZN Mktp US - Total For Weed &amp; Pest Fund</i>			<i>\$206.88</i>
<b>AMZN Mktp US - ALL DEPARTMENTS</b>			<b>\$7,154.45</b>

## AT & T CORP

AT & T CORP	Fire-EMS Administration	Acct #287292151247	\$645.60
-------------	-------------------------	--------------------	----------

<i>AT &amp; T CORP - Total For Fire-EMS Administration</i>			\$645.60
AT & T CORP	Police Investigations	Location Activation & Daily Fee - CR#: 22-074	\$175.00
<i>AT &amp; T CORP - Total For Police Investigations</i>			\$175.00
<b>AT &amp; T CORP - ALL DEPARTMENTS</b>			<b>\$820.60</b>

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office supplies	\$66.12
ATLAS OFFICE PRODUCT	Balefill - Baler Processing	Office furniture	\$1,369.20
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Baler Processing</i>			\$1,435.32
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office furniture	\$1,126.39
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion &amp; Special</i>			\$1,126.39
ATLAS OFFICE PRODUCT	City Attorney	Office supplies	\$17.70
ATLAS OFFICE PRODUCT	City Attorney	Office supplies	\$149.97
<i>ATLAS OFFICE PRODUCT - Total For City Attorney</i>			\$167.67
ATLAS OFFICE PRODUCT	City Manager	PAPER	\$5.00
<i>ATLAS OFFICE PRODUCT - Total For City Manager</i>			\$5.00
ATLAS OFFICE PRODUCT	Community Development	Office supplies	\$77.07
<i>ATLAS OFFICE PRODUCT - Total For Community Development</i>			\$77.07
ATLAS OFFICE PRODUCT	Customer Service	PLANNER	\$20.66
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			\$20.66
ATLAS OFFICE PRODUCT	Engineering	PAPER	\$81.42
ATLAS OFFICE PRODUCT	Engineering	INK CARTRIDGES	\$269.79
<i>ATLAS OFFICE PRODUCT - Total For Engineering</i>			\$351.21
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Office supplies	\$253.61
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Operations</i>			\$253.61
ATLAS OFFICE PRODUCT	Human Resources	2 dozen mini binder clips, 2 calendars	\$24.54
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			\$24.54
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$612.46
ATLAS OFFICE PRODUCT	Municipal Court	Office furniture	\$250.00
<i>ATLAS OFFICE PRODUCT - Total For Municipal Court</i>			\$862.46
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$51.58
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$570.75
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$14.15
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$565.95
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$163.98



ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$16.06
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$22.45
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$12.05
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$44.90
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$11.52
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$242.84
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$1,716.23</i>
ATLAS OFFICE PRODUCT	Rec Center - Admin	Rec Admin Cubicle Install w/Electric and Parti	\$650.00
<i>ATLAS OFFICE PRODUCT - Total For Rec Center - Admin</i>			<i>\$650.00</i>
ATLAS OFFICE PRODUCT	Rec Center - Operations	Recreation Center Color Paper	\$34.28
<i>ATLAS OFFICE PRODUCT - Total For Rec Center - Operations</i>			<i>\$34.28</i>
ATLAS OFFICE PRODUCT	Refuse - Recycling	Office supplies	\$14.99
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Recycling</i>			<i>\$14.99</i>
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies printer cartridges superinten	\$455.40
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies	\$59.96
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>			<i>\$515.36</i>
ATLAS OFFICE PRODUCT	Regional Water Operations	Ink/Toner for Printer, & Scissors - Office Sup	\$318.98
<i>ATLAS OFFICE PRODUCT - Total For Regional Water Operations</i>			<i>\$318.98</i>
ATLAS OFFICE PRODUCT	River Volunteer Events	PAPER	\$5.00
<i>ATLAS OFFICE PRODUCT - Total For River Volunteer Events</i>			<i>\$5.00</i>
ATLAS OFFICE PRODUCT	Sewer Administration	PAPER	\$7.50
ATLAS OFFICE PRODUCT	Sewer Administration	INK CARTRIDGES	\$14.99
<i>ATLAS OFFICE PRODUCT - Total For Sewer Administration</i>			<i>\$22.49</i>
ATLAS OFFICE PRODUCT	Water Administration	INK CARTRIDGES	\$14.99
ATLAS OFFICE PRODUCT	Water Administration	PAPER	\$7.50
<i>ATLAS OFFICE PRODUCT - Total For Water Administration</i>			<i>\$22.49</i>
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$7,623.75</b>

## ATLAS REPRODUCTION

ATLAS REPRODUCTION	Fire-EMS Administration	Copier contract usage	\$38.19
<i>ATLAS REPRODUCTION - Total For Fire-EMS Administration</i>			<i>\$38.19</i>
ATLAS REPRODUCTION	Water Distribution	Maps of Ft. Caspar Campground - Other Mat	\$89.80
<i>ATLAS REPRODUCTION - Total For Water Distribution</i>			<i>\$89.80</i>
<b>ATLAS REPRODUCTION - ALL DEPARTMENTS</b>			<b>\$127.99</b>

## BADGER METER INC

BADGER METER INC	Water Meters	Orion Cellular Srvc Unit	\$56.96
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit	\$77.43
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit	\$68.53
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit - March 2022	\$92.56
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit - May 2022	\$161.09
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit - April 2022	\$161.09
BADGER METER INC	Water Meters	Orion Cellular Srvc Unit - February 2022	\$92.56

*BADGER METER INC - Total For Water Meters* \$710.22

**BADGER METER INC - ALL DEPARTMENTS** \$710.22

## BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Cleaning kit, leaf rake, wet/dry vac for baler	\$61.94
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Lock out tag out supplies	\$71.97

*BAILEY'S ACE HARDWAR - Total For Balefill - Baler Processing* \$133.91

**BAILEY'S ACE HARDWAR - ALL DEPARTMENTS** \$133.91

## BAILEYS ACE HDWE

BAILEYS ACE HDWE	Buildings & Structures Fund	Water heater repair supplies for Metro Anim	\$44.16
BAILEYS ACE HDWE	Buildings & Structures Fund	Rec Center repair supplies - Baileys Ace	\$14.98
BAILEYS ACE HDWE	Buildings & Structures Fund	Heater repair supplies for Baler Building - Bai	\$10.16
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Rec Center - Baileys Ace	\$17.18
BAILEYS ACE HDWE	Buildings & Structures Fund	Booster heater repair supplies for Water Dist	\$13.98
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for CBC - Baileys Ace	\$158.97

*BAILEYS ACE HDWE - Total For Buildings & Structures Fund* \$259.43

BAILEYS ACE HDWE Sewer Wastewater Collection shop supplies \$10.58

BAILEYS ACE HDWE Sewer Wastewater Collection shop supplies \$8.59

BAILEYS ACE HDWE Sewer Wastewater Collection shop supplies \$5.99

BAILEYS ACE HDWE Sewer Wastewater Collection shop supplies \$29.99

*BAILEYS ACE HDWE - Total For Sewer Wastewater Collection* \$55.15

BAILEYS ACE HDWE WWTP Operations Paint \$75.50

*BAILEYS ACE HDWE - Total For WWTP Operations* \$75.50

**BAILEYS ACE HDWE - ALL DEPARTMENTS** \$390.08

**BEST WESTERN INN AT**

BEST WESTERN INN AT Police Career Services BEST WESTERN HOTELS \$890.08

*BEST WESTERN INN AT - Total For Police Career Services* \$890.08

**BEST WESTERN INN AT - ALL DEPARTMENTS** \$890.08

**BIG LOTS STORES**

BIG LOTS STORES WWTP Operations Cleaning/office supplies \$61.54

*BIG LOTS STORES - Total For WWTP Operations* \$61.54

**BIG LOTS STORES - ALL DEPARTMENTS** \$61.54

**BIG WIND MEDIA, INC.**

BIG WIND MEDIA, INC. Hogadon - Operations Digital ad placement services \$9,250.00

*BIG WIND MEDIA, INC. - Total For Hogadon - Operations* \$9,250.00

**BIG WIND MEDIA, INC. - ALL DEPARTMENTS** \$9,250.00

**BLACK HILLS ENERGY**

BLACK HILLS ENERGY Aquatics - Operations Acct #7584 6122 74 \$11,988.48

*BLACK HILLS ENERGY - Total For Aquatics - Operations* \$11,988.48

BLACK HILLS ENERGY Aquatics- Marion Kreiner Ope Acct #9723 1947 06 \$111.00

*BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper.* \$111.00

BLACK HILLS ENERGY Aquatics- Mike Sedar Oper. Acct #9723 1947 06 \$82.00

*BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper.* \$82.00

BLACK HILLS ENERGY Aquatics- Paradise Valley Ope Acct #9723 1947 06 \$82.00

*BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper* \$82.00

BLACK HILLS ENERGY Aquatics- Washington Oper Acct #9723 1947 06 \$82.00

*BLACK HILLS ENERGY - Total For Aquatics- Washington Oper* \$82.00

BLACK HILLS ENERGY Ash Street Building Acct #4376 8927 11 \$1,134.70

BLACK HILLS ENERGY Ash Street Building Acct #0421 9638 76 \$30.45

*BLACK HILLS ENERGY - Total For Ash Street Building* \$1,165.15

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #9538 8605 37 \$29.00

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #1919 8530 97 \$13,082.47

<i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i>			\$13,111.47
BLACK HILLS ENERGY	Buildings & Structures Fund	Acct #8545 6521 02	\$580.76
<i>BLACK HILLS ENERGY - Total For Buildings &amp; Structures Fund</i>			\$580.76
BLACK HILLS ENERGY	Casper Business Center	Acct #4620 7426 21	\$4,538.98
<i>BLACK HILLS ENERGY - Total For Casper Business Center</i>			\$4,538.98
BLACK HILLS ENERGY	Cemetery	Acct #9629 0042 60	\$835.71
<i>BLACK HILLS ENERGY - Total For Cemetery</i>			\$835.71
BLACK HILLS ENERGY	City Center Building	Acct #8545 6521 02	\$187.38
<i>BLACK HILLS ENERGY - Total For City Center Building</i>			\$187.38
BLACK HILLS ENERGY	City Hall	Acct #6837 4281 65	\$3,481.45
<i>BLACK HILLS ENERGY - Total For City Hall</i>			\$3,481.45
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #1783 9430 41	\$5,349.50
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #3267 4234 58	\$926.29
<i>BLACK HILLS ENERGY - Total For Fire-EMS Administration</i>			\$6,275.79
BLACK HILLS ENERGY	Ft. Caspar Museum	Acct #9861 5264 23	\$1,167.75
<i>BLACK HILLS ENERGY - Total For Ft. Caspar Museum</i>			\$1,167.75
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	\$70.72
BLACK HILLS ENERGY	Golf - Operations	Acct #6566 7661 30	\$904.86
<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			\$975.58
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	\$1,719.23
<i>BLACK HILLS ENERGY - Total For Marathon Building</i>			\$1,719.23
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	\$2,451.94
<i>BLACK HILLS ENERGY - Total For Metro Animal Shelter</i>			\$2,451.94
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	\$299.63
<i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i>			\$299.63
BLACK HILLS ENERGY	Parks - Athletic Maint.	Acct #5655 3404 55	\$334.48
<i>BLACK HILLS ENERGY - Total For Parks - Athletic Maint.</i>			\$334.48
BLACK HILLS ENERGY	Public Transit - CARES Act	Acct #3470 5680 29	\$298.75
<i>BLACK HILLS ENERGY - Total For Public Transit - CARES Act</i>			\$298.75
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$2,731.13
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			\$2,731.13
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61	\$33.92
<i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i>			\$33.92
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	\$3,257.71
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			\$3,257.71
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$13,029.28

<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			\$13,029.28
<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>			<b>\$68,821.57</b>

### BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane - Landfill Bldg Heating	\$896.91
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	\$816.35
<i>BLAKEMAN PROPANE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,713.26</i>
BLAKEMAN PROPANE	Hogadon - Operations	Propane	\$1,793.31
<i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>			<i>\$1,793.31</i>
<b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>			<b>\$3,506.57</b>

### BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	WWTP Operations	Snow shovels	\$228.77
<i>BLOEDORN LUMBER CO - Total For WWTP Operations</i>			<i>\$228.77</i>
<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>			<b>\$228.77</b>

### BLUESTEM CONSULTING

BLUESTEM CONSULTING	River Riparian & Upland Area	Vegetation and Soil Survey	\$9,399.18
<i>BLUESTEM CONSULTING - Total For River Riparian &amp; Upland Areas</i>			<i>\$9,399.18</i>
<b>BLUESTEM CONSULTING - ALL DEPARTMENTS</b>			<b>\$9,399.18</b>

### BOUISSEY, JENNIFER

BOUISSEY, JENNIFER	Water Revenue and Transfers		\$116.00
<i>BOUISSEY, JENNIFER - Total For Water Revenue and Transfers</i>			<i>\$116.00</i>
<b>BOUISSEY, JENNIFER - ALL DEPARTMENTS</b>			<b>\$116.00</b>

### BRIDGEPAY NETWORK SO

BRIDGEPAY NETWORK SO	City Clerk	CREDIT CARD FEES	\$12.56
<i>BRIDGEPAY NETWORK SO - Total For City Clerk</i>			<i>\$12.56</i>
BRIDGEPAY NETWORK SO	Community Development	CREDIT CARD FEES	\$12.58
<i>BRIDGEPAY NETWORK SO - Total For Community Development</i>			<i>\$12.58</i>
BRIDGEPAY NETWORK SO	Engineering	CREDIT CARD FEES	\$12.56

BRIDGEPAY NETWORK SO - Total For Engineering \$12.56

**BRIDGEPAY NETWORK SO - ALL DEPARTMENTS \$37.70**

**BRIDGESTONE SPORTS U**

BRIDGESTONE SPORTS U Golf Merchandise/ Inventory \$1,564.72

BRIDGESTONE SPORTS U Golf Merchandise/ Inventory \$740.67

*BRIDGESTONE SPORTS U - Total For Golf \$2,305.39*

**BRIDGESTONE SPORTS U - ALL DEPARTMENTS \$2,305.39**

**BUTZ, JOHN**

BUTZ, JOHN Water Revenue and Transfers \$59.57

*BUTZ, JOHN - Total For Water Revenue and Transfers \$59.57*

**BUTZ, JOHN - ALL DEPARTMENTS \$59.57**

**CAPITAL BUSINESS SYS**

CAPITAL BUSINESS SYS Fleet Maintenance Fund Copier usage \$61.80

*CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund \$61.80*

**CAPITAL BUSINESS SYS - ALL DEPARTMENTS \$61.80**

**CARASOFT TECHNOLOGY**

CARASOFT TECHNOLOGY Information Services DocuSign Renewal \$5,810.49

*CARASOFT TECHNOLOGY - Total For Information Services \$5,810.49*

**CARASOFT TECHNOLOGY - ALL DEPARTMENTS \$5,810.49**

**CASELLE, INC.**

CASELLE, INC. Customer Service Contract support/maintenance - 1/01/23 to \$78.00

*CASELLE, INC. - Total For Customer Service \$78.00*

**CASELLE, INC. - ALL DEPARTMENTS \$78.00**

**CASPER DDA**

CASPER DDA Sewer Fund \$95.76

CASPER DDA - Total For Sewer Fund \$95.76

**CASPER DDA - ALL DEPARTMENTS \$95.76**

**CASPER STAR-TRIBUNE,**

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising-Notice of Final Payment to Contr \$207.16

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising - Standard Advertisement for Bid \$568.04

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising - Payment to Contractor Notice \$223.12

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising - 12 NEW LOADER TIRES/ 3 LOAD \$152.08

*CASPER STAR-TRIBUNE, - Total For Balefill - Disposal & Landfill \$1,150.40*

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - Request for Proposals for Ford \$198.32

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising -2 NEW PLOW TRUCKS \$157.84

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - 3 NEW 3/4 TON PICKUPS \$146.32

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - Standard Advertisement for Bid \$549.52

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - 12 NEW MID-SIZE SUV HYBRID \$152.08

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - 4 NEW MID SIZE SUV \$140.56

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising-Notice of Final Payment to Contr \$232.60

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - 4 NEW MID SIZE UTILITY VEHICL \$143.44

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - FRT ROTARY MOWER & ATTAC \$154.80

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - Standard Advertisement for Bid \$640.72

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising - 2 UTV'S WITH TRACK KITS \$157.82

*CASPER STAR-TRIBUNE, - Total For Capital Projects Fund \$2,674.02*

CASPER STAR-TRIBUNE, Community Development Advertising - Planning & Zoning Notice \$70.08

CASPER STAR-TRIBUNE, Community Development Advertising - Casper City Council Notice \$93.40

CASPER STAR-TRIBUNE, Community Development Advertising - Bid for Mesa Del Sol Addition \$2,041.43

CASPER STAR-TRIBUNE, Community Development Advertising - Bid for Robertson Rd Addition \$2,077.10

*CASPER STAR-TRIBUNE, - Total For Community Development \$4,282.01*

CASPER STAR-TRIBUNE, Refuse - Residential Advertising - 4600 gallon water truck \$154.80

*CASPER STAR-TRIBUNE, - Total For Refuse - Residential \$154.80*

CASPER STAR-TRIBUNE, Weed & Pest Fund Advertising - ROUGH AREA MOWER & ACCES \$151.78

*CASPER STAR-TRIBUNE, - Total For Weed & Pest Fund \$151.78*

CASPER STAR-TRIBUNE, WWTP Operations Advertising - Standard Advertisement for Bid \$590.16

*CASPER STAR-TRIBUNE, - Total For WWTP Operations \$590.16*

**CASPER STAR-TRIBUNE, - ALL DEPARTMENTS \$9,003.17**

## CASPER TIN SHOP

CASPER TIN SHOP	Refuse - Commercial	Comb building repair	\$270.00
<i>CASPER TIN SHOP - Total For Refuse - Commercial</i>			<i>\$270.00</i>
<b>CASPER TIN SHOP - ALL DEPARTMENTS</b>			<b>\$270.00</b>

## CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	bus 95 Tires	\$450.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$450.00</i>
CASPER TIRE	Refuse - Commercial	Rolloff Truck Flat repair Unit #2305	\$45.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			<i>\$45.00</i>
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Side Loader Flat repair Unit #2286	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair -- Side Loader Unit #2312	\$45.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$135.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$630.00</b>

## CASPER WINAIR SUPPLY

CASPER WINAIR SUPPLY	Buildings & Structures Fund	Booster heater repair supplies for Water Dist	\$72.38
CASPER WINAIR SUPPLY	Buildings & Structures Fund	Heater repair supplies for Baler Building - Wi	\$917.38
CASPER WINAIR SUPPLY	Buildings & Structures Fund	Booster station heater repair supplies for Wa	\$158.27
<i>CASPER WINAIR SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$1,148.03</i>
<b>CASPER WINAIR SUPPLY - ALL DEPARTMENTS</b>			<b>\$1,148.03</b>

## CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Pump repair supplies for Aquatics Center - W	\$149.20
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Metro Animal Shelter - W	\$243.80
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Skeet Range - Winnelson	\$106.42
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$499.42</i>
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$499.42</b>

## CENTURYLINK

CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-5112 611M	\$175.64
-------------	------------------------	---------------------------	----------



<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			\$175.64
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$156.10
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			\$156.10
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$28.99
<i>CENTURYLINK - Total For Municipal Court</i>			\$28.99
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-5114 622M	\$359.70
<i>CENTURYLINK - Total For Rec Center - Operations</i>			\$359.70
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B	\$82.61
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			\$82.61
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$95.32
<i>CENTURYLINK - Total For WWTP Operations</i>			\$95.32
CENTURYLINK	WWTP Regional Interceptors	Acct #307-472-1129 839B	\$60.97
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			\$60.97
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$959.33</b>

## CIOCARLAN, DEBRA

CIOCARLAN, DEBRA	Water Revenue and Transfers		\$10.40
<i>CIOCARLAN, DEBRA - Total For Water Revenue and Transfers</i>			\$10.40
<b>CIOCARLAN, DEBRA - ALL DEPARTMENTS</b>			<b>\$10.40</b>

## CITY OF CASPER

CITY OF CASPER	Hogadon - Operations	Public Garbage-Baler	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			\$20.00
CITY OF CASPER	Metropolitan Planning Org	Interdepartmental services	\$6,655.37
CITY OF CASPER	Metropolitan Planning Org	Interdepartmental services	\$6,655.37
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			\$13,310.74
CITY OF CASPER	Public Transit - CARES Act	Fuel & workorder charge - November 2022	\$17,904.19
<i>CITY OF CASPER - Total For Public Transit - CARES Act</i>			\$17,904.19
CITY OF CASPER	Public Transit - Operations	Fuel & workorder charge - November 2022	\$16,302.30
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			\$16,302.30
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$6,329.36
CITY OF CASPER	Refuse - Residential	Street Sweeping Monthly Fee	\$2,266.00
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,610.16
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$5,550.95

CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$4,887.54
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$5,609.02
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$479.52
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,535.64
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$5,117.87
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$5,601.48
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle newspaper/cardboa	\$5,454.83
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$4,971.26
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$5,847.70
CITY OF CASPER	Refuse - Residential	Public garbage & recycle cardboard	\$478.98
<i>CITY OF CASPER - Total For Refuse - Residential</i>			<i>\$65,740.31</i>
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$85.86
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$65.34
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$58.86
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$80.46
<i>CITY OF CASPER - Total For WWTP Operations</i>			<i>\$290.52</i>
<b>CITY OF CASPER - ALL DEPARTMENTS</b>			<b>\$113,568.06</b>

## CIVICPLUS LLC

CIVICPLUS LLC	Balefill - Baler Processing	Municode pages, images, graphs, electronic	\$49.94
<i>CIVICPLUS LLC - Total For Balefill - Baler Processing</i>			<i>\$49.94</i>
CIVICPLUS LLC	City Attorney	Municode pages, images, graphs, electronic	\$299.70
<i>CIVICPLUS LLC - Total For City Attorney</i>			<i>\$299.70</i>
CIVICPLUS LLC	City Manager	Municode pages, images, graphs, electronic	\$49.94
<i>CIVICPLUS LLC - Total For City Manager</i>			<i>\$49.94</i>
<b>CIVICPLUS LLC - ALL DEPARTMENTS</b>			<b>\$399.58</b>

## CMI TECO, INC.

CMI TECO, INC.	Refuse - Commercial	2015 Com Front Loader Equipment repair Un	\$1,531.76
CMI TECO, INC.	Refuse - Commercial	2013 Container Truck Replace seat & armres	\$1,166.13
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>\$2,697.89</i>
CMI TECO, INC.	Refuse - Recycling	Depot Recycle Truck Fuel & lube filters Repl	\$77.88
CMI TECO, INC.	Refuse - Recycling	2016 Depot Recycle Truck repair Unit 22227	\$4,504.62
CMI TECO, INC.	Refuse - Recycling	2023 Front Loader for OCC Repair 222309	\$1,971.30

<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>\$6,553.80</i>
CMI TECO, INC.	Refuse - Residential	2020 Side Loader Hydraulic tube Replaced #2	\$483.11
CMI TECO, INC.	Refuse - Residential	Slide block for 2018 Side Loader unit 222289	\$80.06
CMI TECO, INC.	Refuse - Residential	Rear Loader Service, Hydr Flush, Repairs Unit	\$1,798.00
CMI TECO, INC.	Refuse - Residential	2015 Side Loader Wire harness Replaced #22	\$271.75
CMI TECO, INC.	Refuse - Residential	2017 Side Loader Equipment repair Unit 222	\$5,804.08
CMI TECO, INC.	Refuse - Residential	Hydraulic pump Repl Side Loader Unit #2284	\$1,084.89
CMI TECO, INC.	Refuse - Residential	2016 Side Loader clamps & Tube parts #2222	\$408.77
CMI TECO, INC.	Refuse - Residential	Electric switch Repl for Side Loader Unit #22	\$583.21
CMI TECO, INC.	Refuse - Residential	2021 Side Loader Repair Unit #2302	\$3,243.57
CMI TECO, INC.	Refuse - Residential	Side Loader Service & Repair Unit #2283	\$3,515.31
CMI TECO, INC.	Refuse - Residential	2016 Side Loader Repair, 222284-heater, wir	\$1,335.70
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$18,608.45</i>
<b>CMI TECO, INC. - ALL DEPARTMENTS</b>			<b>\$27,860.14</b>

## COASTAL CHEMICAL CO

COASTAL CHEMICAL CO	Regional Water Operations	Gas/Fuel	\$185.00
<i>COASTAL CHEMICAL CO - Total For Regional Water Operations</i>			<i>\$185.00</i>
<b>COASTAL CHEMICAL CO - ALL DEPARTMENTS</b>			<b>\$185.00</b>

## COMMUNICATION TECHNO

COMMUNICATION TECHNO	Fire-EMS Operations	Radio repair	\$110.00
<i>COMMUNICATION TECHNO - Total For Fire-EMS Operations</i>			<i>\$110.00</i>
COMMUNICATION TECHNO	Fleet Maintenance Fund	Installation of radio	\$544.90
<i>COMMUNICATION TECHNO - Total For Fleet Maintenance Fund</i>			<i>\$544.90</i>
COMMUNICATION TECHNO	Police Administration	Remove / replace speaker	\$360.00
COMMUNICATION TECHNO	Police Administration	Equipment replacement	\$55.00
COMMUNICATION TECHNO	Police Administration	Replace display	\$55.00
<i>COMMUNICATION TECHNO - Total For Police Administration</i>			<i>\$470.00</i>
COMMUNICATION TECHNO	Risk Management	Equipment removal	\$880.00
<i>COMMUNICATION TECHNO - Total For Risk Management</i>			<i>\$880.00</i>
<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$2,004.90</b>

## COMPRESSION LEASING

COMPRESSION LEASING	Fleet Maintenance Fund	151581 & 151582 services	\$2,869.90
<i>COMPRESSION LEASING - Total For Fleet Maintenance Fund</i>			<i>\$2,869.90</i>
<b>COMPRESSION LEASING - ALL DEPARTMENTS</b>			<b>\$2,869.90</b>

## COMTRONIX, INC.

COMTRONIX, INC.	Buildings & Structures Fund	Alarm monitoring & radio service	\$56.00
COMTRONIX, INC.	Buildings & Structures Fund	Panic button repair	\$145.00
<i>COMTRONIX, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$201.00</i>
<b>COMTRONIX, INC. - ALL DEPARTMENTS</b>			<b>\$201.00</b>

## CONVERGEONE

CONVERGEONE	Information Services	Synapps alerting maintenance	\$3,496.98
<i>CONVERGEONE - Total For Information Services</i>			<i>\$3,496.98</i>
<b>CONVERGEONE - ALL DEPARTMENTS</b>			<b>\$3,496.98</b>

## COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Bathroom cleaner, detergent & soap	\$375.47
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Garbage bags/kleenex/bathroom tissue/pap	\$493.66
<i>COWBOY SUPPLY HOUSE - Total For Buildings &amp; Structures Fund</i>			<i>\$869.13</i>
COWBOY SUPPLY HOUSE	Parks - Athletic Maint.	Garbage bags & bathroom tissue	\$372.18
COWBOY SUPPLY HOUSE	Parks - Athletic Maint.	Garbage bags & bathroom tissue	\$120.40
<i>COWBOY SUPPLY HOUSE - Total For Parks - Athletic Maint.</i>			<i>\$492.58</i>
<b>COWBOY SUPPLY HOUSE - ALL DEPARTMENTS</b>			<b>\$1,361.71</b>

## CPU IIT

CPU IIT	Rec Center - Sports Programs	Technology Items (computers, software, and	\$759.00
<i>CPU IIT - Total For Rec Center - Sports Programs</i>			<i>\$759.00</i>
<b>CPU IIT - ALL DEPARTMENTS</b>			<b>\$759.00</b>

## CRIME SCENE INFORMAT

CRIME SCENE INFORMAT	Police Administration	Basic Program & Web Tips - January 2023	\$122.00
<i>CRIME SCENE INFORMAT - Total For Police Administration</i>			<i>\$122.00</i>
<b>CRIME SCENE INFORMAT - ALL DEPARTMENTS</b>			<b>\$122.00</b>

## CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Lighting repair supplies for Marathon - Cru	\$224.63
<i>CRUM ELECTRIC SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$224.63</i>
CRUM ELECTRIC SUPPLY	Regional Water Operations	Conduit Parts - Machinery Supplies	\$41.51
<i>CRUM ELECTRIC SUPPLY - Total For Regional Water Operations</i>			<i>\$41.51</i>
<b>CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS</b>			<b>\$266.14</b>

## CS CONSULTING

CS CONSULTING	Balefill - Disposal & Landfill	Fire extinguisher yearly inspection/maintena	\$1,882.00
<i>CS CONSULTING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,882.00</i>
<b>CS CONSULTING - ALL DEPARTMENTS</b>			<b>\$1,882.00</b>

## CURRY GARAGE DOOR CO

CURRY GARAGE DOOR CO	Balefill - Baler Processing	Baler Bldg Garage doors 6-9 Redesign, Parts,	\$1,460.00
<i>CURRY GARAGE DOOR CO - Total For Balefill - Baler Processing</i>			<i>\$1,460.00</i>
<b>CURRY GARAGE DOOR CO - ALL DEPARTMENTS</b>			<b>\$1,460.00</b>

## DEBSKI, JOHN

DEBSKI, JOHN	Refuse Revenue and Transfer		\$21.30
<i>DEBSKI, JOHN - Total For Refuse Revenue and Transfers</i>			<i>\$21.30</i>
DEBSKI, JOHN	Water Revenue and Transfers		\$21.30
<i>DEBSKI, JOHN - Total For Water Revenue and Transfers</i>			<i>\$21.30</i>
<b>DEBSKI, JOHN - ALL DEPARTMENTS</b>			<b>\$42.60</b>

## DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fleet Maintenance Fund	101257 Auto glass repair	\$68.70
DECKER AUTO GLASS, I	Fleet Maintenance Fund	install New Windshield 101312	\$431.86
DECKER AUTO GLASS, I	Fleet Maintenance Fund	141502 Auto glass repair	\$237.50

DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund \$738.06

**DECKER AUTO GLASS, I - ALL DEPARTMENTS \$738.06**

**DELTA 0062166981**

DELTA 0062166981 Refuse - Residential Airfare for SWANA CONFERENCE \$1,068.20

DELTA 0062166981 - Total For Refuse - Residential \$1,068.20

**DELTA 0062166981 - ALL DEPARTMENTS \$1,068.20**

**DELTA 0062349682**

DELTA 0062349682 Police Career Services DELTA \$898.20

DELTA 0062349682 Police Career Services DELTA \$898.20

DELTA 0062349682 - Total For Police Career Services \$1,796.40

**DELTA 0062349682 - ALL DEPARTMENTS \$1,796.40**

**DEPT. OF FAMILY SVCS**

DEPT. OF FAMILY SVCS Finance Annual CPA Renewal for Calendar Year 2023 \$190.00

DEPT. OF FAMILY SVCS - Total For Finance \$190.00

**DEPT. OF FAMILY SVCS - ALL DEPARTMENTS \$190.00**

**DESERT MTN. CORP.**

DESERT MTN. CORP. Streets Ice Slicer for 2023 \$3,511.12

DESERT MTN. CORP. Streets Ice Slicer for 2023 \$3,496.84

DESERT MTN. CORP. - Total For Streets \$7,007.96

**DESERT MTN. CORP. - ALL DEPARTMENTS \$7,007.96**

**DOLLAR TREE**

DOLLAR TREE Human Resources Kid prizes, candy, 2 jars, and table covers for \$76.75

DOLLAR TREE - Total For Human Resources \$76.75

**DOLLAR TREE - ALL DEPARTMENTS \$76.75**

**DONELAN, ANGIE**

DONELAN, ANGIE	Refuse Revenue and Transfer		\$37.02
<i>DONELAN, ANGIE - Total For Refuse Revenue and Transfers</i>			<i>\$37.02</i>
<b>DONELAN, ANGIE - ALL DEPARTMENTS</b>			<b>\$37.02</b>

## DONELLS CANDIES

DONELLS CANDIES	Police Career Services	CANDY, NUT CONFECTIONERY STORES	\$15.00
<i>DONELLS CANDIES - Total For Police Career Services</i>			<i>\$15.00</i>
<b>DONELLS CANDIES - ALL DEPARTMENTS</b>			<b>\$15.00</b>

## DOYLE, KIM

DOYLE, KIM	Refuse Revenue and Transfer		\$55.80
<i>DOYLE, KIM - Total For Refuse Revenue and Transfers</i>			<i>\$55.80</i>
<b>DOYLE, KIM - ALL DEPARTMENTS</b>			<b>\$55.80</b>

## DPC INDUSTRIES, INC.

DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Chemicals Sole Source	\$12,622.15
DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Chemicals Sole Source	\$12,445.33
DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Chemicals Sole Source	\$12,710.43
<i>DPC INDUSTRIES, INC. - Total For Regional Water Operations</i>			<i>\$37,777.91</i>
<b>DPC INDUSTRIES, INC. - ALL DEPARTMENTS</b>			<b>\$37,777.91</b>

## EATON SALES & SVC.,

EATON SALES & SVC.,	Balefill - Disposal & Landfill	RETURNED /TURNED OUT WATER IN BOTTO	\$137.50
EATON SALES & SVC.,	Balefill - Disposal & Landfill	REPAIR COMPOST FUEL LEAK	\$1,461.98
<i>EATON SALES &amp; SVC., - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,599.48</i>
<b>EATON SALES &amp; SVC., - ALL DEPARTMENTS</b>			<b>\$1,599.48</b>

## eBay O 09-09479-2214

eBay O 09-09479-2214	Rec Center - Admin	Recreation Admin Office Color Printer Cartri	\$306.56
<i>eBay O 09-09479-2214 - Total For Rec Center - Admin</i>			<i>\$306.56</i>
<b>eBay O 09-09479-2214 - ALL DEPARTMENTS</b>			<b>\$306.56</b>

## EMERGENCY MEDICAL PH

EMERGENCY MEDICAL PH	Fire-EMS Administration	Dr. Colgan (Emergency Medical	\$550.00
<i>EMERGENCY MEDICAL PH - Total For Fire-EMS Administration</i>			<i>\$550.00</i>
<b>EMERGENCY MEDICAL PH - ALL DEPARTMENTS</b>			<b>\$550.00</b>

## EMPCO, INC.

EMPCO, INC.	Fire-EMS Training	Fire Engineer Tailored Exam Development	\$1,705.00
<i>EMPCO, INC. - Total For Fire-EMS Training</i>			<i>\$1,705.00</i>
<b>EMPCO, INC. - ALL DEPARTMENTS</b>			<b>\$1,705.00</b>

## EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Finance	Subscription / membership reimbursement	\$199.00
<i>EMPLOYEE REIMBURSEME - Total For Finance</i>			<i>\$199.00</i>
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Work boot reimbursement	\$100.79
<i>EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund</i>			<i>\$100.79</i>
EMPLOYEE REIMBURSEME	Human Resources	Online course & book reimbursement	\$807.43
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			<i>\$807.43</i>
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	\$291.30
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	\$142.75
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			<i>\$434.05</i>
EMPLOYEE REIMBURSEME	Refuse - Commercial	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Refuse - Commercial</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Regional Water Operations	Work Clothing Reimbursement (Jean)	\$140.85
<i>EMPLOYEE REIMBURSEME - Total For Regional Water Operations</i>			<i>\$140.85</i>
EMPLOYEE REIMBURSEME	Sewer Wastewater Collection	CDL Permit Test Reimbursement	\$45.00
EMPLOYEE REIMBURSEME	Sewer Wastewater Collection	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Sewer Wastewater Collection</i>			<i>\$195.00</i>
EMPLOYEE REIMBURSEME	WWTP Operations	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For WWTP Operations</i>			<i>\$150.00</i>
<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>			<b>\$2,177.12</b>

## EMPLOYERS COUNCIL

EMPLOYERS COUNCIL	Customer Service	L. Enke Travel Expenses - Onsite Training Srvc	\$203.35
-------------------	------------------	--	----------



<i>EMPLOYERS COUNCIL - Total For Customer Service</i>			\$203.35
EMPLOYERS COUNCIL	Finance	L. Enke Travel Expenses - Onsite Training Srvc	\$203.36
<i>EMPLOYERS COUNCIL - Total For Finance</i>			\$203.36
<b>EMPLOYERS COUNCIL - ALL DEPARTMENTS</b>			<b>\$406.71</b>

## ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Potable water testing	\$52.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			\$52.00
ENERGY LABORATORIES	Regional Water Operations	Analysis Parameter - Testing	\$52.00
ENERGY LABORATORIES	Regional Water Operations	Analysis Parameters - Testing	\$306.00
ENERGY LABORATORIES	Regional Water Operations	Monthly Well Mix Testing - Testing	\$67.00
ENERGY LABORATORIES	Regional Water Operations	Aerobic Endospores - Testing	\$306.00
<i>ENERGY LABORATORIES - Total For Regional Water Operations</i>			\$731.00
<b>ENERGY LABORATORIES - ALL DEPARTMENTS</b>			<b>\$783.00</b>

## ENERGY LABRATORIES I

ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing WY560	\$512.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$544.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$544.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			\$1,600.00
<b>ENERGY LABRATORIES I - ALL DEPARTMENTS</b>			<b>\$1,600.00</b>

## ENTERPRISE RENT-A-CA

ENTERPRISE RENT-A-CA	Refuse - Residential	ENTERPRISE RENT-A-CAR SWANA CONFEREN	\$524.12
<i>ENTERPRISE RENT-A-CA - Total For Refuse - Residential</i>			\$524.12
<b>ENTERPRISE RENT-A-CA - ALL DEPARTMENTS</b>			<b>\$524.12</b>

## EVENT CI TECHNOLOGI

EVENT CI TECHNOLOGI	Police Career Services	COMPUTER SOFTWARE STORES	(\$200.00)
<i>EVENT CI TECHNOLOGI - Total For Police Career Services</i>			(\$200.00)
<b>EVENT CI TECHNOLOGI - ALL DEPARTMENTS</b>			<b>(\$200.00)</b>

## EXPRESS SERVICES INC

EXPRESS SERVICES INC	Customer Service	Temp service	\$275.40
EXPRESS SERVICES INC	Customer Service		\$344.25
EXPRESS SERVICES INC	Customer Service	Temp service	\$206.55
EXPRESS SERVICES INC	Customer Service	Temp services	\$344.25
<i>EXPRESS SERVICES INC - Total For Customer Service</i>			\$1,170.45
EXPRESS SERVICES INC	Public Transit - CARES Act	Temp service	\$479.05
EXPRESS SERVICES INC	Public Transit - CARES Act	Temp service	\$506.40
<i>EXPRESS SERVICES INC - Total For Public Transit - CARES Act</i>			\$985.45
<b>EXPRESS SERVICES INC - ALL DEPARTMENTS</b>			<b>\$2,155.90</b>

## FACEBK 8A8PJHFE52

FACEBK 8A8PJHFE52	Rec Center - Special Program	ADVERTISING Facebook Craft Fair CRF	\$50.00
<i>FACEBK 8A8PJHFE52 - Total For Rec Center - Special Programs</i>			\$50.00
<b>FACEBK 8A8PJHFE52 - ALL DEPARTMENTS</b>			<b>\$50.00</b>

## FASTENAL COMPANY

FASTENAL COMPANY	Water Distribution	Welding Room Supplies - Building Supplies	\$41.44
<i>FASTENAL COMPANY - Total For Water Distribution</i>			\$41.44
<b>FASTENAL COMPANY - ALL DEPARTMENTS</b>			<b>\$41.44</b>

## FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Water Meters	3 - 3" Meter Flange Gaskets - Meter Repair P	\$6.69
<i>FERGUSON ENTERPRISES - Total For Water Meters</i>			\$6.69
<b>FERGUSON ENTERPRISES - ALL DEPARTMENTS</b>			<b>\$6.69</b>

## FERRARO, KELLY

FERRARO, KELLY	Water Revenue and Transfers		\$43.12
<i>FERRARO, KELLY - Total For Water Revenue and Transfers</i>			\$43.12
<b>FERRARO, KELLY - ALL DEPARTMENTS</b>			<b>\$43.12</b>

## FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Investment Fees - 10/16/22 to 11/15/22	\$614.17
<i>FIRST INTERSTATE BAN - Total For Balefill - Disposal &amp; Landfill</i>			\$614.17
FIRST INTERSTATE BAN	Capital Projects Fund	Investment Fees - 10/16/22 to 11/15/22	\$2,341.81
<i>FIRST INTERSTATE BAN - Total For Capital Projects Fund</i>			\$2,341.81
FIRST INTERSTATE BAN	General Fund Revenue	Investment Fees - 10/16/22 to 11/15/22	\$2,391.23
<i>FIRST INTERSTATE BAN - Total For General Fund Revenue</i>			\$2,391.23
FIRST INTERSTATE BAN	Health Insurance Fund	Investment Fees - 10/16/22 to 11/15/22	\$171.71
<i>FIRST INTERSTATE BAN - Total For Health Insurance Fund</i>			\$171.71
FIRST INTERSTATE BAN	Human Resources	Gift cards	\$256.00
<i>FIRST INTERSTATE BAN - Total For Human Resources</i>			\$256.00
FIRST INTERSTATE BAN	Local Assessment District Fun	Investment Fees - 10/16/22 to 11/15/22	\$284.41
<i>FIRST INTERSTATE BAN - Total For Local Assessment District Fund</i>			\$284.41
FIRST INTERSTATE BAN	Metro Animal Shelter	Investment Fees - 10/16/22 to 11/15/22	\$27.77
<i>FIRST INTERSTATE BAN - Total For Metro Animal Shelter</i>			\$27.77
FIRST INTERSTATE BAN	Opportunities Fund	Investment Fees - 10/16/22 to 11/15/22	\$339.71
<i>FIRST INTERSTATE BAN - Total For Opportunities Fund</i>			\$339.71
FIRST INTERSTATE BAN	Parking Fund	Investment Fees - 10/16/22 to 11/15/22	\$7.45
<i>FIRST INTERSTATE BAN - Total For Parking Fund</i>			\$7.45
FIRST INTERSTATE BAN	Perpetual Care Operations	Investment Fees - 10/16/22 to 11/15/22	\$1,487.35
<i>FIRST INTERSTATE BAN - Total For Perpetual Care Operations</i>			\$1,487.35
FIRST INTERSTATE BAN	Refuse - Residential	Investment Fees - 10/16/22 to 11/15/22	\$162.30
<i>FIRST INTERSTATE BAN - Total For Refuse - Residential</i>			\$162.30
FIRST INTERSTATE BAN	Revolving Land Fund	Investment Fees - 10/16/22 to 11/15/22	\$36.29
<i>FIRST INTERSTATE BAN - Total For Revolving Land Fund</i>			\$36.29
FIRST INTERSTATE BAN	River Fund	Investment Fees - 10/16/22 to 11/15/22	\$5.14
<i>FIRST INTERSTATE BAN - Total For River Fund</i>			\$5.14
FIRST INTERSTATE BAN	Sewer Administration	Investment Fees - 10/16/22 to 11/15/22	\$322.36
<i>FIRST INTERSTATE BAN - Total For Sewer Administration</i>			\$322.36
FIRST INTERSTATE BAN	Water Administration	Investment Fees - 10/16/22 to 11/15/22	\$935.78
<i>FIRST INTERSTATE BAN - Total For Water Administration</i>			\$935.78
FIRST INTERSTATE BAN	Weed & Pest Fund	Investment Fees - 10/16/22 to 11/15/22	\$40.27
<i>FIRST INTERSTATE BAN - Total For Weed &amp; Pest Fund</i>			\$40.27
FIRST INTERSTATE BAN	WWTP Operations	Investment Fees - 10/16/22 to 11/15/22	\$604.51
<i>FIRST INTERSTATE BAN - Total For WWTP Operations</i>			\$604.51

**FIRST INTERSTATE BAN - ALL DEPARTMENTS** \$10,028.26

**FISHER SCIENTIFIC**

FISHER SCIENTIFIC	WWTP Operations	Gloves	\$299.99
FISHER SCIENTIFIC	WWTP Operations	Lab supplies	\$66.23
<i>FISHER SCIENTIFIC - Total For WWTP Operations</i>			\$366.22
<b>FISHER SCIENTIFIC - ALL DEPARTMENTS</b>			\$366.22

**FLO-BACK EQUIPMENT I**

FLO-BACK EQUIPMENT I	Water Revenue and Transfers		\$27.70
<i>FLO-BACK EQUIPMENT I - Total For Water Revenue and Transfers</i>			\$27.70
<b>FLO-BACK EQUIPMENT I - ALL DEPARTMENTS</b>			\$27.70

**G & R CONTROLS INC**

G & R CONTROLS INC	Buildings & Structures Fund	HVAC Repair supplies for City Hall - G&R Con	\$167.28
<i>G &amp; R CONTROLS INC - Total For Buildings &amp; Structures Fund</i>			\$167.28
<b>G &amp; R CONTROLS INC - ALL DEPARTMENTS</b>			\$167.28

**GALLS, INC.**

GALLS, INC.	Police Career Services	Uniform supplies	\$188.96
GALLS, INC.	Police Career Services	Uniform supplies	\$179.96
<i>GALLS, INC. - Total For Police Career Services</i>			\$368.92
<b>GALLS, INC. - ALL DEPARTMENTS</b>			\$368.92

**G-C BUILDING SUPPLY**

G-C BUILDING SUPPLY	Balefill - Disposal & Landfill	Photo eye repairs	\$400.80
G-C BUILDING SUPPLY	Balefill - Disposal & Landfill	FIX WEST GARAGE DOOR AT SCALEHOUSE	\$220.00
<i>G-C BUILDING SUPPLY - Total For Balefill - Disposal &amp; Landfill</i>			\$620.80
<b>G-C BUILDING SUPPLY - ALL DEPARTMENTS</b>			\$620.80

**GENZLER, TONJA**

GENZLER, TONJA	Water Revenue and Transfers		\$55.12
<i>GENZLER, TONJA - Total For Water Revenue and Transfers</i>			<i>\$55.12</i>
<b>GENZLER, TONJA - ALL DEPARTMENTS</b>			<b>\$55.12</b>

## GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	\$1,503.65
<i>GEOSYNTEC CONSULTANT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,503.65</i>
<b>GEOSYNTEC CONSULTANT - ALL DEPARTMENTS</b>			<b>\$1,503.65</b>

## GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Ford Wyoming Center	ATM Withdraws/Order Fees - August 2021	\$4,671.00
GLOBAL SPECTRUM L.P.	Ford Wyoming Center	Monthly Net Operating Loss - January 2023	\$75,000.00
<i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i>			<i>\$79,671.00</i>
<b>GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS</b>			<b>\$79,671.00</b>

## GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	Water heater repair supplies for Metro Anim	\$181.59
GRAINGER, INC.	Buildings & Structures Fund	HVAC Repair supplies for Hogadon - Grainger	\$168.93
GRAINGER, INC.	Buildings & Structures Fund	Pump repair supplies for Aquatics Center - Gr	\$670.85
GRAINGER, INC.	Buildings & Structures Fund	Batteries	\$20.17
GRAINGER, INC.	Buildings & Structures Fund	BAS Shop Supplies - Grainger	\$43.28
GRAINGER, INC.	Buildings & Structures Fund	BAS Shop Supplies - Grainger	\$4.69
GRAINGER, INC.	Buildings & Structures Fund	Pump repair supplies for Aquatics Center - Gr	\$670.85
<i>GRAINGER, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$1,760.36</i>
GRAINGER, INC.	Regional Water Operations	Magnetic Contact Surface Mount - Door Swit	\$108.14
GRAINGER, INC.	Regional Water Operations	Light Bulbs - Machinery Supplies	\$221.28
GRAINGER, INC.	Regional Water Operations	Packing Extractor Set - Small Tools & Supplie	\$99.94
<i>GRAINGER, INC. - Total For Regional Water Operations</i>			<i>\$429.36</i>
GRAINGER, INC.	WWTP Operations	Bulbs	\$31.49
<i>GRAINGER, INC. - Total For WWTP Operations</i>			<i>\$31.49</i>
<b>GRAINGER, INC. - ALL DEPARTMENTS</b>			<b>\$2,221.21</b>

## GRAMMARLY CO3OPPVSH

GRAMMARLY CO3OPPVSH	Metropolitan Planning Org	COMPUTER SOFTWARE STORES	\$144.00
<i>GRAMMARLY CO3OPPVSH - Total For Metropolitan Planning Org</i>			<i>\$144.00</i>
<b>GRAMMARLY CO3OPPVSH - ALL DEPARTMENTS</b>			<b>\$144.00</b>

## GRAMMARLY COHLNUZLD

GRAMMARLY COHLNUZLD	Parks - Parks Maint.	Grammarly	\$144.00
<i>GRAMMARLY COHLNUZLD - Total For Parks - Parks Maint.</i>			<i>\$144.00</i>
<b>GRAMMARLY COHLNUZLD - ALL DEPARTMENTS</b>			<b>\$144.00</b>

## HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	Process Vials for NTU Meters - Lab Supplies	\$126.89
<i>HACH CO., CORP. - Total For Regional Water Operations</i>			<i>\$126.89</i>
<b>HACH CO., CORP. - ALL DEPARTMENTS</b>			<b>\$126.89</b>

## HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Balefill - Disposal & Landfill	REPLACEMENT AIR GUNS FOR EQUIP BLDG	\$89.95
<i>HARBOR FREIGHT TOOLS - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$89.95</i>
HARBOR FREIGHT TOOLS	Buildings & Structures Fund	BAS Shop Supplies - Harbor Freight	\$90.97
<i>HARBOR FREIGHT TOOLS - Total For Buildings &amp; Structures Fund</i>			<i>\$90.97</i>
HARBOR FREIGHT TOOLS	Weed & Pest Fund	parts washer	\$139.99
<i>HARBOR FREIGHT TOOLS - Total For Weed &amp; Pest Fund</i>			<i>\$139.99</i>
<b>HARBOR FREIGHT TOOLS - ALL DEPARTMENTS</b>			<b>\$320.91</b>

## HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Hogadon - Operations	HARDWARE STORES	\$149.94
<i>HARDWARE PARTNERS LL - Total For Hogadon - Operations</i>			<i>\$149.94</i>
HARDWARE PARTNERS LL	Parks - Parks Maint.	cable tie for Christmas Tree drop sites	\$38.38
<i>HARDWARE PARTNERS LL - Total For Parks - Parks Maint.</i>			<i>\$38.38</i>
HARDWARE PARTNERS LL	Parks - Urban Forestry	Forestry Tool	\$42.99
<i>HARDWARE PARTNERS LL - Total For Parks - Urban Forestry</i>			<i>\$42.99</i>
HARDWARE PARTNERS LL	Regional Water Operations	Valves & Parts or South Chem "Y" Strainer -	\$34.56
HARDWARE PARTNERS LL	Regional Water Operations	Sand Pump Clips/Parts - Machinery Supplies	\$8.97
<i>HARDWARE PARTNERS LL - Total For Regional Water Operations</i>			<i>\$43.53</i>

HARDWARE PARTNERS LL	Water Tanks	South West & Mtn Road Booster door alarm	\$153.06
<i>HARDWARE PARTNERS LL - Total For Water Tanks</i>			<i>\$153.06</i>
HARDWARE PARTNERS LL	Weed & Pest Fund	Weed eater	\$72.49
<i>HARDWARE PARTNERS LL - Total For Weed &amp; Pest Fund</i>			<i>\$72.49</i>
<b>HARDWARE PARTNERS LL - ALL DEPARTMENTS</b>			<b>\$500.39</b>

## HART, ENOCH

HART, ENOCH	Water Revenue and Transfers		\$112.26
<i>HART, ENOCH - Total For Water Revenue and Transfers</i>			<i>\$112.26</i>
<b>HART, ENOCH - ALL DEPARTMENTS</b>			<b>\$112.26</b>

## HARVEY JR., DAVID

HARVEY JR., DAVID	Water Revenue and Transfers		\$72.47
<i>HARVEY JR., DAVID - Total For Water Revenue and Transfers</i>			<i>\$72.47</i>
<b>HARVEY JR., DAVID - ALL DEPARTMENTS</b>			<b>\$72.47</b>

## HDR ENGINEERING, INC

HDR ENGINEERING, INC	Metropolitan Planning Org	Western Gateway Corridor Study	\$7,571.80
<i>HDR ENGINEERING, INC - Total For Metropolitan Planning Org</i>			<i>\$7,571.80</i>
HDR ENGINEERING, INC	Water Administration	Water Rights Supply and Studie	\$5,958.75
<i>HDR ENGINEERING, INC - Total For Water Administration</i>			<i>\$5,958.75</i>
<b>HDR ENGINEERING, INC - ALL DEPARTMENTS</b>			<b>\$13,530.55</b>

## HENDERSHOTT, COURTNE

HENDERSHOTT, COURTNE	Water Revenue and Transfers		\$24.12
<i>HENDERSHOTT, COURTNE - Total For Water Revenue and Transfers</i>			<i>\$24.12</i>
<b>HENDERSHOTT, COURTNE - ALL DEPARTMENTS</b>			<b>\$24.12</b>

## HILLTOP LAUNDROMAT

HILLTOP LAUNDROMAT	Public Transit - CARES Act	DRY CLEANERS	\$31.08
<i>HILLTOP LAUNDROMAT - Total For Public Transit - CARES Act</i>			<i>\$31.08</i>

**HILLTOP LAUNDROMAT - ALL DEPARTMENTS** \$31.08

**HOBBY-LOBBY #0233**

HOBBY-LOBBY #0233 Aquatics - Operations Christmas Crafts \$9.20

*HOBBY-LOBBY #0233 - Total For Aquatics - Operations* \$9.20

HOBBY-LOBBY #0233 Rec Center - Classes Crafty kids CRC Program supplies \$12.57

*HOBBY-LOBBY #0233 - Total For Rec Center - Classes* \$12.57

**HOBBY-LOBBY #0233 - ALL DEPARTMENTS** \$21.77

**HOMAX OIL SALES, INC**

HOMAX OIL SALES, INC Balefill - Baler Processing Megaflow HYDRAULIC FLUID FOR SOUTH BA \$1,280.20

*HOMAX OIL SALES, INC - Total For Balefill - Baler Processing* \$1,280.20

HOMAX OIL SALES, INC WWTP Operations Guard Fleet Oil/Multiprpse R&O/Drum Depo \$1,899.80

*HOMAX OIL SALES, INC - Total For WWTP Operations* \$1,899.80

**HOMAX OIL SALES, INC - ALL DEPARTMENTS** \$3,180.00

**HOSE & RUBBER SUPPLY**

HOSE & RUBBER SUPPLY Balefill - Baler Processing PARTS FOR MATERIAL HANDLER Unit #14150 \$8.05

*HOSE & RUBBER SUPPLY - Total For Balefill - Baler Processing* \$8.05

**HOSE & RUBBER SUPPLY - ALL DEPARTMENTS** \$8.05

**HOWARD SUPPLY COMPAN**

HOWARD SUPPLY COMPAN Balefill - Disposal & Landfill Tow ropes to pull stuck vehicles at landfill \$1,216.20

*HOWARD SUPPLY COMPAN - Total For Balefill - Disposal & Landfill* \$1,216.20

**HOWARD SUPPLY COMPAN - ALL DEPARTMENTS** \$1,216.20

**HOWIES HOCKEY INC**

HOWIES HOCKEY INC Ice Arena - Classes Hockey Camp Supplies / Game Prizes \$83.12

*HOWIES HOCKEY INC - Total For Ice Arena - Classes* \$83.12

**HOWIES HOCKEY INC - ALL DEPARTMENTS** \$83.12



## ICMA ONLINE

ICMA ONLINE	City Manager	CHARITABLE AND SOCIAL SERVICE ORGANIZA	\$1,200.00
<i>ICMA ONLINE - Total For City Manager</i>			<i>\$1,200.00</i>
<b>ICMA ONLINE - ALL DEPARTMENTS</b>			<b>\$1,200.00</b>

## INDIGO GAS LAMP

INDIGO GAS LAMP	Balefill - Disposal & Landfill	HOTEL INDIGO SWANA CONFERENCE SAN DI	\$1,312.04
<i>INDIGO GAS LAMP - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,312.04</i>
<b>INDIGO GAS LAMP - ALL DEPARTMENTS</b>			<b>\$1,312.04</b>

## INSITUFORM TECHNOLOG

INSITUFORM TECHNOLOG	Water Revenue and Transfers Retainage - Contract #22300208		\$70,337.86
<i>INSITUFORM TECHNOLOG - Total For Water Revenue and Transfers</i>			<i>\$70,337.86</i>
<b>INSITUFORM TECHNOLOG - ALL DEPARTMENTS</b>			<b>\$70,337.86</b>

## INTERNATIONAL MUNICI

INTERNATIONAL MUNICI	Streets	Yearly IMSA dues for Traffic Dept.	\$510.00
<i>INTERNATIONAL MUNICI - Total For Streets</i>			<i>\$510.00</i>
<b>INTERNATIONAL MUNICI - ALL DEPARTMENTS</b>			<b>\$510.00</b>

## INTUIT, INC.

INTUIT, INC.	Balefill - Disposal & Landfill	CLEANING AND MAINTENANCE, JANITORIAL	\$975.00
<i>INTUIT, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$975.00</i>
INTUIT, INC.	Hogadon - Operations	lifty uniforms	\$1,244.50
<i>INTUIT, INC. - Total For Hogadon - Operations</i>			<i>\$1,244.50</i>
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal spillway 12th and payne and	\$375.00
INTUIT, INC.	Parks - Parks Maint.	Electrical at roundabout	\$196.69
<i>INTUIT, INC. - Total For Parks - Parks Maint.</i>			<i>\$571.69</i>
INTUIT, INC.	Police Career Services	MISCELLANEOUS PERSONAL SERVICES	\$249.00
<i>INTUIT, INC. - Total For Police Career Services</i>			<i>\$249.00</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$3,040.19</b>

## ISENNOCK, ASH

ISENNOCK, ASH	Water Revenue and Transfers		\$43.92
<i>ISENNOCK, ASH - Total For Water Revenue and Transfers</i>			<i>\$43.92</i>
<b>ISENNOCK, ASH - ALL DEPARTMENTS</b>			<b>\$43.92</b>

## JOHNSON, KAYLEE F.

JOHNSON, KAYLEE F.	Refuse Revenue and Transfer		\$35.85
<i>JOHNSON, KAYLEE F. - Total For Refuse Revenue and Transfers</i>			<i>\$35.85</i>
<b>JOHNSON, KAYLEE F. - ALL DEPARTMENTS</b>			<b>\$35.85</b>

## JOSLYN, DEANNA

JOSLYN, DEANNA	Water Revenue and Transfers		\$28.99
<i>JOSLYN, DEANNA - Total For Water Revenue and Transfers</i>			<i>\$28.99</i>
<b>JOSLYN, DEANNA - ALL DEPARTMENTS</b>			<b>\$28.99</b>

## KETEL THORSTENSON, L

KETEL THORSTENSON, L	Finance	Audit Services Contract for FY	\$15,000.00
<i>KETEL THORSTENSON, L - Total For Finance</i>			<i>\$15,000.00</i>
<b>KETEL THORSTENSON, L - ALL DEPARTMENTS</b>			<b>\$15,000.00</b>

## KINSCO LLC

KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$202.10
KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$383.10
KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$288.95
KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$54.50
KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$180.10
<i>KINSCO LLC - Total For Fire-EMS Operations</i>			<i>\$1,108.75</i>
<b>KINSCO LLC - ALL DEPARTMENTS</b>			<b>\$1,108.75</b>

## KNIGHT EQUIPMENT CO

KNIGHT EQUIPMENT CO	Hogadon - Operations	Wire rope inspection labor/travel/supplies	\$3,281.64
---------------------	----------------------	--	------------

<i>KNIGHT EQUIPMENT CO - Total For Hogadon - Operations</i>			\$3,281.64
<b>KNIGHT EQUIPMENT CO - ALL DEPARTMENTS</b>			<b>\$3,281.64</b>
<b>KUBWATER RESOURCES,</b>			
KUBWATER RESOURCES,	WWTP Operations	Zetag polymer for dewatering	\$8,300.00
<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$8,300.00</i>
<b>KUBWATER RESOURCES, - ALL DEPARTMENTS</b>			<b>\$8,300.00</b>
<b>L.N. CURTIS &amp; SONS I</b>			
L.N. CURTIS & SONS I	Fire-EMS Operations	Equipment	\$3,173.84
<i>L.N. CURTIS &amp; SONS I - Total For Fire-EMS Operations</i>			<i>\$3,173.84</i>
<b>L.N. CURTIS &amp; SONS I - ALL DEPARTMENTS</b>			<b>\$3,173.84</b>
<b>LARSEN, KIMBERLEE</b>			
LARSEN, KIMBERLEE	Refuse Revenue and Transfer		\$114.62
<i>LARSEN, KIMBERLEE - Total For Refuse Revenue and Transfers</i>			<i>\$114.62</i>
<b>LARSEN, KIMBERLEE - ALL DEPARTMENTS</b>			<b>\$114.62</b>
<b>LAWSON PRODUCTS INC</b>			
LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly rental	\$525.00
LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly rental	\$375.00
<i>LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund</i>			<i>\$900.00</i>
<b>LAWSON PRODUCTS INC - ALL DEPARTMENTS</b>			<b>\$900.00</b>
<b>LIGHTING SUPPLY</b>			
LIGHTING SUPPLY	Buildings & Structures Fund	Lighting supplies for Stuckenhoff - Lighting S	\$1.10
<i>LIGHTING SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$1.10</i>
<b>LIGHTING SUPPLY - ALL DEPARTMENTS</b>			<b>\$1.10</b>
<b>LOGUE, TERRY</b>			
LOGUE, TERRY	Water Revenue and Transfers		\$756.58

LOGUE, TERRY - Total For Water Revenue and Transfers \$756.58

**LOGUE, TERRY - ALL DEPARTMENTS \$756.58**

### LONG BUILDING TECHNO

LONG BUILDING TECHNO Buildings & Structures Fund Outside air temperature sensor \$47.40

LONG BUILDING TECHNO Buildings & Structures Fund Water pressure in hot water system repair \$520.00

*LONG BUILDING TECHNO - Total For Buildings & Structures Fund \$567.40*

LONG BUILDING TECHNO Information Services S2 Access Control maintenance renewal \$4,867.00

*LONG BUILDING TECHNO - Total For Information Services \$4,867.00*

LONG BUILDING TECHNO Regional Water Operations North Entrance - Maintenance Agreements - \$325.00

*LONG BUILDING TECHNO - Total For Regional Water Operations \$325.00*

**LONG BUILDING TECHNO - ALL DEPARTMENTS \$5,759.40**

### LS BARBARIAN COFFEE

LS BARBARIAN COFFEE Police Career Services FAST FOOD RESTAURANTS \$20.31

*LS BARBARIAN COFFEE - Total For Police Career Services \$20.31*

**LS BARBARIAN COFFEE - ALL DEPARTMENTS \$20.31**

### LUNSTRUM, LAUREL

LUNSTRUM, LAUREL Water Revenue and Transfers \$38.15

*LUNSTRUM, LAUREL - Total For Water Revenue and Transfers \$38.15*

**LUNSTRUM, LAUREL - ALL DEPARTMENTS \$38.15**

### MANGUS, NANCY

MANGUS, NANCY Refuse Revenue and Transfer \$135.62

*MANGUS, NANCY - Total For Refuse Revenue and Transfers \$135.62*

**MANGUS, NANCY - ALL DEPARTMENTS \$135.62**

### MARRIOTT ANAHEIM

MARRIOTT ANAHEIM Police Career Services MARRIOTT \$959.04

*MARRIOTT ANAHEIM - Total For Police Career Services \$959.04*

**MARRIOTT ANAHEIM - ALL DEPARTMENTS** \$959.04

**MCCLURE, ANN**

MCCLURE, ANN Refuse Revenue and Transfer \$54.53

*MCCLURE, ANN - Total For Refuse Revenue and Transfers* \$54.53

**MCCLURE, ANN - ALL DEPARTMENTS** \$54.53

**MCGUYTON, ELKE**

MCGUYTON, ELKE Water Revenue and Transfers \$18.36

*MCGUYTON, ELKE - Total For Water Revenue and Transfers* \$18.36

**MCGUYTON, ELKE - ALL DEPARTMENTS** \$18.36

**MELGAARD CONSTRUCTIO**

MELGAARD CONSTRUCTIO Water Revenue and Transfers \$810.52

*MELGAARD CONSTRUCTIO - Total For Water Revenue and Transfers* \$810.52

**MELGAARD CONSTRUCTIO - ALL DEPARTMENTS** \$810.52

**MENARDS CASPER WY**

MENARDS CASPER WY Balefill - Baler Processing BALER OPERATION SUPPLIES \$884.53

*MENARDS CASPER WY - Total For Balefill - Baler Processing* \$884.53

MENARDS CASPER WY Balefill - Disposal & Landfill PARTS FOR BIOSOLIDS BLDG \$82.96

*MENARDS CASPER WY - Total For Balefill - Disposal & Landfill* \$82.96

MENARDS CASPER WY Parks - Parks Maint. work gloves, jumper cables \$188.82

*MENARDS CASPER WY - Total For Parks - Parks Maint.* \$188.82

MENARDS CASPER WY Refuse - Residential TOOLS FOR TRUCK BARN \$69.95

*MENARDS CASPER WY - Total For Refuse - Residential* \$69.95

MENARDS CASPER WY Sewer Wastewater Collection shop/safety supplies \$25.15

*MENARDS CASPER WY - Total For Sewer Wastewater Collection* \$25.15

MENARDS CASPER WY Traffic Control Paper towels for cleaning \$17.58

*MENARDS CASPER WY - Total For Traffic Control* \$17.58

MENARDS CASPER WY Weed & Pest Fund Tools \$191.84

MENARDS CASPER WY Weed & Pest Fund work gloves, jumper cables \$172.45

*MENARDS CASPER WY - Total For Weed & Pest Fund* \$364.29

**MENARDS CASPER WY - ALL DEPARTMENTS** \$1,633.28

**METTLER, CHARISSE**

METTLER, CHARISSE Water Revenue and Transfers \$21.12

*METTLER, CHARISSE - Total For Water Revenue and Transfers* \$21.12

**METTLER, CHARISSE - ALL DEPARTMENTS** \$21.12

**MIDDLETON, ANGIE**

MIDDLETON, ANGIE Water Revenue and Transfers \$458.10

*MIDDLETON, ANGIE - Total For Water Revenue and Transfers* \$458.10

**MIDDLETON, ANGIE - ALL DEPARTMENTS** \$458.10

**MIDLAND SCIENTIFIC**

MIDLAND SCIENTIFIC WWTP Operations LAB Supplies \$129.59

*MIDLAND SCIENTIFIC - Total For WWTP Operations* \$129.59

**MIDLAND SCIENTIFIC - ALL DEPARTMENTS** \$129.59

**MODERN ELECTRIC CORP**

MODERN ELECTRIC CORP Balefill - Diversion & Special Parking lot pole light repair \$892.50

MODERN ELECTRIC CORP Balefill - Diversion & Special RETRO LIGHTING TO LED PROCESSING BLDG \$1,187.00

MODERN ELECTRIC CORP Balefill - Diversion & Special Explosion Proof Emergency Light & Installati \$2,595.00

MODERN ELECTRIC CORP Balefill - Diversion & Special Electric gate repair \$592.50

MODERN ELECTRIC CORP Balefill - Diversion & Special RETRO LIGHTING TO LED SPEC BLDG \$4,999.00

MODERN ELECTRIC CORP Balefill - Diversion & Special RETRO LIGHTING TO LED COMPOST BLDG \$901.00

MODERN ELECTRIC CORP Balefill - Diversion & Special RETRO LIGHTING TO LED SPEC WASTE DRIVE \$1,651.00

*MODERN ELECTRIC CORP - Total For Balefill - Diversion & Special* \$12,818.00

**MODERN ELECTRIC CORP - ALL DEPARTMENTS** \$12,818.00

**Monson**

Monson Buildings & Structures Fund Janitorial service - December 2022 \$5,141.35

Monson Buildings & Structures Fund Janitorial service - December 2022 \$225.00

*Monson - Total For Buildings & Structures Fund* \$5,366.35

**Monson - ALL DEPARTMENTS** \$5,366.35

**MOORE, STEVEN**

MOORE, STEVEN Refuse Revenue and Transfer \$88.61

*MOORE, STEVEN - Total For Refuse Revenue and Transfers* \$88.61

**MOORE, STEVEN - ALL DEPARTMENTS** \$88.61

**MOSS, PETER L**

MOSS, PETER L Water Revenue and Transfers \$153.26

*MOSS, PETER L - Total For Water Revenue and Transfers* \$153.26

**MOSS, PETER L - ALL DEPARTMENTS** \$153.26

**MOTION INDUSTRIES**

MOTION INDUSTRIES Balefill - Baler Processing Motor Replaced on Baler Dust Collector \$1,920.70

*MOTION INDUSTRIES - Total For Balefill - Baler Processing* \$1,920.70

**MOTION INDUSTRIES - ALL DEPARTMENTS** \$1,920.70

**MOUNTAIN STATES**

MOUNTAIN STATES Community Development Printing service - building permit \$100.36

*MOUNTAIN STATES - Total For Community Development* \$100.36

MOUNTAIN STATES Municipal Court Printing service - envelopes \$111.75

MOUNTAIN STATES Municipal Court Printing service - business cards \$72.35

*MOUNTAIN STATES - Total For Municipal Court* \$184.10

**MOUNTAIN STATES - ALL DEPARTMENTS** \$284.46

**MURDOCH'S RANCH&HOME**

MURDOCH'S RANCH&HOM Refuse - Recycling WINTER WEATHER PPE \$259.98

*MURDOCH'S RANCH&HOME - Total For Refuse - Recycling* \$259.98

**MURDOCH'S RANCH&HOME - ALL DEPARTMENTS** \$259.98

**NAPA AUTO PARTS CORP**

NAPA AUTO PARTS CORP	Water Distribution	PIN CLIP FOR RECEIVER HITCH 660266 - VEHI	\$27.93
<i>NAPA AUTO PARTS CORP - Total For Water Distribution</i>			\$27.93
<b>NAPA AUTO PARTS CORP - ALL DEPARTMENTS</b>			<b>\$27.93</b>

## NASSCO, INC.

NASSCO, INC.	Sewer Wastewater Collection PACP recertification for Krista Johnston		\$375.00
<i>NASSCO, INC. - Total For Sewer Wastewater Collection</i>			\$375.00
<b>NASSCO, INC. - ALL DEPARTMENTS</b>			<b>\$375.00</b>

## NATIONAL DISTRICTS A

NATIONAL DISTRICTS A	Police Career Services	MEMBERSHIP ORGANIZATIONS NOT ELSEWH	\$1,790.00
<i>NATIONAL DISTRICTS A - Total For Police Career Services</i>			\$1,790.00
<b>NATIONAL DISTRICTS A - ALL DEPARTMENTS</b>			<b>\$1,790.00</b>

## NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	General Fund Revenue	Product for museum store	\$180.00
<i>NATRONA COUNTY OFFIC - Total For General Fund Revenue</i>			\$180.00
NATRONA COUNTY OFFIC	Police State Grants	Equitable Sharing Check - DCI #2021-0110	\$2,194.60
<i>NATRONA COUNTY OFFIC - Total For Police State Grants</i>			\$2,194.60
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$2,374.60</b>

## NORCO, INC.

NORCO, INC.	Buildings & Structures Fund	LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI	\$219.49
<i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i>			\$219.49
NORCO, INC.	Fleet Maintenance Fund	Carbon Dioxide & Acetylene	\$449.66
<i>NORCO, INC. - Total For Fleet Maintenance Fund</i>			\$449.66
NORCO, INC.	Metro Animal Shelter	Air freshener & ear plugs	\$145.33
<i>NORCO, INC. - Total For Metro Animal Shelter</i>			\$145.33
NORCO, INC.	Water Distribution	Welding Room Materials - Building Supplies	\$100.52
<i>NORCO, INC. - Total For Water Distribution</i>			\$100.52
NORCO, INC.	WWTP Operations	Sensor	\$118.99
<i>NORCO, INC. - Total For WWTP Operations</i>			\$118.99



**NORCO, INC. - ALL DEPARTMENTS** \$1,033.99

**NORTHERN LIGHTS MANU**

NORTHERN LIGHTS MANU Refuse - Residential 2017 Side Loader INSTALL PACKING CYLINDE \$3,900.00

*NORTHERN LIGHTS MANU - Total For Refuse - Residential* \$3,900.00

**NORTHERN LIGHTS MANU - ALL DEPARTMENTS** \$3,900.00

**NORTHROP BOILER WORK**

NORTHROP BOILER WORK Buildings & Structures Fund Boiler repair for Aquatics Center - Northop B \$166.85

*NORTHROP BOILER WORK - Total For Buildings & Structures Fund* \$166.85

**NORTHROP BOILER WORK - ALL DEPARTMENTS** \$166.85

**NORTHWEST CONTRACTOR**

NORTHWEST CONTRACTOR Refuse - Commercial SHEARS AND HEX BAR AND OTHER PARTS \$773.55

*NORTHWEST CONTRACTOR - Total For Refuse - Commercial* \$773.55

**NORTHWEST CONTRACTOR - ALL DEPARTMENTS** \$773.55

**ONE CALL OF WY.**

ONE CALL OF WY. Traffic Control Tickets for November \$44.25

*ONE CALL OF WY. - Total For Traffic Control* \$44.25

**ONE CALL OF WY. - ALL DEPARTMENTS** \$44.25

**OPINIONSTAGE**

OPINIONSTAGE City Manager Marketing surveys \$99.00

*OPINIONSTAGE - Total For City Manager* \$99.00

**OPINIONSTAGE - ALL DEPARTMENTS** \$99.00

**OVERHEAD DOOR CO**

OVERHEAD DOOR CO Fleet Maintenance Fund Door repair \$292.80

*OVERHEAD DOOR CO - Total For Fleet Maintenance Fund* \$292.80

**OVERHEAD DOOR CO - ALL DEPARTMENTS** \$292.80

**PATTERSON, AMY**

PATTERSON, AMY Water Revenue and Transfers \$37.09  
*PATTERSON, AMY - Total For Water Revenue and Transfers* \$37.09

**PATTERSON, AMY - ALL DEPARTMENTS** \$37.09

**PETERSEN, CHRISTOPHE**

PETERSEN, CHRISTOPHE Water Revenue and Transfers \$35.92  
*PETERSEN, CHRISTOPHE - Total For Water Revenue and Transfers* \$35.92

**PETERSEN, CHRISTOPHE - ALL DEPARTMENTS** \$35.92

**PIZZA HUT 035956**

PIZZA HUT 035956 Regional Water Operations JPB Meeting Lunch - Office Supplies \$112.73  
*PIZZA HUT 035956 - Total For Regional Water Operations* \$112.73

**PIZZA HUT 035956 - ALL DEPARTMENTS** \$112.73

**POSTAL PROS, INC.**

POSTAL PROS, INC. Customer Service E-Statements, Texts & Payments / IVR Paym \$2,510.25  
POSTAL PROS, INC. Customer Service UB / Past Due Notices Printing / Mailing Servi \$4,727.17  
POSTAL PROS, INC. Customer Service Utility Billing Printing / Mailing / Postage \$3,332.23  
POSTAL PROS, INC. Customer Service UB/Past Due Printing / Postage / Mail Servic \$3,850.53  
*POSTAL PROS, INC. - Total For Customer Service* \$14,420.18

POSTAL PROS, INC. Water Revenue and Transfers E-Statements, Texts & Payments / IVR Paym \$673.50  
*POSTAL PROS, INC. - Total For Water Revenue and Transfers* \$673.50

**POSTAL PROS, INC. - ALL DEPARTMENTS** \$15,093.68

**PRINTWORKS**

PRINTWORKS Engineering Printing service - business cards \$107.86  
*PRINTWORKS - Total For Engineering* \$107.86

PRINTWORKS Water Distribution Printing service - business cards - Bldg suppli \$326.57  
*PRINTWORKS - Total For Water Distribution* \$326.57

**PRINTWORKS - ALL DEPARTMENTS** \$434.43

**PROFORCE MARKETING I**

PROFORCE MARKETING I Police Administration Gem Trek Suppressor \$9,886.20

*PROFORCE MARKETING I - Total For Police Administration* \$9,886.20

**PROFORCE MARKETING I - ALL DEPARTMENTS** \$9,886.20

**RAMSHORN CONSTRUCTIO**

RAMSHORN CONSTRUCTIO Water Revenue and Transfers \$35.00

*RAMSHORN CONSTRUCTIO - Total For Water Revenue and Transfers* \$35.00

**RAMSHORN CONSTRUCTIO - ALL DEPARTMENTS** \$35.00

**RELIABLE RACING SUPP**

RELIABLE RACING SUPP Hogadon - Operations Safety rope breakaways \$118.60

*RELIABLE RACING SUPP - Total For Hogadon - Operations* \$118.60

**RELIABLE RACING SUPP - ALL DEPARTMENTS** \$118.60

**REPASKY, RONALD J**

REPASKY, RONALD J Water Revenue and Transfers \$13.73

*REPASKY, RONALD J - Total For Water Revenue and Transfers* \$13.73

**REPASKY, RONALD J - ALL DEPARTMENTS** \$13.73

**RIDENOUR RESEARCH LT**

RIDENOUR RESEARCH LT River Riparian & Upland Area Vegetation and Soil Survey \$10,809.66

*RIDENOUR RESEARCH LT - Total For River Riparian & Upland Areas* \$10,809.66

**RIDENOUR RESEARCH LT - ALL DEPARTMENTS** \$10,809.66

**RIVER OAKS COMMUNICA**

RIVER OAKS COMMUNICA General Fund Revenue Verizon - Eligible Facilities Request \$935.00

RIVER OAKS COMMUNICA General Fund Revenue Verizon - Eligible Facilities Request \$935.00

*RIVER OAKS COMMUNICA - Total For General Fund Revenue* \$1,870.00

**RIVER OAKS COMMUNICA - ALL DEPARTMENTS**

\$1,870.00

**RMI CASPER**

RMI CASPER	Refuse - Residential	HIGH VISIBILITY SAFETY JACKET	\$59.41
------------	----------------------	-------------------------------	---------

<i>RMI CASPER - Total For Refuse - Residential</i>			\$59.41
--	--	--	---------

**RMI CASPER - ALL DEPARTMENTS**

\$59.41

**ROBINSON, JIMMY**

ROBINSON, JIMMY	Water Revenue and Transfers		\$84.67
-----------------	-----------------------------	--	---------

<i>ROBINSON, JIMMY - Total For Water Revenue and Transfers</i>			\$84.67
--	--	--	---------

**ROBINSON, JIMMY - ALL DEPARTMENTS**

\$84.67

**Rocky Mountain**

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$1,901.60
----------------	---------------------------	-------------------------	------------

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$132.30
----------------	---------------------------	-------------------------	----------

<i>Rocky Mountain - Total For Regional Water Operations</i>			\$2,033.90
---	--	--	------------

Rocky Mountain	Water Distribution	Equipment rental - Other Materials & Suppli	\$24.60
----------------	--------------------	---	---------

<i>Rocky Mountain - Total For Water Distribution</i>			\$24.60
--	--	--	---------

**Rocky Mountain - ALL DEPARTMENTS**

\$2,058.50

**ROCKY MOUNTAIN POWER**

ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$319.87
----------------------	--------------------------------	----------------------	----------

ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7 Solid Waste Buildings	\$11,874.76
----------------------	--------------------------------	--	-------------

<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal &amp; Landfill</i>			\$12,194.63
--	--	--	-------------

ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$107.22
----------------------	-----------------------------	----------------------	----------

<i>ROCKY MOUNTAIN POWER - Total For Buildings &amp; Structures Fund</i>			\$107.22
---	--	--	----------

ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	\$8,201.29
----------------------	------------------------	----------------------	------------

<i>ROCKY MOUNTAIN POWER - Total For Casper Business Center</i>			\$8,201.29
--	--	--	------------

ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	\$132.62
----------------------	----------	----------------------	----------

<i>ROCKY MOUNTAIN POWER - Total For Cemetery</i>			\$132.62
--	--	--	----------

ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	\$1,024.09
----------------------	----------------------	----------------------	------------

<i>ROCKY MOUNTAIN POWER - Total For City Center Building</i>			\$1,024.09
--	--	--	------------

ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$3,634.84
----------------------	-----------	----------------------	------------

<i>ROCKY MOUNTAIN POWER - Total For City Hall</i>			\$3,634.84
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,429.17
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$989.05
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			\$3,418.22
ROCKY MOUNTAIN POWER	Fleet Maintenance Fund	Acct #54730761-096 4	\$3,944.84
<i>ROCKY MOUNTAIN POWER - Total For Fleet Maintenance Fund</i>			\$3,944.84
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$3,121.07
<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			\$3,121.07
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-100 4	\$11,307.47
<i>ROCKY MOUNTAIN POWER - Total For Hogadon - Operations</i>			\$11,307.47
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$570.45
<i>ROCKY MOUNTAIN POWER - Total For Marathon Building</i>			\$570.45
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$965.46
<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter</i>			\$965.46
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$26.73
<i>ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory</i>			\$26.73
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-131 9	\$1,195.00
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-093 1	\$780.81
<i>ROCKY MOUNTAIN POWER - Total For Parks - Athletic Maint.</i>			\$1,975.81
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-132 7	\$2,433.09
<i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>			\$2,433.09
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	\$217.03
<i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>			\$217.03
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-002 9 - Electricity	\$165.17
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-004 5 - Electricity	\$26.18
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-018 5 - Electricity	\$2,978.61
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6 - Electricity	\$377.09
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2 - Electricity	\$4,248.96
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-011 0 - Electricity	\$1,364.93
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7 - Electricity	\$460.58
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-009 4 - Electricity - Split Org	\$43,919.86
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-006 0 - Electricity	\$459.92
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-012 8 - Electricity	\$1,092.59
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-005 2 - Electricity	\$286.66
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			\$55,380.55
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3 - Electricity - Booster	\$25.37

ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0 - Electricity - Booster	\$1,965.53
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1 - Electricity - Booster	\$49.52
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-022 7 - Electrical - Booster	\$27.42
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-008 6 - Electricity - Booster	\$234.81
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8 - Electricity - Booster	\$114.42
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3 - Electricity - Booster	\$24.90
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9 - Electricity - Booster	\$24.56
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9 - Electricity - Booster	\$1,652.54
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4 - Electricity - Booster	\$26.36
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-003 7 - Electricity - Booster	\$2,647.53
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1 - Electricity - Booster	\$25.57
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-009 4 - Electricity - Split Org	\$1,788.47
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$8,607.00</i>
ROCKY MOUNTAIN POWER	Sewer Wastewater Collection	Acct #54730761-105 3	\$444.67
<i>ROCKY MOUNTAIN POWER - Total For Sewer Wastewater Collection</i>			<i>\$444.67</i>
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$47,038.08
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			<i>\$47,038.08</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-002 2	\$1,826.51
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$21,746.74
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$23,573.25</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$25,348.17
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$25,348.17</i>
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>			<b>\$213,666.58</b>

## RODOLPH BROTHERS INC

RODOLPH BROTHERS INC	Water Revenue and Transfers		\$36.59
<i>RODOLPH BROTHERS INC - Total For Water Revenue and Transfers</i>			<i>\$36.59</i>
<b>RODOLPH BROTHERS INC - ALL DEPARTMENTS</b>			<b>\$36.59</b>

## Router

Router	Fire-EMS Operations	Camera line with locate	\$229.00
<i>Router - Total For Fire-EMS Operations</i>			<i>\$229.00</i>
Router	Parks - Parks Maint.	Porta-John from R&R	\$331.65
Router	Parks - Parks Maint.	Porta-John from R&R	\$227.25

Router	Parks - Parks Maint.	Porta-John from R&R	\$104.40
<i>Router - Total For Parks - Parks Maint.</i>			<i>\$663.30</i>
<b>Router - ALL DEPARTMENTS</b>			<b>\$892.30</b>

## S/D, INC.

S/D, INC.	Rec Center - Operations	Repair on accordion door	\$305.00
<i>S/D, INC. - Total For Rec Center - Operations</i>			<i>\$305.00</i>
<b>S/D, INC. - ALL DEPARTMENTS</b>			<b>\$305.00</b>

## SAMSCLUB #6425

SAMSCLUB #6425	Aquatics - Operations	Hot Chocolate, Cookies	\$55.92
<i>SAMSCLUB #6425 - Total For Aquatics - Operations</i>			<i>\$55.92</i>
SAMSCLUB #6425	Balefill - Disposal & Landfill	LANDFILL SUPPLIES	\$94.70
SAMSCLUB #6425	Balefill - Disposal & Landfill	Special Waste & Scale House Office SUPPLIES	\$61.43
SAMSCLUB #6425	Balefill - Disposal & Landfill	SPACE HEATERS FOR SCALE HOUSE AND SPE	(\$8.50)
SAMSCLUB #6425	Balefill - Disposal & Landfill	SPACE HEATERS SCALE HOUSE AND SPEC WS	\$84.98
<i>SAMSCLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$232.61</i>
SAMSCLUB #6425	Balefill - Diversion & Special	Special Waste & Scale House Office SUPPLIES	\$17.16
SAMSCLUB #6425	Balefill - Diversion & Special	SPACE HEATERS SCALE HOUSE AND SPEC WS	\$93.48
<i>SAMSCLUB #6425 - Total For Balefill - Diversion &amp; Special</i>			<i>\$110.64</i>
SAMSCLUB #6425	Buildings & Structures Fund	Ice removal supplies for Ice Arena - Sams Clu	\$62.94
<i>SAMSCLUB #6425 - Total For Buildings &amp; Structures Fund</i>			<i>\$62.94</i>
SAMSCLUB #6425	Community Development	WHOLESALE CLUBS	\$57.82
<i>SAMSCLUB #6425 - Total For Community Development</i>			<i>\$57.82</i>
SAMSCLUB #6425	Human Resources	WHOLESALE CLUBS - Chili Skate Night	\$72.31
<i>SAMSCLUB #6425 - Total For Human Resources</i>			<i>\$72.31</i>
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - Pretzels, Picnic, Arrowhead	\$272.46
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - Water, Pretzels, Lays	\$123.48
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$395.94</i>
SAMSCLUB #6425	Ice Arena - Operations	Concession Tongs	\$13.74
<i>SAMSCLUB #6425 - Total For Ice Arena - Operations</i>			<i>\$13.74</i>
SAMSCLUB #6425	Parks - Parks Maint.	Membership Renewal	\$50.00
SAMSCLUB #6425	Parks - Parks Maint.	Office Supplies	\$70.12
<i>SAMSCLUB #6425 - Total For Parks - Parks Maint.</i>			<i>\$120.12</i>

SAMSCLUB #6425	Sewer Wastewater Collection office supplies	\$136.86
<i>SAMSCLUB #6425 - Total For Sewer Wastewater Collection</i>		<i>\$136.86</i>
<b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>		<b>\$1,258.90</b>

## SANNES, FRANK

SANNES, FRANK	Water Revenue and Transfers	\$119.07
<i>SANNES, FRANK - Total For Water Revenue and Transfers</i>		<i>\$119.07</i>
<b>SANNES, FRANK - ALL DEPARTMENTS</b>		<b>\$119.07</b>

## SEDMAK, KATHY

SEDMAK, KATHY	Water Revenue and Transfers	\$164.05
<i>SEDMAK, KATHY - Total For Water Revenue and Transfers</i>		<i>\$164.05</i>
<b>SEDMAK, KATHY - ALL DEPARTMENTS</b>		<b>\$164.05</b>

## SHAW, BRYAN

SHAW, BRYAN	Water Revenue and Transfers	\$150.00
<i>SHAW, BRYAN - Total For Water Revenue and Transfers</i>		<i>\$150.00</i>
<b>SHAW, BRYAN - ALL DEPARTMENTS</b>		<b>\$150.00</b>

## SKYLINE RANCHES

SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$1,064.98
SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$106.50)
<i>SKYLINE RANCHES - Total For Sewer Fund</i>			<i>\$958.48</i>
SKYLINE RANCHES	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$816.50)
<i>SKYLINE RANCHES - Total For WWTP Revenue and Transfers</i>			<i>(\$816.50)</i>
<b>SKYLINE RANCHES - ALL DEPARTMENTS</b>			<b>\$141.98</b>

## SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Administration	Confidential legal or medical matters	\$200.00
<i>SMITH PSYCHOLOGICAL - Total For Police Administration</i>			<i>\$200.00</i>
SMITH PSYCHOLOGICAL	Police Career Services	Confidential legal or medical matters	\$400.00
<i>SMITH PSYCHOLOGICAL - Total For Police Career Services</i>			<i>\$400.00</i>



**SMITH PSYCHOLOGICAL - ALL DEPARTMENTS** \$600.00

**SMITH, CINCI**

SMITH, CINCI Water Revenue and Transfers \$163.50

*SMITH, CINCI - Total For Water Revenue and Transfers* \$163.50

**SMITH, CINCI - ALL DEPARTMENTS** \$163.50

**SOFT DR INC**

SOFT DR INC Fire-EMS Administration Service call \$80.00

SOFT DR INC Fire-EMS Administration Service call \$80.00

SOFT DR INC Fire-EMS Administration Service call \$80.00

*SOFT DR INC - Total For Fire-EMS Administration* \$240.00

SOFT DR INC Municipal Court Water delivery service \$48.30

*SOFT DR INC - Total For Municipal Court* \$48.30

**SOFT DR INC - ALL DEPARTMENTS** \$288.30

**SOLID WASTE ASSOCIA**

SOLID WASTE ASSOCIA Balefill - Disposal & Landfill SWANA CONFERENCE REGISTRATION \$749.00

*SOLID WASTE ASSOCIA - Total For Balefill - Disposal & Landfill* \$749.00

**SOLID WASTE ASSOCIA - ALL DEPARTMENTS** \$749.00

**SPORTSMANS WAREHOUSE**

SPORTSMANS WAREHOUSE Parks - Parks Maint. YakTrax Parks Safety \$139.96

*SPORTSMANS WAREHOUSE - Total For Parks - Parks Maint.* \$139.96

**SPORTSMANS WAREHOUSE - ALL DEPARTMENTS** \$139.96

**SQ COMPUTER PROFESS**

SQ COMPUTER PROFESS Balefill - Disposal & Landfill 2 BACK UP BATTERIES FOR SCALEHOUSE \$210.00

*SQ COMPUTER PROFESS - Total For Balefill - Disposal & Landfill* \$210.00

SQ COMPUTER PROFESS Balefill - Diversion & Special BATTERY BACKUP FOR SPEC WASTE BLDG CO \$105.00

*SQ COMPUTER PROFESS - Total For Balefill - Diversion & Special* \$105.00

SQ COMPUTER PROFESS CARES Act Funding COMPUTER MAINTENANCE,REPAIR & SERVIC \$320.00

SQ COMPUTER PROFESS - Total For CARES Act Funding \$320.00

**SQ COMPUTER PROFESS - ALL DEPARTMENTS \$635.00**

**SQ PEDEN'S INC.**

SQ PEDEN'S INC. Human Resources 1 retirement plaque \$35.00

*SQ PEDEN'S INC. - Total For Human Resources \$35.00*

**SQ PEDEN'S INC. - ALL DEPARTMENTS \$35.00**

**STAPLES**

STAPLES Hogadon - Operations STATIONARY, OFFICE AND SCHOOL SUPPLY S \$85.99

*STAPLES - Total For Hogadon - Operations \$85.99*

STAPLES Refuse - Residential DESK CALENDARS \$34.98

*STAPLES - Total For Refuse - Residential \$34.98*

STAPLES Water Distribution Boxes for filing safety data, misc office - Buil \$19.99

*STAPLES - Total For Water Distribution \$19.99*

**STAPLES - ALL DEPARTMENTS \$140.96**

**STATE OF WY.**

STATE OF WY. Fleet Maintenance Fund 2023 Yearly Tank Fees \$1,400.00

*STATE OF WY. - Total For Fleet Maintenance Fund \$1,400.00*

STATE OF WY. WWTP Operations Loan #CW127 \$39,746.25

*STATE OF WY. - Total For WWTP Operations \$39,746.25*

**STATE OF WY. - ALL DEPARTMENTS \$41,146.25**

**STATELINE NO 7 ARCHI**

STATELINE NO 7 ARCHI Capital Projects Fund Architectural design for City \$5,000.00

*STATELINE NO 7 ARCHI - Total For Capital Projects Fund \$5,000.00*

**STATELINE NO 7 ARCHI - ALL DEPARTMENTS \$5,000.00**

**STEIG, CALEB**

STEIG, CALEB Water Revenue and Transfers \$20.32

*STEIG, CALEB - Total For Water Revenue and Transfers \$20.32*

**STEIG, CALEB - ALL DEPARTMENTS** \$20.32

**STOTHRAM PROPERTIES**

STOTHRAM PROPERTIES Water Revenue and Transfers \$10.26

*STOTHRAM PROPERTIES - Total For Water Revenue and Transfers* \$10.26

**STOTHRAM PROPERTIES - ALL DEPARTMENTS** \$10.26

**STOTZ EQUIPMENT**

STOTZ EQUIPMENT Balefill - Baler Processing Gator & Attachments for Use at Solid Waste \$8,745.00

*STOTZ EQUIPMENT - Total For Balefill - Baler Processing* \$8,745.00

STOTZ EQUIPMENT Fleet Maintenance Fund Safety Inspection / Create Repair Estimate \$308.43

*STOTZ EQUIPMENT - Total For Fleet Maintenance Fund* \$308.43

STOTZ EQUIPMENT Sewer Wastewater Collection chop saw repair parts \$60.91

*STOTZ EQUIPMENT - Total For Sewer Wastewater Collection* \$60.91

**STOTZ EQUIPMENT - ALL DEPARTMENTS** \$9,114.34

**STROHL, MARY**

STROHL, MARY Refuse Revenue and Transfer \$68.06

*STROHL, MARY - Total For Refuse Revenue and Transfers* \$68.06

**STROHL, MARY - ALL DEPARTMENTS** \$68.06

**STROTHER, CEOLA**

STROTHER, CEOLA Refuse Revenue and Transfer \$18.59

*STROTHER, CEOLA - Total For Refuse Revenue and Transfers* \$18.59

**STROTHER, CEOLA - ALL DEPARTMENTS** \$18.59

**SUMMIT ELECTRIC LLC.**

SUMMIT ELECTRIC LLC. Balefill - Baler Processing Electrical issue on South Baler \$80.00

*SUMMIT ELECTRIC LLC. - Total For Balefill - Baler Processing* \$80.00

**SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS** \$80.00

## SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Buildings & Structures Fund	Extinguisher annual service	\$631.00
<i>SUMMIT FIRE &amp; SECURI - Total For Buildings &amp; Structures Fund</i>			<i>\$631.00</i>
SUMMIT FIRE & SECURI	Fire-EMS Administration	Semi-Annual Service, Compliance Engine Ins	\$250.50
SUMMIT FIRE & SECURI	Fire-EMS Administration	Tag update / Truck charge	\$50.00
<i>SUMMIT FIRE &amp; SECURI - Total For Fire-EMS Administration</i>			<i>\$300.50</i>
<b>SUMMIT FIRE &amp; SECURI - ALL DEPARTMENTS</b>			<b>\$931.50</b>

## SUTHERLANDS 2219

SUTHERLANDS 2219	Regional Water Operations	Ice Melt for Sidewalks - Other Materials & Su	\$25.98
<i>SUTHERLANDS 2219 - Total For Regional Water Operations</i>			<i>\$25.98</i>
SUTHERLANDS 2219	Water Distribution	Drill Bits for 660260 - Vehicle Supplies	\$16.56
<i>SUTHERLANDS 2219 - Total For Water Distribution</i>			<i>\$16.56</i>
SUTHERLANDS 2219	Water Tanks	SW & Mtn Rd intruder alarm parts - Booster	\$48.25
<i>SUTHERLANDS 2219 - Total For Water Tanks</i>			<i>\$48.25</i>
<b>SUTHERLANDS 2219 - ALL DEPARTMENTS</b>			<b>\$90.79</b>

## SWINNEY, CAROL

SWINNEY, CAROL	Water Revenue and Transfers		\$11.34
<i>SWINNEY, CAROL - Total For Water Revenue and Transfers</i>			<i>\$11.34</i>
<b>SWINNEY, CAROL - ALL DEPARTMENTS</b>			<b>\$11.34</b>

## SYN-TECH SYSTEMS

SYN-TECH SYSTEMS	Balefill - Disposal & Landfill	DIAGNOSIS FOR FUEL MASTER COMPOST/M	\$386.00
SYN-TECH SYSTEMS	Balefill - Disposal & Landfill	DIAGNOSIS FOR FUELMASTER	\$42.00
SYN-TECH SYSTEMS	Balefill - Disposal & Landfill	NEW MAIN BOARD FOR EQUIP BLDG FUELM	\$810.00
<i>SYN-TECH SYSTEMS - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,238.00</i>
<b>SYN-TECH SYSTEMS - ALL DEPARTMENTS</b>			<b>\$1,238.00</b>

## SYSCO CORP

SYSCO CORP	Ice Arena - Concessions	Concession Resale - Chicken Tender, Pizza	\$238.52
SYSCO CORP	Ice Arena - Concessions	Concession Resale - Chicken, Donuts, Hot Ch	\$495.90

SYSCO CORP - Total For Ice Arena - Concessions \$734.42

**SYSCO CORP - ALL DEPARTMENTS \$734.42**

## TERRACON

TERRACON CDBG Program Fund Phase I ESA for Wyo Food for Thought/Cspr \$5,700.00

*TERRACON - Total For CDBG Program Fund \$5,700.00*

**TERRACON - ALL DEPARTMENTS \$5,700.00**

## THE HOME DEPOT

THE HOME DEPOT Balefill - Diversion & Special CLAMPS FOR ROLL OFF BIN SPECIAL WASTE \$118.79

*THE HOME DEPOT - Total For Balefill - Diversion & Special \$118.79*

THE HOME DEPOT Buildings & Structures Fund Supplies to brace Zulima's desk - Home Depo \$7.96

*THE HOME DEPOT - Total For Buildings & Structures Fund \$7.96*

THE HOME DEPOT Golf - Operations Shipping Supplies and Paint \$19.94

THE HOME DEPOT Golf - Operations Shipping Supplies and Paint \$111.43

*THE HOME DEPOT - Total For Golf - Operations \$131.37*

THE HOME DEPOT Sewer Wastewater Collection office supplies \$34.97

*THE HOME DEPOT - Total For Sewer Wastewater Collection \$34.97*

THE HOME DEPOT Traffic Control Materials to put markers in at Health Dept. p \$21.34

*THE HOME DEPOT - Total For Traffic Control \$21.34*

**THE HOME DEPOT - ALL DEPARTMENTS \$314.43**

## THE LIFEGUARD

THE LIFEGUARD Aquatics - Operations Backboard Head Immobilizer \$231.23

THE LIFEGUARD Aquatics - Operations Guard Tubes \$646.74

*THE LIFEGUARD - Total For Aquatics - Operations \$877.97*

THE LIFEGUARD Aquatics- Marion Kreiner Ope Umbrella's \$133.99

THE LIFEGUARD Aquatics- Marion Kreiner Ope Guard Tubes \$431.16

*THE LIFEGUARD - Total For Aquatics- Marion Kreiner Oper. \$565.15*

THE LIFEGUARD Aquatics- Mike Sedar Oper. Umbrella's \$133.99

THE LIFEGUARD Aquatics- Mike Sedar Oper. Guard Tubes \$970.11

*THE LIFEGUARD - Total For Aquatics- Mike Sedar Oper. \$1,104.10*

THE LIFEGUARD Aquatics- Paradise Valley Ope Umbrella's \$133.99

THE LIFEGUARD	Aquatics- Paradise Valley Ope	Guard Tubes	\$646.74
<i>THE LIFEGUARD - Total For Aquatics- Paradise Valley Oper</i>			<i>\$780.73</i>
THE LIFEGUARD	Aquatics- Washington Oper	Guard Tubes	\$431.16
THE LIFEGUARD	Aquatics- Washington Oper	Umbrella's	\$133.98
<i>THE LIFEGUARD - Total For Aquatics- Washington Oper</i>			<i>\$565.14</i>
<b>THE LIFEGUARD - ALL DEPARTMENTS</b>			<b>\$3,893.09</b>

## THOME VETERNIARIAN H

THOME VETERNIARIAN H	Metro Animal Shelter	Veterinary services	\$438.30
<i>THOME VETERNIARIAN H - Total For Metro Animal Shelter</i>			<i>\$438.30</i>
<b>THOME VETERNIARIAN H - ALL DEPARTMENTS</b>			<b>\$438.30</b>

## TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	City Attorney	Copy Charge - Nov. 2022	\$237.26
<i>TOP OFFICE PRODUCTS - Total For City Attorney</i>			<i>\$237.26</i>
<b>TOP OFFICE PRODUCTS - ALL DEPARTMENTS</b>			<b>\$237.26</b>

## TOWN OF MILLS

TOWN OF MILLS	Police State Grants	Equitable Sharing Check - DCI #2021-0110	\$2,194.60
TOWN OF MILLS	Police State Grants	Equitable Sharing Check - DCI #2022-0737	\$149.16
<i>TOWN OF MILLS - Total For Police State Grants</i>			<i>\$2,343.76</i>
<b>TOWN OF MILLS - ALL DEPARTMENTS</b>			<b>\$2,343.76</b>

## TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Weed & Pest Fund	Degreaser	\$29.98
<i>TRACTOR SUPPLY CO - Total For Weed &amp; Pest Fund</i>			<i>\$29.98</i>
<b>TRACTOR SUPPLY CO - ALL DEPARTMENTS</b>			<b>\$29.98</b>

## TREESTUFF

TREESTUFF	Parks - Urban Forestry	rope pulley	\$75.23
TREESTUFF	Parks - Urban Forestry	climbing harness, ropes	\$335.96
<i>TREESTUFF - Total For Parks - Urban Forestry</i>			<i>\$411.19</i>

**TREESTUFF - ALL DEPARTMENTS** \$411.19

**TREETOP PRODUCTS INC**

TREETOP PRODUCTS INC Public Transit - Operations Bus shelters \$29,604.66

*TREETOP PRODUCTS INC - Total For Public Transit - Operations* \$29,604.66

**TREETOP PRODUCTS INC - ALL DEPARTMENTS** \$29,604.66

**TRETO CONST.**

TRETO CONST. Capital Projects Fund Industrial Avenue Elm-David Co \$165,586.90

*TRETO CONST. - Total For Capital Projects Fund* \$165,586.90

**TRETO CONST. - ALL DEPARTMENTS** \$165,586.90

**UNION WIRELESS**

UNION WIRELESS Water Tanks URCR SCADA & Cell Phone \$95.24

*UNION WIRELESS - Total For Water Tanks* \$95.24

**UNION WIRELESS - ALL DEPARTMENTS** \$95.24

**USPS PO 5715580945**

USPS PO 5715580945 City Attorney POSTAGE STAMPS \$8.69

*USPS PO 5715580945 - Total For City Attorney* \$8.69

**USPS PO 5715580945 - ALL DEPARTMENTS** \$8.69

**VERIZON WIRELESS**

VERIZON WIRELESS Cemetery Acct #442204089-00001 \$160.04

*VERIZON WIRELESS - Total For Cemetery* \$160.04

VERIZON WIRELESS Public Safety Communication Acct #465552982-00010 \$80.02

*VERIZON WIRELESS - Total For Public Safety Communications* \$80.02

VERIZON WIRELESS Sewer Wastewater Collection Acct #742239432-00002 \$74.35

*VERIZON WIRELESS - Total For Sewer Wastewater Collection* \$74.35

VERIZON WIRELESS Streets Acct #242152162-00001 \$39.13

*VERIZON WIRELESS - Total For Streets* \$39.13

VERIZON WIRELESS Water Distribution Acct #542255605-00001 Communication \$276.24

VERIZON WIRELESS - Total For Water Distribution			\$276.24
VERIZON WIRELESS	WWTP Operations	Acct #842227834-00001	\$146.51
VERIZON WIRELESS - Total For WWTP Operations			\$146.51
<b>VERIZON WIRELESS - ALL DEPARTMENTS</b>			<b>\$776.29</b>

## VERMEER SALES & SERV

VERMEER SALES & SERV	Balefill - Diversion & Special	4" screen & freight for Unit 141486 compost	\$3,483.98
VERMEER SALES & SERV - Total For Balefill - Diversion & Special			\$3,483.98
<b>VERMEER SALES &amp; SERV - ALL DEPARTMENTS</b>			<b>\$3,483.98</b>

## VISTAPRINT

VISTAPRINT	Hogadon - Operations	business cards	\$34.99
VISTAPRINT - Total For Hogadon - Operations			\$34.99
<b>VISTAPRINT - ALL DEPARTMENTS</b>			<b>\$34.99</b>

## VRC COMPANIES LLC

VRC COMPANIES LLC	Municipal Court	File destruction service	\$60.77
VRC COMPANIES LLC - Total For Municipal Court			\$60.77
<b>VRC COMPANIES LLC - ALL DEPARTMENTS</b>			<b>\$60.77</b>

## VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$67.39
VZWRLSS MY VZ VB P - Total For Regional Water Operations			\$67.39
<b>VZWRLSS MY VZ VB P - ALL DEPARTMENTS</b>			<b>\$67.39</b>

## WAL-MART #3778

WAL-MART #3778	Balefill - Disposal & Landfill	COFFEE AND FILTERS FOR SCALE HOUSE	\$13.08
WAL-MART #3778 - Total For Balefill - Disposal & Landfill			\$13.08
WAL-MART #3778	Human Resources	25, \$20 Walmart Gift Cards for Holiday Break	\$500.00
WAL-MART #3778 - Total For Human Resources			\$500.00
WAL-MART #3778	Regional Water Operations	Pop & Sides & Dessert for JPB Meeting Lunch	\$29.56
WAL-MART #3778 - Total For Regional Water Operations			\$29.56



**WAL-MART #3778 - ALL DEPARTMENTS** \$542.64

## **WATER TECHNOLOGY GRO**

WATER TECHNOLOGY GRO Sewer Wastewater Collection North Platte lift station pumps \$28,736.00

*WATER TECHNOLOGY GRO - Total For Sewer Wastewater Collection* \$28,736.00

**WATER TECHNOLOGY GRO - ALL DEPARTMENTS** \$28,736.00

## **WEAR PARTS INC**

WEAR PARTS INC Water Distribution 660213 DECKING - VEHICLE SUPPLIES \$95.48

*WEAR PARTS INC - Total For Water Distribution* \$95.48

**WEAR PARTS INC - ALL DEPARTMENTS** \$95.48

## **WELLS, AUTUMN**

WELLS, AUTUMN Water Revenue and Transfers \$116.35

*WELLS, AUTUMN - Total For Water Revenue and Transfers* \$116.35

**WELLS, AUTUMN - ALL DEPARTMENTS** \$116.35

## **WEST PLAINS ENGINEER**

WEST PLAINS ENGINEER Balefill - Disposal & Landfill Solid Waste Thermal and Electr \$510.00

*WEST PLAINS ENGINEER - Total For Balefill - Disposal & Landfill* \$510.00

WEST PLAINS ENGINEER Capital Projects Fund Ford Wyoming Center Fire Alarm \$10,000.00

*WEST PLAINS ENGINEER - Total For Capital Projects Fund* \$10,000.00

**WEST PLAINS ENGINEER - ALL DEPARTMENTS** \$10,510.00

## **WEST PUBLISHING CORP**

WEST PUBLISHING CORP City Attorney Online/software subscription charges \$865.71

WEST PUBLISHING CORP City Attorney Library Plan Charges \$144.68

*WEST PUBLISHING CORP - Total For City Attorney* \$1,010.39

**WEST PUBLISHING CORP - ALL DEPARTMENTS** \$1,010.39

## **WESTCOAST ROTOR, INC**

WESTCOAST ROTOR, INC	WWTP Operations	Rotor	\$4,348.12
WESTCOAST ROTOR, INC	WWTP Operations	Pump stator	\$4,313.88
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$8,662.00</i>
<b>WESTCOAST ROTOR, INC - ALL DEPARTMENTS</b>			<b>\$8,662.00</b>

## WESTERN STATES FIRE

WESTERN STATES FIRE	Balefill - Diversion & Special	3 Year Internal fire system inspection	\$930.00
<i>WESTERN STATES FIRE - Total For Balefill - Diversion &amp; Special</i>			<i>\$930.00</i>
<b>WESTERN STATES FIRE - ALL DEPARTMENTS</b>			<b>\$930.00</b>

## WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	WWC Engineering Enhancements f	\$3,530.00
WESTERN WATER CONSUL	Capital Projects Fund	College Drive Improvements	\$1,082.00
<i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i>			<i>\$4,612.00</i>
WESTERN WATER CONSUL	Sewer Wastewater Collection	Poplar-CYtoCollins Design Wate	\$1,427.50
<i>WESTERN WATER CONSUL - Total For Sewer Wastewater Collection</i>			<i>\$1,427.50</i>
WESTERN WATER CONSUL	Water Distribution	Poplar-CYtoCollins Design Wate	\$1,137.50
<i>WESTERN WATER CONSUL - Total For Water Distribution</i>			<i>\$1,137.50</i>
<b>WESTERN WATER CONSUL - ALL DEPARTMENTS</b>			<b>\$7,177.00</b>

## WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$393.20)
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$3,932.00
<i>WESTLAND PARK-RED BU - Total For Sewer Fund</i>			<i>\$3,538.80</i>
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$1,493.46)
<i>WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers</i>			<i>(\$1,493.46)</i>
<b>WESTLAND PARK-RED BU - ALL DEPARTMENTS</b>			<b>\$2,045.34</b>

## Wired

Wired	Buildings & Structures Fund	Circuit breaker repair/replacement	\$185.00
<i>Wired - Total For Buildings &amp; Structures Fund</i>			<i>\$185.00</i>
<b>Wired - ALL DEPARTMENTS</b>			<b>\$185.00</b>

## WITTE, GENE

WITTE, GENE	Refuse Revenue and Transfer		\$104.87
<i>WITTE, GENE - Total For Refuse Revenue and Transfers</i>			<i>\$104.87</i>
WITTE, GENE	Water Revenue and Transfers		\$13.31
<i>WITTE, GENE - Total For Water Revenue and Transfers</i>			<i>\$13.31</i>
<b>WITTE, GENE - ALL DEPARTMENTS</b>			<b>\$118.18</b>

## WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$16,956.87
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$16,956.87</i>
<b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>			<b>\$16,956.87</b>

## WM SUPERCENTER

WM SUPERCENTER	Golf - Operations	Storage Containers	\$98.82
<i>WM SUPERCENTER - Total For Golf - Operations</i>			<i>\$98.82</i>
WM SUPERCENTER	Human Resources	25, \$20 Walmart Gift Cards for Holiday Break	\$500.00
<i>WM SUPERCENTER - Total For Human Resources</i>			<i>\$500.00</i>
<b>WM SUPERCENTER - ALL DEPARTMENTS</b>			<b>\$598.82</b>

## WOLFE, JON T

WOLFE, JON T	Water Revenue and Transfers		\$153.09
<i>WOLFE, JON T - Total For Water Revenue and Transfers</i>			<i>\$153.09</i>
<b>WOLFE, JON T - ALL DEPARTMENTS</b>			<b>\$153.09</b>

## WOOD, AARON

WOOD, AARON	Refuse Revenue and Transfer		\$156.74
<i>WOOD, AARON - Total For Refuse Revenue and Transfers</i>			<i>\$156.74</i>
<b>WOOD, AARON - ALL DEPARTMENTS</b>			<b>\$156.74</b>

## WY. MACHINERY CO.

WY. MACHINERY CO.	Fleet Maintenance Fund	141519 Equipment repair	\$438.76
-------------------	------------------------	-------------------------	----------

WY. MACHINERY CO.	Fleet Maintenance Fund	141459 service	\$2,095.00
WY. MACHINERY CO.	Fleet Maintenance Fund	Original debit invoice #WO7429086	(\$2,095.00)
WY. MACHINERY CO.	Fleet Maintenance Fund	141459 service Equipment repair	\$1,995.00
<i>WY. MACHINERY CO. - Total For Fleet Maintenance Fund</i>			<i>\$2,433.76</i>
WY. MACHINERY CO.	Parks - Parks Maint.	Lift Rental for Conwell Holiday Square	\$765.20
<i>WY. MACHINERY CO. - Total For Parks - Parks Maint.</i>			<i>\$765.20</i>
WY. MACHINERY CO.	Refuse - Recycling	Equipment rental mrf forklift rental	\$1,256.25
<i>WY. MACHINERY CO. - Total For Refuse - Recycling</i>			<i>\$1,256.25</i>
<b>WY. MACHINERY CO. - ALL DEPARTMENTS</b>			<b>\$4,455.21</b>

**ZONAR SYSTEMS INC**

ZONAR SYSTEMS INC	Refuse - Commercial	spare Zonar pucks for all trucks	\$635.33
<i>ZONAR SYSTEMS INC - Total For Refuse - Commercial</i>			<i>\$635.33</i>
ZONAR SYSTEMS INC	Refuse - Residential	Adhesive tabs for Zonar pucks	\$35.83
<i>ZONAR SYSTEMS INC - Total For Refuse - Residential</i>			<i>\$35.83</i>
<b>ZONAR SYSTEMS INC - ALL DEPARTMENTS</b>			<b>\$671.16</b>

**CITYWIDE BILLS AND CLAIMS TOTAL** \$1,343,569.55

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 01/03/23

**Additional Accounts Payable**

**12/15/22**

**Prewrits - Petty Cash & Payroll Vendor**

First Interstate Bank - Petty Cash (Police Dept)	80.00
First Interstate Bank - Petty Cash (Police Dept)	293.82
Life Insurance Company of North America (Cigna)	37,807.13
	38,180.95



**12/22/22**

**Prewrits - Travel Reimbursements, Petty Cash & Sales Tax**

Bank of America - Additional Credit Card Payment	630.88
First Interstate Bank - Petty Cash (Police Dept)	366.71
State of Wyo Dept of Admin & Info - State of Wyo sponsored insurance plans	858,470.50
Wyo Dept of Workforce Services	73,125.52
	932,593.61

**Total Additional AP \$ 970,774.56**

July 20, 2022

MEMO TO: J. Carter Napier, City Manager   
FROM: Jill Johnson, Financial Services Director   
SUBJECT: Establishing January 17, 2023, as the Public Hearing Date for Adoption of Fiscal Year 2023 Budget Amendment #2

**Meeting Type & Date**

Regular Council Meeting  
January 3, 2023

**Action type**

Minute Action

**Recommendation**

That Council, by minute action, establish January 17, 2023, as the date of public hearing for consideration of the adoption of the Fiscal Year 2023 Budget Amendment #2.

**Summary**

The Municipal Budget Act, Section 16-4-108, prohibits the expenditure or encumbrance of any money in excess of the amounts provided in the budget for each department. To comply with this requirement, City Council may authorize an adjustment of budgets. It has been determined that adjustments to the Fiscal Year 2023 adopted budget are necessary and are being prepared for Council consideration. The City Council is respectfully requested to establish January 17, 2023, as the public hearing date for the consideration and adoption of the 2<sup>nd</sup> amendment to the Fiscal Year 2023 budget.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Jill Johnson, Financial Services Director

**Attachments**

None

December 16, 2022

MEMO TO: J. Carter Napier, City Manager *oal*  
FROM: Liz Becher, Community Development Director *LB*  
SUBJECT: Establish Public Hearing for the Zone Change of the property located at 1231, 1235 and 1241 South Washington Street.

Meeting Type & Date:  
Regular Council Meeting, January 3, 2023

Action Type:  
Minute action, establishing date of public hearing

Recommendation:  
That Council, by minute action, establish January 17, 2023 as the date of public hearing for consideration of an Ordinance approving a zone change of the property located at 1231, 1235 and 1241 South Washington Street (*Lots 294, 295 and 296, Kenwood Addition*), from zoning classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

Summary:  
A zone change request has been received for three (3) vacant lots on the east side of South Washington Street, located approximately mid-block between East 12<sup>th</sup> Street and Farnum Street. The subject lots are currently zoned R-2 (One Unit Residential), and the property owners have requested a change to R-3 (One to Four Unit Residential) in order to allow for the construction of multi-family structure(s). Each of the three (3) platted lots is 40'x132' in size, totaling 5,280 square feet in area. Based on the minimum lot size requirement of 1,500 square feet per dwelling unit in the R-3 (One to Four Unit Residential) zoning district, each lot could support a maximum of three (3) units per platted lots. In comparison, under the existing R-2 (One Unit Residential) zoning of the property, a maximum of three (3) dwelling units could be constructed (1 per platted lot).

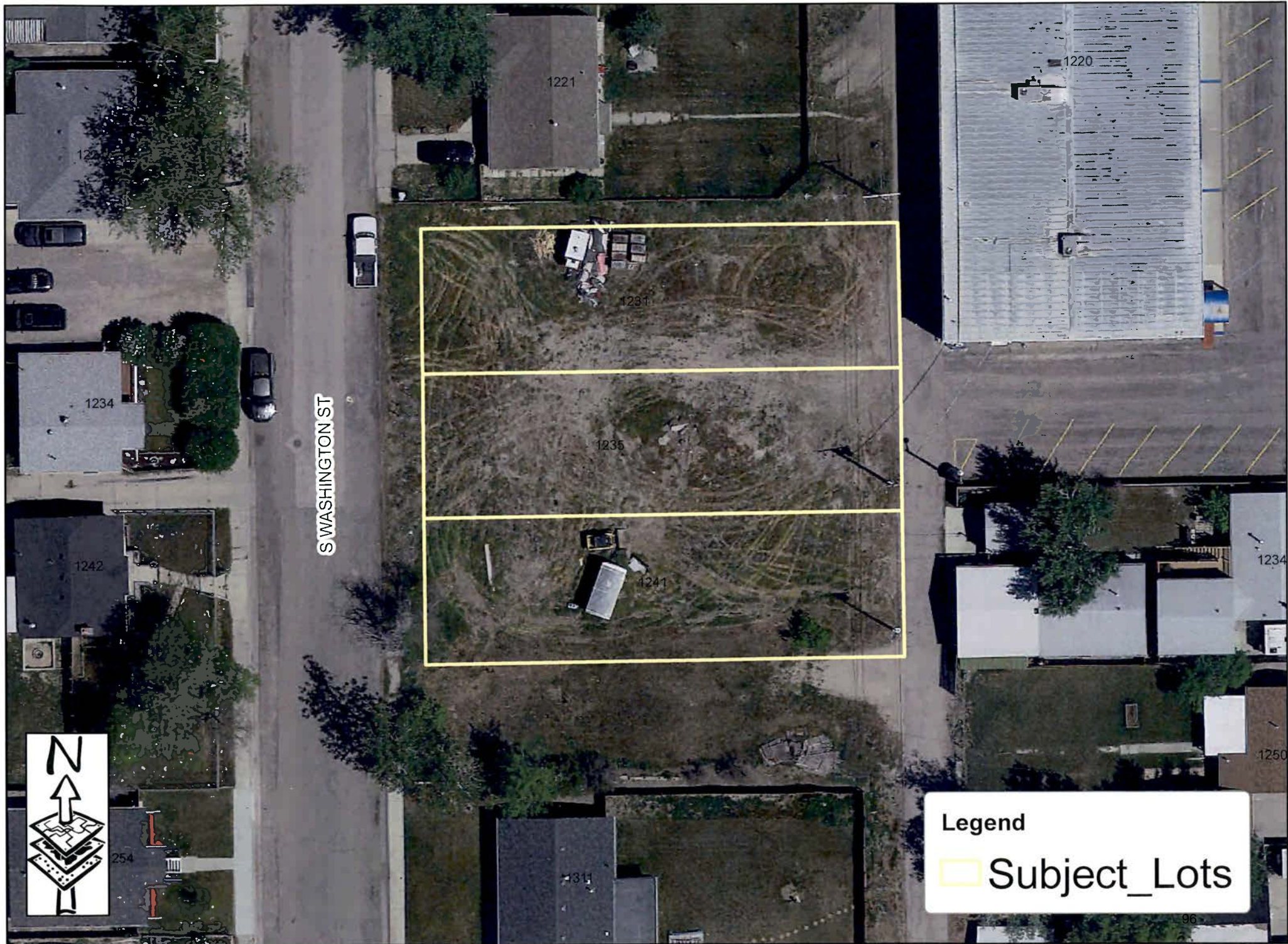
The Planning and Zoning Commission voted, unanimously, to support the zone change, as requested, after a public hearing on December 8, 2022. There was one (1) letter of opposition and five (5) citizens spoke in opposition to the zone change at the public hearing.

Financial Considerations:  
Not applicable

Oversight/Project Responsibility:  
Community Development Department – Planning Division

Attachments:  
Location Map

# Proposed Zone Change from R-2 to R-3





December 19, 2022

MEMO TO: J. Carter Napier, City Manager *scw*  
FROM: Keith McPheeters, Police Chief *PMCP 307*  
Richard Brown, Support Services Captain  
SUBJECT: That Council Approve the Agreement between Experian Information Solutions, Inc and The City of Casper

**Meeting Type & Date**

Regular Council Meeting  
January 3, 2023

**Action type**

Resolution

**Recommendation**

That Council approve the agreement between Experian Information Solutions, Inc., and the City of Casper.

**Summary**

The Casper Police Department Career Services Division is responsible for the background and hiring of all Casper Police Department vacant positions. Part of the background process is obtaining information and analytical reports in aiding to make an informed decision on police department applicants.

The Casper Police Department has utilized the services of Experian Information Solutions, Inc in the past and desires to continue using their products. Experian Information Solutions, Inc. can provide the services needed by the Career Services Division of the Casper Police Department.

The Casper Police Department has confidence in the products that Experian provides and hopes that Council approves, and the Mayor signs the attached agreement.

**Financial Considerations**

The Casper Police Department has budgeted for these costs in the FY23 Recruiting line

**Oversight/Project Responsibility**

Richard Brown, Support Services Captain

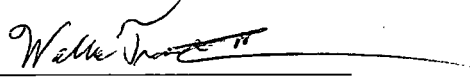
**Attachments**

Experian Standard Terms and Conditions

APPROVAL AS TO FORM

I have reviewed the *Experian Standard Terms and Conditions* agreement between Experian Information Solutions, Inc., and the City of Casper, Wyoming it as to form on behalf of the City of Casper, Wyoming.

Dated: December 19, 2022

A handwritten signature in black ink, appearing to read "Wallace Trembath III", is written over a horizontal line.

Wallace Trembath III  
Deputy City Attorney

## EXPERIAN STANDARD TERMS AND CONDITIONS

This Standard Terms and Conditions ("**STAC**") is made on the Effective Date set forth below between Experian Information Solutions, Inc., with offices located at 475 Anton Boulevard, Costa Mesa, California 92626 ("**Experian**"), and the City of Casper, Wyoming, a Wyoming municipal corporation with offices located at 200 N. David St, Casper, Wyoming 82601 ("**Client**").

**1. Agreement.** The STAC contain the standard terms and conditions applicable to Experian's provision of products and services (collectively, the "**Services**") to Client. Terms and conditions specific to the Services ordered by Client are set forth in individual schedules signed by Client and the applicable Experian entity offering the Services (each, a "**Schedule**"). The STAC, together with the Schedules, and any other documents incorporated or referenced in a Schedule, constitute the "**Agreement**." In the event of any conflicting or inconsistent terms, the following order of precedence applies with respect to the Services offered pursuant to a Schedule: (a) the terms and conditions in a Schedule solely with respect to the Service offered pursuant to such Schedule, and (b) the STAC. The use of the term "days" shall mean "calendar days" unless otherwise specified.

**2. Fees and Payment.** Client shall pay Experian for the Services in the amounts agreed upon in writing and set forth in the applicable Schedule or other mutually agreed pricing document. Unless otherwise provided in the applicable Schedule or pricing document, Experian shall have the right to revise or amend the pricing by providing thirty (30) days' prior written notice to Client before such revision or amendment becomes effective. If Client requests a change to any business requirements relative to, or cancels, a Service, or any portion thereof, after Experian has commenced work, Client agrees to pay Experian for its costs incurred for such work in process. If the Services are completed at the time of such change or cancellation, Client agrees to pay Experian the full price for such Services. Payments shall be made to Experian within forty five (45) days of receipt of a correct invoice. If Client fails to pay any correct invoice, Wyoming Statute § 16-6-102 shall apply.

### **3. Data; Confidential Information.**

**A. Experian Data.** The parties acknowledge and agree that the Services may include the delivery, access or use of (i) personal data or information that does or could be used to identify a consumer, (ii) credit data or data that is a consumer report as defined under the Fair Credit Reporting Act, as may be amended, (iii) data that has been furnished or otherwise provided by or on behalf of Client to Experian and is included in Experian databases, and (iv) any other data or information related to consumers and/or businesses, in each case provided or made available by or on behalf of Experian to Client (including, without limitation, business credit data and marketing data); and (v) any copies or derivatives of such data or information, whether or not such data or information is or could be linked back to an individual consumer (collectively, "**Experian Data**"). Client represents and warrants that it shall not resell the Experian Data, and that it shall only access, receive and use the Experian Data in the manner explicitly permitted by this Agreement.

(i) **Safeguards.** The parties agree to treat such data responsibly and take reasonable steps to maintain appropriate confidentiality and to prevent unlawful dissemination or misuse by their employees, officers, or any other person with access to such data. The parties shall implement and maintain a reasonable information security program written in one or more readily accessible parts and that contains administrative, technical, and physical safeguards that are appropriate to parties' size and complexity, the nature and scope of its activities, and the sensitivity of the information held by Experian or provided to Client by Experian. Such safeguards shall, at minimum, include the elements set forth in 16 C.F.R. § 314.4 and shall be reasonably designed to (i) ensure the security and confidentiality of Experian Data, and other information provided by Experian, (ii) protect against any anticipated threats or hazards to the security or integrity of such information, and (iii) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to any consumer. Client shall, at a minimum, comply with Experian's standard security requirements with respect to Experian Data, and to the extent applicable to Client's access and use of the Services. The parties shall provide a copy of their written security program to each other upon request and shall adopt any safeguard that the other party may reasonably request. The parties shall promptly notify each other of any unauthorized breach, access, use or disclosure of Experian Data.

**B. Client Data.** Any non-public data or information provided by or on behalf of Client to Experian in connection with Client's request for the

Services and which does not constitute Experian Data ("**Client Data**") is and shall continue to be the exclusive property of Client. Except as otherwise permitted in this Agreement, Experian agrees to (i) use Client Data only for purposes of providing the Services to Client, and (ii) take reasonable steps to maintain the confidentiality of Client Data and prevent unauthorized access, use or disclosure of Client Data, and to follow the Safeguards of Section 3(A)(i) of this Agreement.

**C. Confidential Information.** Subject to the Wyoming Public Records Act, W.S. § 16-4-201 *et seq.*, Client and Experian agree not disclose, and shall strictly maintain the confidentiality of, all Confidential Information of the other party. Client and Experian each agree to use at least the same degree of care to safeguard and to prevent disclosing to third parties the Confidential Information of the other as it employs to avoid unauthorized disclosure, publication, dissemination, destruction, loss, theft, or alteration of its own information of a similar nature, but not less than reasonable care. The term "**Confidential Information**" means in any form: any other information that is treated as confidential by the disclosing party and would reasonably be understood to be confidential, whether or not so marked or disclosed orally. The parties agree that Confidential Information does not include Experian Data or Client Data. The parties agree that Experian's Confidential Information includes the confidential, proprietary, and trade secret information of Experian, its affiliates and their respective licensors and suppliers, which information includes, but is not limited to: (i) models, attributes, weights, data structures, Experian PINs, and application programming interfaces, and (ii) any copies or derivatives of such data or information.

### **4. Retained Rights; Access and Use.**

**A. Retained Rights.** Client acknowledges that Experian has expended substantial time, effort and funds to develop, create, compile, provide and deliver the Services, Experian Data, Experian Confidential Information and various databases, improvements, technologies, inventions, developments, ideas, and discoveries associated therewith; all of which, when used in connection with the provision of, or access to, the Services shall be deemed part of the Services. Client agrees that the Services, all data in Experian's databases and any other intellectual property that are part of the Services or related to the Services are owned by Experian (or its licensors or providers, as applicable). Nothing contained in the Agreement shall be deemed to convey to Client or to any other party any ownership interest in or to any intellectual property or data provided in connection with the Services, Experian Data or Experian Confidential Information. Client shall not acquire any license to use the Services, Experian Data or any Experian Confidential Information in excess of the scope and/or duration described in the Agreement.

**B. Access and Use.** Client represents and warrants to Experian that it shall only access and use the Services and Experian Data for Client's own internal business and solely in the manner explicitly permitted in the Agreement. Client further agrees that it shall not, and shall not permit others (including but not limited to any affiliate or related companies and users) to, (i) change, modify, add code or otherwise alter the Services in any manner, (ii) reverse engineer, disassemble, decompile, in any way attempt to derive the source code of, or translate the Services, or (iii) use, transform, modify, or adapt the Services for use for any other purpose, including but not limited to use to assist in the development or functioning of any product or service that is competitive, in part or in whole, with any existing or reasonably anticipate product or service of Experian.

**5. Compliance.** Experian shall comply with all federal, state and local laws, rules and regulations applicable to Experian as a provider of the Services. Client shall comply with all federal, state and local laws, rules and regulations applicable to Client's access, collection, use, storage, transmission and provision to Experian of Client Data, and Client's access, receipt and use of the Services and Experian Data. Experian reserves the right to revise, amend or supplement the terms or conditions or pricing under the Agreement and/or the Services (including without limitation the right to withdraw or restrict affected data) to meet any requirement imposed by federal, state, or local law, rule or regulation, or to address matters concerning privacy, confidentiality or security, upon reasonable notice to Client.

**6. Domestic Access and Use.** Client shall not access, transfer, or use the Services, Experian Confidential Information or Experian Data outside the United States or its territories. Any direct or indirect access to, transfer, or use of the Services, Experian Confidential Information or Experian Data outside the United States or its territories shall require the prior written approval of Experian.

**7. Term; Termination.** The term of the Agreement shall begin upon the Effective Date set forth below and shall continue in effect until the termination or expiration of all Schedules. Upon any termination of the Agreement or a Schedule, Client shall immediately cease using the applicable Services, Experian Data and Experian Confidential Information in its possession. If either party is in material breach of the Agreement or any individual Schedule, the other party may terminate the individual Schedule and/or the Agreement, as applicable, provided such breach is not cured within thirty (30) days following written notice of such breach, unless such breach is the failure to pay for the Services under the terms of the Agreement, in which case Client shall have ten (10) days to cure such breach following notice. Notwithstanding the foregoing, the Agreement or any Schedule may be terminated by Experian immediately upon written notice to Client if in Experian's reasonable good faith judgment any Services, Experian Confidential Information and/or Experian Data provided to Client are being used or disclosed contrary to the Agreement and/or any Schedule. In the event that the Agreement or a Schedule is terminated as a result of a breach, the other party shall, in addition to its rights of termination, be entitled to pursue all other remedies against the breaching party. Unless Experian materially breaches the Agreement, termination of the Agreement or any Schedule shall not relieve Client of its obligation to pay for any Services performed or provided by Experian under the Agreement or any Schedule.

**8. Limited Warranty; Disclaimers.** Experian warrants to Client that Experian will use commercially reasonable efforts to deliver the Services in a timely manner. **THE WARRANTY IN THE FIRST SENTENCE OF THIS PARAGRAPH IS THE ONLY WARRANTY EXPERIAN HAS GIVEN CLIENT WITH RESPECT TO THE SERVICES OR EXPERIAN DATA. BECAUSE THE SERVICES INVOLVE CONVEYING INFORMATION PROVIDED TO EXPERIAN BY OTHER SOURCES, EXPERIAN CANNOT AND WILL NOT, FOR THE FEE CHARGED FOR THE SERVICES, BE AN INSURER OR GUARANTOR OF THE ACCURACY OR RELIABILITY OF THE SERVICES, EXPERIAN DATA OR THE DATA CONTAINED IN ITS VARIOUS DATABASES. IN ADDITION, EXPERIAN MAKES NO REPRESENTATION OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE EXPERIAN SERVICES, ANY EXPERIAN DATA, OR ANY OTHER MATERIALS (TANGIBLE OR INTANGIBLE) SUPPLIED BY EXPERIAN HEREUNDER, AND EXPERIAN HEREBY EXPRESSLY DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT THERETO, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES AS TO THE ACCURACY, COMPLETENESS OR CURRENTNESS OF ANY DATA OR ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. EXPERIAN DOES NOT WARRANT, REPRESENT OR UNDERTAKE THE OPERATION OF THE EXPERIAN SERVICES TO BE UNINTERRUPTED OR ERROR-FREE, NOR DOES EXPERIAN MAKE ANY WARRANTY OR REPRESENTATION REGARDING THE USE OR OUTPUT OF THE SERVICES IN TERMS OF CORRECTNESS, ACCURACY, COMPLETENESS, TIMELINESS, RELIABILITY OR OTHERWISE, OR THAT THE SERVICES WILL MEET CLIENT'S REQUIREMENTS.**

**9. Acceptance.** Client agrees that it is responsible for determining that the Services are in accordance with Experian's obligations under the Agreement. If Client reasonably determines that the Services do not meet Experian's obligations under the Agreement, Client may terminate this Agreement by providing 30 days' written notice to Experian.

**10. Limitation of Liability.**

CLIENT AGREES THAT EXPERIAN'S TOTAL AGGREGATE LIABILITY UNDER THE AGREEMENT, REGARDLESS OF THE NATURE OF THE LEGAL OR EQUITABLE RIGHT CLAIMED TO HAVE BEEN VIOLATED, IS LIMITED TO DIRECT DAMAGES WHICH SHALL NOT EXCEED THE AMOUNT PAID BY CLIENT TO EXPERIAN UNDER THE AGREEMENT FOR THE PARTICULAR SERVICES THAT ARE THE SUBJECT OF THE ALLEGED LOSSES OR INJURIES DURING THE SIX-MONTH PERIOD PRECEDING THE DATE ON WHICH THE ALLEGED LOSSES OR INJURIES BY EXPERIAN FIRST ACCRUED. CLIENT COVENANTS

THAT IT WILL NOT SUE EXPERIAN FOR ANY AMOUNT GREATER THAN SUCH AMOUNT. CLIENT FURTHER ACKNOWLEDGES THAT SECTIONS 8 AND 9 APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, REPRESENT A FAIR ALLOCATION OF THE RISK BASED ON THE PRICES EXPERIAN CHARGES FOR THE SERVICES AND APPLY EVEN IF AN EXCLUSIVE OR LIMITED REMEDY STATED HEREIN FAILS OF ITS ESSENTIAL PURPOSE.

NOTWITHSTANDING ANY OTHER PROVISION OF THE AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, CONSEQUENTIAL, PUNITIVE, SPECIAL OR INCREASED DAMAGES, OR DAMAGES TO BUSINESS REPUTATION, DAMAGES ARISING FROM LOSS OF BUSINESS WITH THIRD PARTIES, OR LOSS OF PROFITS FROM TRANSACTIONS WITH THIRD PARTIES, WILLFUL INFRINGEMENT BY THE OTHER PARTY, WHETHER ANY OF THE FOREGOING ARE FORESEEABLE OR NOT, AND HOWEVER CAUSED, EVEN IF SUCH PARTY IS ADVISED OF THE POSSIBILITY THAT SUCH DAMAGES OR LOST PROFITS MIGHT ARISE.

**11. Waiver; Severability.** Either party may waive compliance by the other party with any covenants or conditions contained in the Agreement or any Schedule, but only by written instrument signed by the party waiving such compliance. No such waiver, however, shall be deemed to waive any other circumstance or any other covenant or condition not expressly stated in the written waiver. The provisions of the Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of its provisions shall not affect the validity and enforceability of its other provisions. If any such provision is held to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force. In lieu of any invalid provision, a substitute provision shall apply retroactively which comes as close as legally and commercially possible to that intent which the parties had or would have had, according to the spirit and purpose of the Agreement.

**12. Audit.** The parties will have the right to audit the others' compliance with the terms of the Agreement. The parties' will be responsible for assuring reasonable cooperation with each other in connection with such audits and will provide the other party access to such properties, records and personnel as the other party may reasonably require for such purpose. All audits shall take place during regular business hours (8 a.m. to 5 p.m, Monday through Friday during non-holidays) after reasonable notice of intent to audit has been provided to the other party at least 30 days in advance. Each party is responsible for the costs and expenses of its own audit.

**13. Successors and Assigns; No Third-Party Beneficiaries.** Neither party shall assign, delegate, or otherwise transfer the Agreement or any of its rights or obligations under it, or purport to do any of these things, or any interest relating to the Agreement without the prior written approval of the other party. Any attempted assignment, delegation or transfer by the other party without such approval shall be null and void *ab initio*. The dissolution, merger, consolidation, reorganization, assumption, sale or other transfer of assets, properties, or controlling interest of either party constitutes an assignment of the Agreement. The Agreement is binding upon and inures to the benefit of the parties and their permitted successors and assigns. Persons or entities who are not a party to the Agreement shall not have any rights under the Agreement and the parties hereby agree that nothing in the Agreement shall be construed as creating a right that is enforceable by any person or entity that is not a party to the Agreement or a permitted successor assignee of such party.

**14. Excusable Delays.** Neither party shall be responsible for any delay, failure to perform, or alteration of the Services due to any act, omission or failure to perform by the other party. Neither party shall be liable for any delay or failure in its performance under the Agreement (except for the payment of money) if and to the extent such delay or failure is caused by events beyond the reasonable control of the affected party including, without limitation, acts of God, public enemies, or terrorists, labor disputes, equipment malfunctions, material or component shortages, supplier failures, embargoes, rationing, acts of local, state or national governments or public agencies, utility or communication failures or delays, fire, earthquakes, flood, epidemics, riots and strikes. If a party becomes aware that such an event is likely to delay or prevent punctual performance of its own obligations, the party will promptly notify the other party and use its reasonable effort to avoid or remove such causes of nonperformance and to complete delayed performance whenever such causes are removed.

**15. Choice of Law.** The Agreement is governed by and construed in accordance with the internal substantive laws of the state of Wyoming, without giving effect to any choice of law or other provision that would result in the application of the laws of any other jurisdiction. Any legal action, suit, proceeding brought by a party in any way arising out of or relating to the Agreement shall be brought in the federal or state courts located in Natrona County, Wyoming.

**16. Notices.** All notices, requests and other communications hereunder shall be in writing and shall be deemed delivered at the time of receipt if delivered by hand or communicated by electronic transmission, or, if mailed, three (3) days after mailing by first class mail with postage prepaid, return receipt requested. Notices to Experian and Client shall be addressed to the addresses provided below each party's signature, or to such other address as either party shall designate in writing to the other from time to time.

**17. Complete Agreement.** The Agreement, as supplemented or amended by any Schedules, sets forth the entire understanding of Client and Experian with respect to the subject matter hereof, and the terms of the Agreement shall be superior to, control, and supersede all terms in any prior letters of intent, agreements, covenants, arrangements, communications, representations, or warranties, whether oral or written, by any officer employee, or representative of either party relating thereto.

**18. Amendments.** The Agreement may only be amended in writing signed by authorized representatives of both parties.

**19. Survival.** The provisions of Sections 3, 4, 5, 7, 9, 10, 11, 12, 14, 15, 16, 18 and 20, in addition to any other provisions of the Agreement that would normally survive termination, shall survive termination of the Agreement for any reason.

**20. Authority to Sign.** Each party represents that (i) the person signing the Agreement or any Schedule has all right, power and authority to sign the Agreement on behalf of such party; (ii) it has full power and authority and all necessary authorizations to comply with the terms of the Agreement and to perform its obligations hereunder.

**21. Governmental Claims.** The Client does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The Client specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act. The parties acknowledge that the Client has governmental immunity and only the Wyoming Legislature has the power to waive it. The parties further acknowledge that there are constitutional and statutory limitations on the authority of the Client to enter into certain terms and conditions supplied by Experian, including, but not limited to, the following: liability for damages; choice of law; conflicts of law; venue and forum-selection clauses; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution, including, but not limited to, arbitration; indemnification of another party; and confidentiality. Any such provisions in this Agreement, or in any attachments or documents incorporated by reference, will not be binding on the Client, except to the extent authorized by the laws and Constitution of the State of Wyoming. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.

## 22. Experian Insurance and Indemnification

Experian shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Experian, its agents, representatives, or employees. Experian shall procure and maintain for the duration of the contract insurance claims arising out of their professional services and including, but not limited to loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

### A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- 1. Commercial General Liability (CGL):** Insurance covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$500,000** per occurrence. If a general aggregate limit applies, the general aggregate limit shall be twice the required occurrence limit.
- 2. Automobile Liability:** Insurance covering any auto, or if Experian has no owned autos, hired and non-owned, with limit no less than **\$500,000** per accident for bodily injury and property damage.
- 3. Workers' Compensation** insurance complying with applicable statutory requirements.

**Technology Professional Liability Errors and Omissions and Cyber Insurance** appropriate to the Experian's profession and work hereunder, with limits not less than \$2,000,000 per occurrence. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by the Vendor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses

### B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

#### 1. Additional Insured Status

**The Client, its officers, officials, employees, and volunteers are to be covered as additional insureds** on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Experian including materials, parts, or equipment furnished in connection with such work or operations..

#### 2. Primary Coverage

For any claims related to this contract, Experian's **insurance coverage shall be primary** insurance primary coverage as respects the Client, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Client, its officers, officials, employees, or volunteers shall be excess of the Experian's insurance and shall not contribute with it.

#### 3. Notice of Cancellation

**Experian or its insurer(s) shall provide at least thirty (30) days notice prior to the cancellation or non-renewal of any required policies.**

#### 4. Waiver of Subrogation

Experian hereby grants to Client a waiver of any right to subrogation which any insurer of said Experian may acquire against the Client by virtue of the payment of any loss under such insurance. Experian agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Client has received a waiver of subrogation endorsement from the insurer.

#### 5. Self-Insured Retentions

Self-insured retentions must be declared the Client.

#### 6. Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII or an equivalent rating with a similar rating agency.

### Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

- The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**

- c. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to the contract effective date, Experian must purchase "extended reporting" coverage for a minimum of **five (5)** years after completion of contract work.

**7. Verification of Coverage**

Experian shall furnish the Client with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) to Client before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Experian's obligation to provide them. The Client reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**8. Special Risks or Circumstances**

Client reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

IN WITNESS WHEREOF, Client and Experian sign and deliver the STAC as of the Effective Date set forth below.

<b>Experian Information Solutions, Inc.</b>	
By: _____	
<i>Mike Hodge</i>	
Signature (Duly Authorized Representative Only)	
Name: _____	
Mike Hodge	
Print	
Title: _____	
Government Contracts Counsel	
Effective Date: _____	
12-16-2022	

**Address for Notice:** Experian, 475 Anton Boulevard, Costa Mesa, CA 92626, Attn: General Counsel, Law Department

**C. General Indemnification**

Subject to Section 10 above, Experian shall hold harmless, defend and indemnify Client and its Council, officers, officials, employees and volunteers from and against any and all third-party causes of action, proceedings, suits, claims and expenses, including reasonable attorney fees, based upon a breach of the Agreement by Experian, except such loss or damage which was caused by the sole negligence or willful misconduct of the Client.

<b>City of Casper, Wyoming</b>	
Print or Type Legal Name of Client	
By: _____	
Signature (Duly Authorized Representative Only)	
Name: _____	
Print	
Title: _____	

**Physical Address for Notice:** 200 N. David St, Casper, WY 82601  
Attn: Chief of Police

With a copy to:

City Attorney's Office,  
200 N. David St, Casper, WY 82601

**EXPERIAN  
CONSUMER SERVICES SCHEDULE**

This Consumer Services Schedule ("Schedule") supplements the Experian Standard Terms and Conditions, dated 12/16/ ("Agreement"), currently in place between Experian and Client.

**1. Application.** For the purposes of this Schedule, the term "Services" shall mean Experian's provision of services to Client which includes the supply of consumer credit information, account review services, identification information, generic scoring services, and other data services from information stored in one of Experian's consumer databases. Experian will provide Services to Client for the fees set forth in a pricing document signed by both parties that identifies the Services being ordered by Client and which incorporates this Schedule and the Agreement by reference.

**2. Intentionally Omitted.**

**3. FCRA Use.** Client will request and use the Services strictly in accordance with the federal Fair Credit Reporting Act, 15 U.S.C. 1681 *et. seq.*, as amended (the "FCRA"). Without limiting the foregoing, Client certifies that Client will request and use the Services solely in connection with (i) a single credit transaction with a consumer, or, if applicable, for another "permissible purpose" as defined by the FCRA; and (ii) transactions involving the consumer as to whom such information is sought and will not request or use such Services for purposes prohibited by law. Permissible purpose does not include the collection of debts not voluntarily incurred by the consumer unless those debts are judicially established by a court order or judgment. Client further certifies that it will comply with all requirements of the FCRA applicable to it. If Client has purchased a consumer report from Experian in connection with a consumer's application for credit, and the consumer makes a timely request of Client, Client may share the contents of that report with the consumer as long as it does so without charge and only after authenticating the consumer's identity.

**4. Data Use Restrictions.** Client agrees that it will not, either directly or indirectly, itself or through any agent or third party, without the prior written consent of Experian, request, compile, store, maintain, resell or use the Services (including any of the information contained in the Services) to build its own credit reporting database. Client shall take reasonable steps to secure and confidential manner in which it stores, delivers and transmits Services to its authorized employee users. Client shall, at a minimum, comply with Experian's standard access security requirements. Experian shall, at a minimum, comply with the

*Data Security Addendum*, attached hereto and hereby made a part of this Agreement.

**5. Inquiries.** When accessing Services, Client certifies it will use reasonable measures to identify consumers and will provide Experian with identifying information about the consumer inquired upon in the form specified by Experian. Client will enter all requested Client and type code information when requesting Services. Experian may use Client's inquiry data for any purpose consistent with applicable federal, state and local laws, rules, and regulations. Client will be responsible for installing the necessary equipment, software and security codes to try to prevent unauthorized access to an Experian database.

**6. Data Contribution.** Agency will not contribute data.

**7. Third Party Processors.** In the event Client chooses to use a third party to perform certain data processing or model building services, the parties understand and acknowledge that the third party shall be acting on behalf of Client. Client will cause the third party to (i) handle, process, and possess all Experian provided data in accordance with this Agreement, and (ii) sign a Third Party Processor Undertaking form. Client shall provide Experian with the appropriate mailing instructions at least ten (10) days prior to the requested shipment date.

**ALL CLIENTS MUST COMPLETE THIS SECTION**

**8. Point of Sale Certification.** In compliance with Section 1785.14(a) of the California Civil Code, Client certifies to Experian that (i) Client  **IS**  **IS NOT** a retail seller, as defined in Section 1802.3 of the California Civil Code ("Retail Seller") and issues credit to consumers who appear in person on the basis of applications for credit submitted in person ("Point of Sale"); (ii) if Client is a Retail Seller who issues Point of Sale credit, Client will instruct its employees and agents to inspect a photo identification of the consumer at the time an application is submitted in person; and (iii) it will only use the appropriate subscriber code number designated by Experian for accessing consumer reports for California Point of Sale credit transactions conducted by Retail Seller. Client shall notify Experian within 24 hours of any change in Client's status as a Retail Seller.

This Schedule, together with the applicable pricing document(s) and the Agreement as amended herein constitutes the entire agreement between the parties with respect to the Services provided hereunder and supersedes all prior proposals and agreements, both written and oral, and all other written and oral communications between the parties.

<b>Experian Information Solutions, Inc.</b>	
By: _____	<i>Mike Hodge</i>
	Signature (Duly Authorized Representative Only)
Name: _____	Mike Hodge
	Print
Title: _____	Government Contracts Counsel
Schedule Effective Date: <u>12-16-2022</u>	

_____	Print or Type Full Legal Name of Client
By: _____	
	Signature (Duly Authorized Representative Only)
Name: _____	
	Print
Title: _____	

# Pricing Addendum



CLIENT NAME: City of Casper, Police Department ("Client")

PRICING TERM: One Year (12 months) ("Pricing Term")

ACCOUNT EXECUTIVE: Irene Avelar

The parties acknowledge that Client and Experian Information Solutions, Inc. ("Experian") have entered into one or more other agreements (Other Agreements) concerning the terms and conditions under which Experian will provide the services listed below (Services) to client.

This Pricing Addendum ("Addendum") establishes the pricing for all of Client's purchases of the Services listed below. Wherever possible, this Addendum and the Other Agreements shall be construed as being consistent. Where particular matters are addressed expressly in this Addendum, the terms and conditions of this Addendum (and not the Other Agreements) shall govern; otherwise, the terms and conditions of the Other Agreements (and not this Addendum) shall govern.

The term of this Addendum shall commence on the Addendum Effective Date set forth below and shall continue for the Pricing Term indicated above. Thereafter, the Addendum shall continue on a month to month basis until one party provides the other party with thirty (30) days prior written notice of that party's intent to terminate the Agreement of this Addendum or a subsequent pricing agreement is mutually executed covering the Services set forth below.

The following pricing shall apply of the quoted On-Line Services:

Service Description	Estimated Monthly/ Annual Volume	Per Unit Price
Employment Insight Report		\$4.75 per inquiry
Fraud Shield		\$1.45 per inquiry
Profile Summary		\$0.35 per summary
FACTA - 8% of Total Online Credit Services		
Colorado Surcharge - All businesses accessing a consumer report on individuals located in the state of Colorado are subject to an additional \$0.75 surcharge		
Service Charge per Subscriber Code (Subcode)		\$2.00 per invoice
Monthly Minimum per Subscriber Code (Subcode)		\$25.00 per month

\* Credit reports delivered in a parallel process may be subjected to price premium.

\* Additional On-Line products and services not listed in this Addendum will be quoted under separate documentation.

The fees set for in this Addendum do not include taxes. Client shall be solely responsible for all federal, state, and local taxes levied or assessed in connection with Experian's performance of the Services, other than income taxes assessed with respect to Experian's net income, for which income taxes Experian will be solely responsible. Client shall pay Experian a credit card surcharge on payments Client makes by credit card.

During the Term of the Addendum, if Experian's cost of providing the Services hereunder increases due to the enactment of any federal, state, or local law, ordinance or other regulatory, administrative or governmental acts or measures, or a rate change imposed on Experian by a supplier, Experian reserves the right, upon thirty (30) days prior written notice, to add a surcharge to the pricing set forth herein to cover the added cost of providing the Services.

Neither party will, without the other party's prior written consent, disclose to any person any of the terms of this Addendum.

<b>Experian Information Solutions, Inc.</b>	
By: <u>Mike Hodge</u>	Signature (Duly Authorized Representative Only)
Name: <u>Mike Hodge</u>	Print
Title: <u>Government Contracts Counsel</u>	
Addendum Effective Date: <u>12-16-2022</u>	

	_____	Print or Type Legal Name of Client
By: _____	_____	Signature (Duly Authorized Representative Only)
Name: _____	_____	Print
Title: _____	_____	



RESOLUTION NO. 23-1

A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
EXPERIAN INFORMATION SOLUTIONS, INC., TO PROVIDE  
REPORTING INFORMATION SERVICES.


WHEREAS, the City of Casper desires to enter into an agreement with Experian Information Solutions, Inc., for the purpose of obtaining information services and analytical reports used by the City in the ordinary course of business; and,

WHEREAS, Experian Information Solutions, Inc., desires to provide services under the terms and conditions set out in the Experian Standard Terms and Conditions agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WY: That the Mayor is hereby authorized to execute and the City Clerk to attest Experian Standard Terms and Conditions between Experian Information Solutions, Inc., and the City of Casper.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of January 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Mayor

December 21, 2022

MEMO TO: Carter Napier, City Manager 

FROM: Zulima Lopez, Parks, Recreation & Public Facilities Director  
Matt Thomason, Buildings and Structures Manager

SUBJECT: Authorizing a Professional Services Agreement with Prairie Pella Wyoming, LLC in the amount of Forty-Four Thousand Four Hundred Twenty-Three Dollars and Fifty Cents (\$44,423.50) for window and door replacements at the Miller Dormitory

Meeting Type & Date

Regular Meeting  
January 3, 2023

Action Type

Resolution

Recommendation

That Council, by Resolution, authorize a Professional Services Agreement with Prairie Pella Wyoming, LLC in the amount of Forty-Four Thousand Four Hundred Twenty-Three Dollars and Fifty Cents (\$44,423.50) for window and door replacements at the Miller Dormitory.

Summary

In late 2020, Cindie Langston, Solid Waste Manager, approached Buildings and Structures staff to provide estimates to replace windows and a door, add air conditioning, and replace the boiler at the Miller Dormitory. Mrs. Langston utilized the estimates for capital budgeting, and was approved for capital funding for the three projects totaling \$69,223.00 for the Fiscal Year 2022 budget.

Considering the prevailing workload of BAS staff and the value of obtaining installation warranties for the desired improvements, the decision was made to solicit quotes and proposals from contractors to install the new windows and door, as well as the mechanical equipment procurements and installations. While BAS staff was able to get quotes for the window and door replacements in early 2022, no contractors responded to the Request for Proposal for the air conditioning and boiler replacement project, which was advertised in the spring of 2022. Notwithstanding, the quote for the windows and door replacement indicated that all three projects could not be completed with the available funding. That information, coupled with the lack of contractor interest in the mechanical replacements, led to a decision to complete the window and door replacements and address the mechanical needs at a later date.

Due to the volatility of pricing and short timeframes that contractors are willing to honor quotes, BAS requested proposals again, for procurement and installation of the needed windows. Responses were as follows:

<u>Vendor</u>	<u>Amount</u>
Casper Windows & Doors	Declined to bid
Prairie Pella Wyoming	\$44423.50
High Standard Construction	\$45,043.00
Renewal by Anderson	\$81,853.00

Staff recommends awarding a Professional Services Agreement for the procurement and installation of windows and a door at the Miller Dormitory to Prairie Pella Wyoming.

Financial Considerations

The project will be paid for by budgeted Solid Waste Funds. The amount budgeted for the project is \$59,223.00. The proposal from Prairie Pella Wyoming is \$44,423.50. Improved energy efficiency gained from new windows should yield savings to heating and cooling for the dormitory.

Oversight/Project Responsibility

Matt Thomason, Buildings and Structures Manager

Attachments

Resolution  
Professional Services Agreement

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 3<sup>rd</sup> day of January, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Prairie Pella Wyoming, LLC, 1100 North Glenn Road, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking a project to replace all windows and the lower level storm door at the Miller House..

B. The project requires professional services for the removal and installation of windows and a door at the Miller House.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- i. The Contractor shall remove old, and install new, twenty-six windows, one door and associated trim pieces as detailed in Exhibit A. Contractor shall dispose of windows after removal.
- ii. Terms and conditions listed in Exhibit A to be controlled by this Contract.
- iii. Work shall be performed in a professional, workmanlike manner and in accordance with applicable industry standards and OSHA safety standards.
- iv. Work shall be completed prior to May 1, 2023.

2. TIME OF PERFORMANCE:

Template 2/15/2022

Contractor's Name: Prairie Pella, LLC

Page 1 of 11

The services of the Contractor shall be undertaken and completed on or before the 1<sup>st</sup> day of May, 2023.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of Forty-Four Thousand, Four Hundred Twenty-Three Dollars and Fifty Cents (\$44,423.50).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

Walter Tremel

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

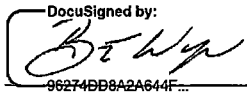
\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

WITNESS

CONTRACTOR  
Prairie Pella Wyoming, L.L.C.

By: \_\_\_\_\_

By:  \_\_\_\_\_  
96274DD8A2A644F...

Printed Name: \_\_\_\_\_

Printed Name: Brett Wagner

Title: \_\_\_\_\_

Title: Sales Manager

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

#### 1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### 2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

#### 3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### 4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to

this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.



9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies

regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

12. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

13. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to

compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

14. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

15. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

16. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

17. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic

signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.



**Contract - Detailed**

Pella Window and Door Showroom of Casper  
 1100 N Glenn Rd  
 Casper, WY 82601  
 Phone: (307) 234-1518 Fax: (307) 237-1423

**Exhibit A**

**Sales Rep Name:** Wagner, Brett  
**Sales Rep Phone:** 307-234-1518  
**Sales Rep Fax:** 307-237-1423  
**Sales Rep E-Mail:** bwagner@pellawyo.com

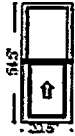
Customer Information	Project/Delivery Address	Order Information
CITY OF CASPER 200 N DAVID  CASPER, WY 82601 Primary Phone: Mobile Phone: Fax Number: (307) 235-8417 E-Mail: Contact Name:  Great Plains #: 1000272517 Customer Number: 1002195291 Customer Account: 1000272517	City Of Casper - Miller House 4131 Miller St  Lot # Casper, WY 82604 County: Owner Name:  Owner Phone:	Quote Name: City Of Casper - Miller House  Order Number: 411 Quote Number: <b>15016945</b> Order Type: Installed Sales Wall Depth: Payment Terms: Net 30 Days Tax Code: EXEMPT Cust Delivery Date: None Quoted Date: 1/13/2022 Contracted Date: Booked Date: Customer PO #:

Line #	Location	Attributes
--------	----------	------------

10 LIVING ROOM NORTH

**Pella 250 Series, Single Hung, 20.5 X 54.5, White**

Item Price	Qty	Ext'd Price
\$298.11	2	\$596.22



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 20 1/2 X 54 1/2  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08/11, Clear Opening Width 16.25, Clear Opening Height 21.714, Clear Opening Area 2.450365, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ;  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 150".

Rough Opening: 21" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 1 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

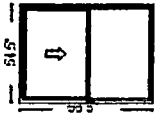
Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

15 BEDROOM 1

**Pella 250 Series, Sliding Window, Vent Right / Fixed, 66.5 X 54.5, White**

Item Price	Qty	Ext'd Price
\$451.36	1	\$451.36



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Vent Right / Fixed Double Slider**  
**Frame Size:** 66 1/2 X 54 1/2  
**General Information:** Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, 1 Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-210-00055-00001, Performance Class R, PG 30, Calculated Positive DP Rating 30, Calculated Negative DP Rating 30, Year Rated 08|11, Clear Opening Width 28.292, Clear Opening Height 50.25, Clear Opening Area 9.872729, Egress Meets Typical 5.7 sqft (E) (United States Only)  
**Remake:** .  
**Grille:** No Grille.  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 242".  
**Venting Width:** Equal

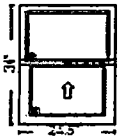
Rough Opening: 67" X 55"

Line #	Location	Attributes
--------	----------	------------

20 UPPER BATH

**Pella 250 Series, Single Hung, 24.5 X 34, White**

Item Price	Qty	Ext'd Price
\$319.07	1	\$319.07



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 24 1/2 X 34  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Tempered Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00004, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 20.25, Clear Opening Height 11.464, Clear Opening Area 1.612125, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** .  
**Grille:** No Grille.  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 117".

Rough Opening: 25" X 34.5"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 2 of 21



Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

25 BEDROOM 3 SOUTH

**Pella 250 Series, Casement Left, 33 X 54.5, White**

Item Price	Qty	Ext'd Price
\$428.29	1	\$428.29



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Left Casement**  
 Frame Size: 33 X 54 1/2  
 General Information: Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
 Exterior Color / Finish: White  
 Interior Color / Finish: White  
 Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
 Hardware Options: Standard, Wash Hinge Hardware, Fold-Away Crank, White, No Window Opening Control Device, No Limited Opening Hardware  
 Screen: Full Screen, InView™  
 Performance Information: U-Factor 0.26, SHGC 0.25, VLT 0.46, CPD PEL-N-239-00043-00001, Performance Class LC, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 21.369, Clear Opening Height 49.376, Clear Opening Area 7.327192, Egress Meets Typical 5.7 sqft (E) (United States Only)  
 Remake: .  
 Grille: No Grille,  
 Wrapping Information: Factory Applied, Pella Recommended Clearance, Perimeter Length = 175".

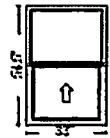
Rough Opening: 33 - 1/2" X 55"

Line #	Location	Attributes
--------	----------	------------

26 BEDROOM 3

**Pella 250 Series, Single Hung, 33 X 54.5, White**

Item Price	Qty	Ext'd Price
\$329.62	1	\$329.62



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
 Frame Size: 33 X 54 1/2  
 General Information: No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
 Exterior Color / Finish: White  
 Interior Color / Finish: White  
 Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
 Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware  
 Screen: Half Screen, InView™  
 Performance Information: U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 28.75, Clear Opening Height 21.714, Clear Opening Area 4.33526, Egress Does not meet typical United States egress, but may comply with local code requirements  
 Remake: .  
 Grille: No Grille,  
 Wrapping Information: Factory Applied, Pella Recommended Clearance, Perimeter Length = 175".

Rough Opening: 33 - 1/2" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

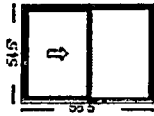
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
--------	----------	------------	------------	-----	-------------

30	BEDROOM 2	Pella 250 Series, Sliding Window, Vent Right / Fixed, 66.5 X 54.5, White	\$451.36	1	\$451.36
----	-----------	--	----------	---	----------



PK #  
2121

Viewed From Exterior

**1: Non-Standard Size Non-Standard Size Vent Right / Fixed Double Slider**  
**Frame Size:** 68 1/2 X 54 1/2  
**General Information:** Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, 1 Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-210-00055-00001, Performance Class R, PG 30, Calculated Positive DP Rating 30, Calculated Negative DP Rating 30, Year Rated 08|11, Clear Opening Width 28.292, Clear Opening Height 50.25, Clear Opening Area 9.872729, Egress Meets Typical 5.7 sqft (E) (United States Only)  
**Remake:** ,  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 242".  
**Venting Width:** Equal

Rough Opening: 67" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 4 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

35 LIVING ROOM SOUTH

**Pella 250 Series, 3-Wide Single Hung, 104.25 X 54.5, White**

Item Price	Qty	Ext'd Price
\$1,236.33	1	\$1,236.33



PK #  
2121  
Viewed From Exterior

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 21 X 54 1/2  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ,  
**Grille:** No Grille,  
**Vertical Mull 1:** FactoryMull, 1/2" Structural Mullion, Mull Design Pressure- 20  
**2: Non-Standard Size Non-Standard Size Fixed Direct Set**  
**Frame Size:** 61 1/4 X 54 1/2  
**General Information:** Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Performance Information:** U-Factor 0.26, SHGC 0.31, VLT 0.59, CPD PEL-N-209-00049-00004, Performance Class CW, PG 30, Calculated Positive DP Rating 30, Calculated Negative DP Rating 30, Year Rated 08|11  
**Remake:** ,  
**Grille:** No Grille,  
**Vertical Mull 2:** FactoryMull, 1/2" Structural Mullion, Mull Design Pressure- 20  
**3: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 21 X 54 1/2  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ,  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 318".

Rough Opening: 104 - 3/4" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 5 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

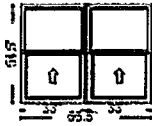
Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

40 DINING ROOM

**Pella 250 Series, 2-Wide Single Hung, 66.5 X 54.5, White**

Item Price	Qty	Ext'd Price
\$699.64	1	\$699.64



PK #  
2121

Viewed From Exterior

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
 Frame Size: 33 X 54 1/2  
 General Information: No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
 Exterior Color / Finish: White  
 Interior Color / Finish: White  
 Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
 Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware  
 Screen: Half Screen, InView™  
 Performance Information: U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
 Remake: .  
 Grille: No Grille,  
 Vertical Mull 1: Factory Mull, 1/2" Integral Mullion

**2: Non-Standard Size Non-Standard Size Single Hung, Equal**  
 Frame Size: 33 X 54 1/2  
 General Information: No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
 Exterior Color / Finish: White  
 Interior Color / Finish: White  
 Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
 Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware  
 Screen: Half Screen, InView™  
 Performance Information: U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
 Remake: .  
 Grille: No Grille,  
 Wrapping Information: Factory Applied, Pella Recommended Clearance, Perimeter Length = 242".

Rough Opening: 67" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 6 of 21

Customer: CITY OF CASPER

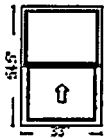
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
45	STORAGE ROOM	<p><b>Pella 250 Series, Single Hung, 33 X 54.5, White</b></p> <p>1: Non-Standard Size Non-Standard Size Single Hung, Equal                      Frame Size: 33 X 54 1/2                      General Information: No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"                      Exterior Color / Finish: White                      Interior Color / Finish: White                      Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude                      Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware                      Screen: Half Screen, InView™                      Performance Information: U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08/11, Clear Opening Width 28.75, Clear Opening Height 21.714, Clear Opening Area 4.33526, Egress Does not meet typical United States egress, but may comply with local code requirements                      Remake: .                      Grille: No Grille,                      Wrapping Information: Factory Applied, Pella Recommended Clearance, Perimeter Length = 175".</p>	\$329.62	1	\$329.62



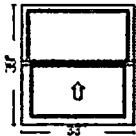
Viewed From Exterior

PK #  
2121

Rough Opening: 33 - 1/2" X 55"

Line #	Location	Attributes
--------	----------	------------

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
47	GARAGE	<p><b>Pella 250 Series, Single Hung, 33 X 39, White</b></p> <p>1: Non-Standard Size Non-Standard Size Single Hung, Equal                      Frame Size: 33 X 39                      General Information: No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"                      Exterior Color / Finish: White                      Interior Color / Finish: White                      Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude                      Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware                      Screen: Half Screen, InView™                      Performance Information: U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08/11, Clear Opening Width 28.75, Clear Opening Height 13.964, Clear Opening Area 2.787951, Egress Does not meet typical United States egress, but may comply with local code requirements                      Remake: .                      Grille: No Grille,                      Wrapping Information: Factory Applied, Pella Recommended Clearance, Perimeter Length = 144".</p>	\$287.61	3	\$862.83



Viewed From Exterior

PK #  
2121

Rough Opening: 33 - 1/2" X 39 - 1/2"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

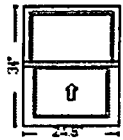
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

Line #	Location	Item	Item Price	Qty	Ext'd Price
50	KITCHEN SINK	Pella 250 Series, Single Hung, 24.5 X 34, White	\$253.48	1	\$253.48



Viewed From Exterior

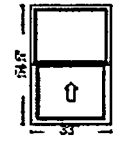
PK #  
2121

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size: 24 1/2 X 34**  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 20.25, Clear Opening Height 11.464, Clear Opening Area 1.612125, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** .  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 117".

Rough Opening: 25" X 34.5"

Line #	Location	Attributes
--------	----------	------------

Line #	Location	Item	Item Price	Qty	Ext'd Price
51	EAT IN DINING AREA	Pella 250 Series, Single Hung, 33 X 54.5, White	\$329.62	1	\$329.62



Viewed From Exterior

PK #  
2121

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size: 33 X 54 1/2**  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 28.75, Clear Opening Height 21.714, Clear Opening Area 4.33526, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** .  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 175".

Rough Opening: 33 - 1/2" X 55"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
--------	----------	------------	------------	-----	-------------

60	BASEMENT WINDOWS	<b>Pella 250 Series, Sliding Window, Vent Right / Fixed, 28 X 11.5, White</b>	\$280.56	10	\$2,805.60
----	------------------	---	----------	----	------------



PK #  
2121

Viewed From Exterior

**1: Non-Standard Size Non-Standard Size Vent Right / Fixed Double Slider**  
**Frame Size: 28 X 11 1/2**  
**General Information:** Standard, Vinyl, Double Wall Flush Flange, Foam Insulated, 3 1/4", 3"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, 1 Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-210-00055-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Clear Opening Width 9.042, Clear Opening Height 7.25, Clear Opening Area 0.4552396, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ,  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 78".  
**Venting Width:** Equal

Rough Opening: 28 - 1/2" X 12"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 9 of 21

Customer: CITY OF CASPER

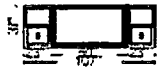
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

Line #	Location	Description	Item Price	Qty	Ext'd Price
65	BASEMENT FAMILY RM	Pella 250 Series, 3-Wide Single Hung, 107 X 37, White	\$1,100.00	1	\$1,100.00



PK#  
2121

Viewed From Exterior

**1: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 23 X 37  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ,  
**Grille:** No Grille,  
**Vertical Mull 1:** FactoryMull, 1/2" Structural Mullion, Mull Design Pressure- 20  
**2: Non-Standard Size Non-Standard Size Fixed Direct Set**  
**Frame Size:** 60 X 37  
**General Information:** Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Performance Information:** U-Factor 0.26, SHGC 0.31, VLT 0.59, CPD PEL-N-209-00049-00004, Performance Class CW, PG 50, Calculated Positive DP Rating 50, Calculated Negative DP Rating 50, Year Rated 08|11  
**Remake:** ,  
**Grille:** No Grille,  
**Vertical Mull 2:** FactoryMull, 1/2" Structural Mullion, Mull Design Pressure- 20  
**3: Non-Standard Size Non-Standard Size Single Hung, Equal**  
**Frame Size:** 23 X 37  
**General Information:** No Dry Wall Pass Through, Standard, Vinyl, Nail Fin, Foam Insulated, 3 1/4", 1 1/8", 2 1/8"  
**Exterior Color / Finish:** White  
**Interior Color / Finish:** White  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, White, No Limited Opening Hardware  
**Screen:** Half Screen, InView™  
**Performance Information:** U-Factor 0.27, SHGC 0.29, VLT 0.55, CPD PEL-N-208-00072-00001, Performance Class R, PG 35, Calculated Positive DP Rating 35, Calculated Negative DP Rating 35, Year Rated 08|11, Egress Does not meet typical United States egress, but may comply with local code requirements  
**Remake:** ,  
**Grille:** No Grille,  
**Wrapping Information:** Factory Applied, Pella Recommended Clearance, Perimeter Length = 288".

Rough Opening: 107 - 1/2" X 37 - 1/2"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 10 of 21



Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House


Order Number: 411

Quote Number: 15016945


Line #	Location	Attributes	Item Price	Qty	Ext'd Price
70	BASEMENT WALK DOOR	PROVIA CUSTOM SIZE ENTRY DOOR - PROVIA QUOTE # 8200632	\$1,995.69	1	\$1,995.69

Customer Notes: THIS DOOR IS FACTORY PAINTED WHITE AND IS A 20 GAUGE STEEL DOOR. NO NEW STORM DOOR IS QUOTED AND OLD STORM DOOR IS NOT GUARANTEED TO FIT BACK ONTO THE NEW DOOR.

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
75	None Assigned	Wood Products Lattice 2, Length: 96, Bright White. Wood Type: Pine	\$44.98	40	\$1,799.20

  
 PK # 2121  
 Viewed From Exterior  
 1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, Lattice 2  
 Interior Color / Finish: Bright White Paint Interior  
 Remake: .  
 Wrapping Information: Perimeter Length = 0".

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
76	BASEMENT FAMILY RM	Wood Products Lattice 2, Length: 144, Bright White. Wood Type: Pine	\$68.56	3	\$205.68

  
 PK # 2121  
 Viewed From Exterior  
 1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, Lattice 2  
 Interior Color / Finish: Bright White Paint Interior  
 Remake: .  
 Wrapping Information: Perimeter Length = 0".

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

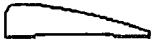
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes
--------	----------	------------

80	None Assigned	<b>Wood Products 2 1/2 Ranch 2, Length: 96, Bright White. Wood Type: Pine</b>	<u>Item Price</u>	<u>Qty</u>	<u>Ext'd Price</u>
			\$25.68	40	\$1,027.20



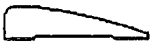
PK #  
2121

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, 2 1/2 Ranch 2  
 Interior Color / Finish: Bright White Paint Interior  
 Remake: ,  
 Wrapping Information: Perimeter Length = 0".

Viewed From Exterior

Line #	Location	Attributes
--------	----------	------------

85	BASEMENT FAMILY RM	<b>Wood Products 2 1/2 Ranch 2, Length: 144, Bright White. Wood Type: Pine</b>	<u>Item Price</u>	<u>Qty</u>	<u>Ext'd Price</u>
			\$39.59	3	\$118.77



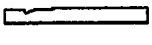
PK #  
2121

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, 2 1/2 Ranch 2  
 Interior Color / Finish: Bright White Paint Interior  
 Remake: ,  
 Wrapping Information: Perimeter Length = 0".

Viewed From Exterior

Line #	Location	Attributes
--------	----------	------------

90	None Assigned	<b>5 1/2" w/kerf Solid Jamb Extension, Length: 96, Early American Stain. Wood Type: Pine</b>	<u>Item Price</u>	<u>Qty</u>	<u>Ext'd Price</u>
			\$56.87	12	\$682.44



PK #  
2121

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, 5 1/2" w/Kerf Solid Jamb Extension  
 Interior Color / Finish: Early American Stain Interior  
 Remake: ,  
 Wrapping Information: Perimeter Length = 0".

Viewed From Exterior

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

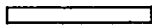
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

**Line # Location: Attributes**

Line #	Location	Description	Item Price	Qty	Ext'd Price
91	LIVING ROOM SOUTH	Wood Products Lattice 2, Length: 144, Early American Stain, Wood Type: Pine	\$78.21	3	\$234.63



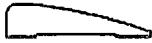
PK #  
2121

Viewed From Exterior

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, Lattice 2  
 Interior Color / Finish: Early American Stain Interior  
 Remake: .  
 Wrapping Information: Perimeter Length = 0".

**Line # Location: Attributes**

Line #	Location	Description	Item Price	Qty	Ext'd Price
95	None Assigned	Wood Products 2 1/2 Ranch 2, Length: 96, Early American Stain, Wood Type: Pine	\$32.11	12	\$385.32



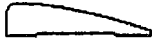
PK #  
2121

Viewed From Exterior

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, 2 1/2 Ranch 2  
 Interior Color / Finish: Early American Stain Interior  
 Remake: .  
 Wrapping Information: Perimeter Length = 0".

**Line # Location: Attributes**

Line #	Location	Description	Item Price	Qty	Ext'd Price
100	LIVING ROOM SOUTH	Wood Products 2 1/2 Ranch 2, Length: 144, Early American Stain, Wood Type: Pine	\$49.25	3	\$147.75



PK #  
2121

Viewed From Exterior

1: Accessory  
 Frame Size: 1 X 1  
 General Information: Pine, 2 1/2 Ranch 2  
 Interior Color / Finish: Early American Stain Interior  
 Remake: .  
 Wrapping Information: Perimeter Length = 0".

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 13 of 21

Customer: CITY OF CASPER

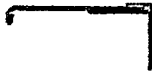
Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

**Line # Location: Attributes**

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
105	None Assigned	<b>2 1/2" Frame Exp / Receptor, Length: 96, Classic White</b>	\$54.13	50	\$2,706.50



PK #  
2121

**1: Accessory**  
**Frame Size: 1 X 1**  
**General Information: 2 1/2" Frame Exp / Receptor**  
**Exterior Color / Finish: Painted, Standard Enduraclad, Classic White**  
**Remake: .**  
**Wrapping Information: Perimeter Length = 0".**

Viewed From Exterior

**Line # Location: Attributes**

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
110	None Assigned	<b>2 1/2" Frame Exp / Receptor, Length: 144, Classic White</b>	\$79.88	5	\$399.40



PK #  
2121

**1: Accessory**  
**Frame Size: 1 X 1**  
**General Information: 2 1/2" Frame Exp / Receptor**  
**Exterior Color / Finish: Painted, Standard Enduraclad, Classic White**  
**Remake: .**  
**Wrapping Information: Perimeter Length = 0".**

Viewed From Exterior

**Line # Location: Attributes**

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
115	None Assigned	<b>Installation Sealant, Classic White</b>	\$115.93	2	\$231.86

PK #  
2121

**1: Accessory**  
**Frame Size: -1 X -1**  
**General Information: Installation Sealant**  
**Exterior Color / Finish: Painted, Classic White**  
**Interior Color / Finish: Not Applicable Interior**  
**Package: Box 12 Tubes**  
**Remake: .**  
**Wrapping Information: Perimeter Length = 0".**

Viewed From Exterior

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 14 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
120	None Assigned	01VW0000 - Plastic U-Shims, 4-1/8" x 1/16", 1" stack of 16	\$2.67	28	\$74.76

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
125	None Assigned	01HP0000 - Great Stuff Pro Gun Foam (1)	\$19.59	9	\$176.31

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
130	None Assigned	0CAW0005 - Interior Finish Bright White (1 Quart)	\$72.93	1	\$72.93

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 15 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
135	None Assigned	00Q3YV00 - Touch-Up Marker, Early American (10 ml)	\$42.02	1	\$42.02

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
140	None Assigned	DOORB - Entry Door (up to 1 Sidelight)	\$1,100.00	1	\$1,100.00

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
145	None Assigned	WINDOWC - Large Window	\$800.00	2	\$1,600.00

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 16 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
150	None Assigned	<b>WINDOWA - Standard Window</b>	\$550.00	24	\$13,200.00

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
155	None Assigned	<b>WINDOWPKSILL - Sill Replacement</b>	\$140.00	26	\$3,640.00

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
160	None Assigned	<b>WINDOWD - Second Story Install Adder</b>	\$150.00	5	\$750.00

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 17 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Line #	Location	Attributes	Item Price	Qty	Ext'd Price
165	None Assigned	WINDOWPKDH - Frame Expander/Rec	\$140.00	26	\$3,640.00

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 18 of 21



Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

## Thank You For Purchasing Pella® Products

### PELLA WARRANTY:

Pella products are covered by Pella's limited warranties in effect at the time of sale. All applicable product warranties are incorporated into and become a part of this contract. Please see the warranties for complete details, taking special note of the two important notice sections regarding installation of Pella products and proper management of moisture within the wall system. Neither Pella Corporation nor the Seller will be bound by any other warranty unless specifically set out in this contract. However, Pella Corporation will not be liable for branch warranties which create obligations in addition to or obligations which are inconsistent with Pella written warranties.

Clear opening (egress) information does not take into consideration the addition of a Roiscreen [or any other accessory] to the product. You should consult your local building code to ensure your Pella products meet local egress requirements.

Per the manufacturer's limited warranty, unfinished mahogany exterior windows and doors must be finished upon receipt prior to installing and refinished annually, thereafter. Variations in wood grain, color, texture or natural characteristics are not covered under the limited warranty.

INSYNCTIVE PRODUCTS: In addition, Pella Insynctive Products are covered by the Pella Insynctive Products Software License Agreement and Pella Insynctive Products Privacy Policy in effect at the time of sale, which can be found at [Insynctive.pella.com](https://www.pella.com). By installing or using Your Insynctive Products you are acknowledging the Insynctive Software Agreement and Privacy Policy are part of the terms of sale.

Notice of Collection of Personal Information: We may collect your personal information when you interact with us. Under the California Consumer Privacy Act (CCPA), California residents have specific rights to request this information, request to delete this information, and opt out of the sharing or sale of this information to third parties. To learn more about our collection practices and your rights under the CCPA please visit our link <https://www.pella.com/california-rights-policy/> at [pella.com](https://www.pella.com).

### ARBITRATION AND CLASS ACTION WAIVER ("ARBITRATION AGREEMENT")

~~YOU and Pella and its subsidiaries and the Pella Branded Distributor AGREE TO ARBITRATE DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS (INCLUDES PELLA GOODS AND PELLA SERVICES) AND WAIVE THE RIGHT TO HAVE A COURT OR JURY DECIDE DISPUTES. YOU WAIVE ALL RIGHTS TO PROCEED AS A MEMBER OR REPRESENTATIVE OF A CLASS ACTION, INCLUDING CLASS ARBITRATION, REGARDING DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS.~~ You may opt out of this Arbitration Agreement by providing notice to Pella no later than ninety (90) calendar days from the date You purchased or otherwise took ownership of Your Pella Goods. To opt out, You must send notice by e-mail to [pellawebsupport@pella.com](mailto:pellawebsupport@pella.com), with the subject line: "Arbitration Opt Out" or by calling (877) 473-5527. Opting out of the Arbitration Agreement will not affect the coverage provided by any applicable limited warranty pertaining to Your Pella Products. For complete information, including the full terms and conditions of this Arbitration Agreement, which are incorporated herein by reference, please visit [www.pella.com/arbitration](http://www.pella.com/arbitration) or e-mail to [pellawebsupport@pella.com](mailto:pellawebsupport@pella.com), with the subject line: "Arbitration Details" or call (877) 473-5527. D'ARBITRAGE ET RENONCIATION AU RECOURS COLLECTIF ("convention d'arbitrage") EN FRANÇAIS SEE [PELLA.COM/ARBITRATION](http://PELLA.COM/ARBITRATION). DE ARBITRAJE Y RENUNCIACIÓN COLECTIVA ("acuerdo de arbitraje") EN ESPAÑOL VER [PELLA.COM/ARBITRATION](http://PELLA.COM/ARBITRATION).

Seller shall not be held liable for failure or delay in the performance of its obligations under this Agreement, if such performance is hindered or delayed by the occurrence of an act or event beyond the Seller's reasonable control (force majeure event), including but not limited to earthquakes, unusually severe weather and other Acts of God, fire, strikes and labor unrest, epidemics, riots, war, civil unrest, and government interventions. Seller shall give timely notice of a force majeure event and take such reasonable action to mitigate the impacts of such an event.

### Product Performance Information:

U-Factor, Solar Heat Gain Coefficient (SHGC), and Visible Light Transmittance (VLT) are certified by the National Fenestration Rating Council (NFRC).

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Manufacturer stipulates that these ratings conform to applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for a fixed set of environmental conditions and a specific product size. NFRC does not recommend any products and does not warrant the suitability of any product for any specific use.

Design Pressure (DP), Performance Class, and Performance Grade (PG) are certified by a third party organization, in many cases the Window and Door Manufacturers Association (WDMA). The certification requires the performance of at least one product of the product line to be tested in accordance with the applicable performance standards and verified by an independent party. The certification indicates that the product(s) of the product line passed the applicable tests. The certification does not apply to mulled and/or product combinations unless noted. Actual product results will vary and change over the products life.

For more performance information along with information on Florida Product Approval System (FPAS) Number and Texas Dept. of Insurance (TDI) number go to [www.pella.com/performance](http://www.pella.com/performance).

~~TERMS AND CONDITIONS: Quotes expire in 30 days. Graphics are viewed from the outside and are not to scale. The undersigned hereby agrees that this order is correct and final and CANNOT BE CHANGED, RETURNED, CREDITED, OR CANCELLED, in whole or in part unless materials fall within the seller's cancellations policy. Only provisions set forth herein in writing and per seller's policy are part of this contract. VERBAL AGREEMENTS ARE NOT VALID. Products are provided as described herein and are not based on plans or specifications. Delivery discrepancies must be reported within 5 days of delivery. Seller is hereby authorized to inquire with a credit bureau or any trade references. If contract is written up to a general contractor, the homeowner, signing below agrees to pay the balance due in full if the contractor is in arrears. Customer personally guarantees payment. Purchaser agrees to pay for materials stored, ordered or delivered under terms established by seller and, in no event, withhold payment greater than the amount of backordered items. Purchaser agrees to pay a 1-1/2% monthly finance charge and any collection fees required on past due amounts. Purchaser hereby waives any claims against seller for incidental, consequential, liquidated, or delay damages. Seller makes no warranties, express or implied, including all WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Only manufacturer's written limited warranties apply. Glass cleaning and protection from mortar, etc. are not seller's responsibility. Taxes are not included if not shown. If scheduled delivery is delayed more than 3 weeks beyond the original need date by customer, seller will invoice the order. Seller urges the customer to schedule the order need date as accurately as possible when ordering. SAFETY GLAZING AND CODE COMPLIANCE: Claims arising from mis-applicability of building and/or safety glazing codes will be the sole liability of contractor or customer who accepted this order as specified. In the event of default on any amounts due to Seller, Purchaser agrees to pay a 1.5% monthly finance charge, as well as any fees, costs, or expenses, including reasonable attorney fees and court costs, incurred by Seller as a result of the necessity to enforce these terms and conditions. If Purchaser is an entity (e.g. limited liability company, corporation, or trust), then the undersigned individual, being an owner or principal of Purchaser, hereby personally, absolutely, and unconditionally guarantees to Seller the full payment and full performance of these terms and conditions - this personal guaranty is in consideration of the extension of credit to Purchaser - this personal guarantee shall remain in effect to the fullest extent permitted by law, whether or not any liability for such deficiencies is or can be discharged by federal bankruptcy laws or other law or judicial decision.~~

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Printed on 9/7/2022

Contract - Detailed

Page 20 of 21

Customer: CITY OF CASPER

Project Name: City Of Casper - Miller House

Order Number: 411

Quote Number: 15016945

Project Checklist has been reviewed

Customer Name (Please print)

Pella Sales Rep Name (Please print)

Customer Signature

Pella Sales Rep Signature

Date

Date

Credit Card Approval Signature

Order Totals	
Taxable Subtotal	\$20,493.50
Sales Tax @ 0%	\$0.00
Non-taxable Subtotal	\$23,930.00
<b>Total</b>	<b>\$44,423.50</b>
Deposit Received	\$0.00
<b>Amount Due</b>	<b>\$44,423.50</b>

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

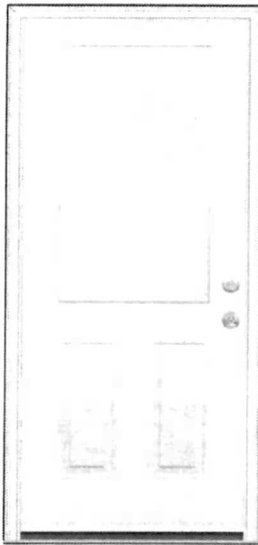
Printed on 9/7/2022

Contract - Detailed

Page 21 of 21

# YOUR PROFESSIONAL-CLASS PRODUCT

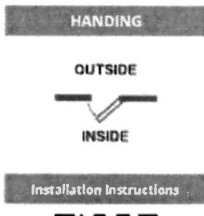
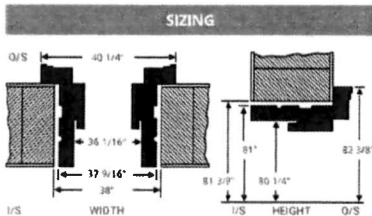
Legacy 20-Gauge Smooth Steel Entry Door with Clear Glass



OUTSIDE VIEW



INSIDE VIEW



ENERGY	
ENERGY PERFORMANCE RATINGS	
U-Factor (U S/I-P)	Solar Heat Gain Coefficient
0.30	0.17
ADDITIONAL PERFORMANCE RATINGS	
Visible Transmittance	0.17



977.389.0835  
2150 State Route 39  
Sugar Creek, OH 44681

## QUOTE INFORMATION

Job: Casper - Miller House  
Tag: Basement Walkout Door  
Order #8200632-1

## DETAILS

### Legacy Single Entry Door in FrameSaver Frame

- 36" Nominal Width
- 81" Custom Unit Height
- Unit Size: 37 9/16" x 81"
- Frame Depth: 3 1/16"
- 2" Flat Brickmold - Shipped Unattached
- Left Hand Inswing - Inside Looking Out
- 2 Panel 130 Style 20-Gauge Smooth Steel Door
- Comfortech DE (Elevation Series) (with Capillary Tubes)
- Colonial Contoured Internal Grid - 2V x 2H
- Snow Mist White Grids
- Snow Mist White Inside and Outside

### Hardware

- All Hardware in Satin Nickel Finish
- Georgian Lockset
- Thumbturn Deadbolt

### Frame

- Textured Snow Mist White Aluminum Frame Cladding - Loose on Unit
- Snow Mist White Inside Frame
- 2 Tubes of Snow Mist White Caulk
- 2 Additional Tubes of Clear Caulk
- Mill Finish ZAC Auto-Adjusting Threshold (9 3/8" Depth)
- Satin Nickel Ball Bearing Hinges
- Installation Kit with Composite Shim
- Security Plate
- Poplar Flat Casing (3" x 3/4") - Snow Mist White
- Poplar Quarter Round (3/4" x 3/4") Shoemold - Snow Mist White

## INFORMATION AND WARNINGS

On inswing doors with brickmold cladding and brickmold that is shipped loose, ProVia recommends that caulking be applied where the brickmold meets the full wood frame.

## MAINTENANCE & CARE FOR YOUR PROVIA ENTRY SYSTEM

### Finish:

1. To clean doors, wash with mild soap and water, rinse with clear water and wipe dry.
2. Keep weatherstrip clean of dirt and grit for proper seal. Wash with mild soap and water, rinse with clear water and wipe dry. Apply a light coat of wax and wipe off excess.
3. For scuff marks on painted finishes, use mild liquid cleanser, rinse with clear water and wipe dry.
4. If finish is accidentally scratched or chipped, clean as recommended above and use touch-up paint supplied or standard wood finish repair crayon.

### Hardware:

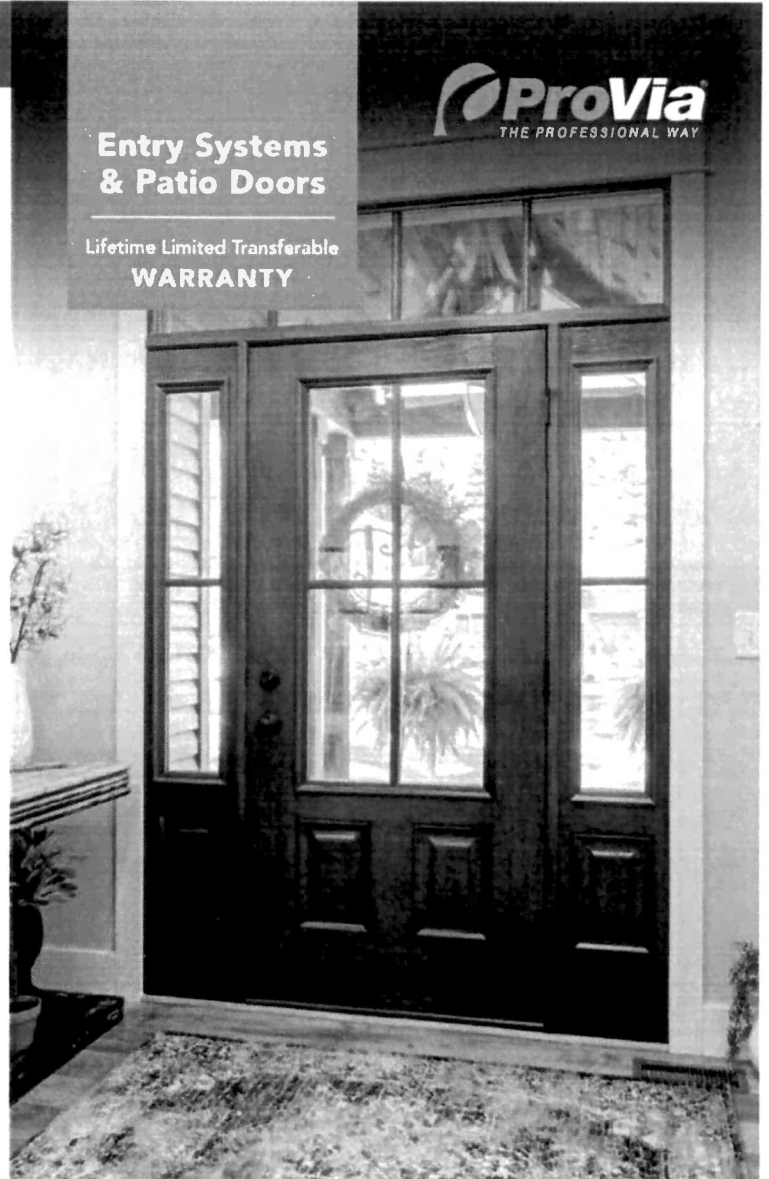
1. Much like sterling silver even the finest brass will react naturally to the elements surrounding it. To maintain, polish with a nonabrasive automotive or furniture wax. By keeping your hardware cleaned and maintained you will be rewarded with a long-lasting finish.
2. Tighten screws on lockset and hinges when necessary.
3. Lightly oil hinges as needed. Wipe off excess.

### Caution:

DO NOT USE paint thinners, lacquer thinner, gasoline, kerosene or any other harsh chemical to clean surfaces of door or hardware.



© 2022 ProVia  
P-MK-65005-22 | 12/21



# SIGNET™ FIBERGLASS, HERITAGE™ FIBERGLASS, LEGACY™ 20-GAUGE SMOOTH AND WOODGRAIN TEXTURED STEEL



## PLEASE REMEMBER TO REGISTER YOUR WARRANTY

For all warranty-related matters, including registering and transferring an existing warranty, scan this QR Code or visit [www.provia.com/warranty](http://www.provia.com/warranty)

ProVia LLC, hereinafter "ProVia", warrants to the original consumer purchaser, that under normal use this product will be free from defects in material and workmanship for as long as the purchaser owns and lives in the single family residence, hereinafter "Home", in which the product was installed. The details of this warranty are as follows:

### BASIC DOOR & SIDELITE - LIFETIME TRANSFERABLE

The Embarq® Fiberglass, Signet® Fiberglass, Heritage™ Fiberglass and Woodgrain Textured Fiberglass and Legacy™ 20-gauge Smooth and Woodgrain Textured Steel are warranted not to shrink, warp, twist, crack or delaminate for as long as you own and live in the Home in which the product was installed, provided (i) they are installed without alteration (trimming of becks to fit openings is allowable) and (ii) primed slabs are finished with a high quality exterior grade paint or exterior grade wood stain within 90 days of installation and (iii) in accordance with applicable building codes. This warranty is transferable to one subsequent purchaser.

### INSULATED GLASS - LIFETIME / 20 YEAR / 10 YEAR

All glass units utilizing Comfortech™ Warm Edge Super Spacer® Glazing (most Decorative glass, Insulations™ Art Glass, Privacy Glass, DC, DUA, TUA, and TLK glass) have a lifetime limited warranty, including glass breakage and seal failure, for as long as you own and live in the Home in which the product was installed.

Glass units with white internal blinds are warranted against seal failure and defects in material and workmanship for a period of twenty (20) years from date of installation and glass units with colored internal blinds are warranted against seal failure and defects in material and workmanship for a period of ten (10) years from date of installation.

All glass units without Comfortech™ Warm Edge Super Spacer® Glazing are warranted against seal failure and defects in material and workmanship for a period of ten (10) years from date of installation.

### FRAMESAVER™ FULL WOOD DOOR FRAME & FRAME COMPONENTS - LIFETIME / 5 YEAR / 2 YEAR

The door post part of the Framesaver™ Full Wood Frame and Brickmold is warranted against defects in material and workmanship, and against rotting, decay and fungal damage for as long as you own and live in the Home in which the product was installed.

The wood components of the Framesaver™ Full Wood Frame for Doors, Sidelites and Transoms are warranted against defects in material and workmanship, and against rotting, decay and fungal damage for as long as you own and live in the Home in which the product was installed, provided that (i) it is installed without alteration and in accordance with applicable building codes and (ii) all exposed wood parts are protected with an aluminum frame cladding system, installed and caulked as specified by ProVia's installation instructions. For (i) inswing installations where all exposed wood parts are only protected with a high quality exterior grade latex paint or exterior grade wood stain instead of an aluminum frame cladding system or (ii) an outswing frame, this time period will be limited to two (2) years from date of installation. The Endura™ threshold system, bottom sweep, hinges, weatherstripping, astragals, PVC vinyl coated aluminum frame cladding and the sliding glass screen are warranted against defects in material and workmanship for a period of five (5) years from date of installation.

### PERMATECH™ COMPOSITE DOOR FRAME - LIFETIME

The PermaTech™ Composite Frame and Brickmold for Doors, Sidelites, and Transoms are warranted against defects in material and workmanship, and against rotting and decay for as long as you own and live in the Home in which the product was installed, provided that (i) it is installed without alteration and in accordance with applicable building codes and (ii) it is installed and caulked as specified by ProVia's installation instructions and (iii) there is no storm door installed into the same opening and (iv) if exterior frame & brickmold are painted, the paint must have a UV of 57 or higher (where 100 is white and 0 is black). The terms of this Limited Warranty excludes (i) weathering or discoloration of the unfinished white frame and/or brickmold and (ii) warping or failures of the frame and brickmold which are the result of or involve stress caused by localized application of heat, movement of building or building components, or expansion/contraction of building or building components.

### FUSIONFRAME COMPOSITE DOOR FRAME - LIFETIME

The FusionFrame Composite Frame and Brickmold for Doors and Sidelites are warranted against defects in material and workmanship, and against rotting and decay for as long as you own and live in the Home in which the product was installed, provided that (i) it is installed without alteration and in accordance with applicable building codes and (ii) it is installed and caulked as specified by ProVia's installation instructions. The terms of this Limited Warranty excludes (i) weathering or discoloration of the unfinished white frame and/or brickmold and (ii) warping or failures of the frame and brickmold which are the result of or involve stress caused by localized application of heat, movement of building or building components, or expansion/contraction of building or building components.

### STEEL L-FRAME & FRAME COMPONENTS - 5 YEAR

Steel L-frame and steel Endura™ threshold system, bottom sweep, hinges and weatherstripping are warranted against defects in material and workmanship for a period of five (5) years from date of installation.

### FINISHES - 15 YEAR / 10 YEAR / 90 DAY

Factory applied paint, stain and glazed finishes on the door slab, metal frame components and FusionFrame Composite frame components of the Embarq and Signet Fiberglass Door are applied using the DuraFuse™ Finishing System and are warranted against flaking, checking, blistering or peeling for a period of fifteen (15) years from date of installation.

Factory applied paint and stain finishes on the door slab, metal frame components and FusionFrame Composite frame components of Legacy and Heritage doors are warranted against flaking, checking, blistering or peeling for a period of ten (10) years from date of installation. Factory applied stain finishes on the ester or components of the Full Wood Frame are warranted against flaking, checking, blistering or peeling for a period of ninety (90) days from date of installation.

### LIFETIME FINISH HARDWARE & ACCESSORIES - LIFETIME / 10 YEAR

Schlage® hardware, Emtek® hardware, Hacco® hardware, Cck Plates, Mad/Vagabond Slots, Door Knockers and Door Knocker Viewers with Lifetime Bright Brass, Antique Brass, Satin Nickel, Aged Bronze, Oil Rubbed Bronze and Black finish are warranted against tarnishing and mechanical defects for as long as you own and live in the Home in which the product was installed. Schlage® keypad Electronic Access Locksets and deadbolts are warranted against electronic defects for a period of three (3) years from date of installation. Lifetime Finish Tintlenium™ Multi-Point Locking Hardware is warranted against tarnishing for as long as you own and live in the Home in which the product was installed and warranted against mechanical defects for a period of ten (10) years from date of installation. Colonial Door Knockers with an Oil Rubbed Bronze finish are not warranted against tarnishing.

### BRINKS® HARDWARE - 10 YEAR / LIFETIME

Brinks® lock products with an anti-rust coating are warranted against mechanical defects for as long as you own and live in the Home in which the product was installed and against tarnishing for a period of ten (10) years from date of installation.

### HARDWARE ACCESSORIES - 5 YEAR

Kick Plates, Mail/Message Slots, Door Knockers, Door Knocker Viewers, Peepholes, Door Closers, Push/Pull Plates, Claws, Hinge Straps, and Sweepers with standard finish are warranted against mechanical defects and tarnishing for a period of five (5) years from date of installation.

### WINDOW TRIM - 15 YEAR / 10 YEAR

Embarq and Signet window trim is warranted against defects in material and workmanship for a period of fifteen (15) years from date of installation and window trim in the Heritage and Legacy doors is warranted against defects in material and workmanship for a period of ten (10) years from date of installation. This includes doors that are installed behind a storm door.

### PET DOOR - 10 YEAR / 1 YEAR

PlaxiDor® Performance Pet Doors are warranted against defects in material and workmanship for a period of ten (10) years from date of installation. PetSafe® Freedom Pet Doors are warranted against defects in material and workmanship for a period of one (1) year from date of installation.

### TRANSFERABLE WARRANTY

The Warranty on the basic door unit is transferable by the original purchaser to one subsequent purchaser for purchase of personal residence provided the warranty transfer is completed within thirty (30) days after the date of transfer of ownership. Warranty transfers must be completed online at [www.provia.com/warranty](http://www.provia.com/warranty).

### NON-RESIDENTIAL & MULTI-FAMILY APPLICATIONS

This warranty applies to single family residences occupied by the purchaser, or owned by a public or private corporation for profit or non-profit, an unincorporated association or other business entity of any type recognized by law, a church, a school, a governmental or public authority, the time periods stated in this warranty shall be limited as follows: Basic Door - 5 Year (non-transferable), Clear Glass - 10 Year (glass breakage not included), Decorative Glass & Internal Blinds - 5 Year, Door Frame & Frame Components - 1 Year, Finishes - 1 Year, Lifetime Finish Hardware & Accessories - 10 Year, Schlage® Hardware - 1 Year (mechanical and finish), Hardware Accessories - 1 Year, and Window Trim - 1 Year.

### COASTAL APPLICATIONS

For products that are installed in a Coastal region the time periods stated in this warranty shall be limited as follows: Schlage, Emtek & Tintlenium hardware, Kick Plates, Door Knockers, Door Knocker Viewers, Peepholes, Door Closers, Decorative Long Trim Handles & Push/Pull Plates - 5 Year Finish. Definition of Coastal Regions: For information and maps of Coastal regions please go to [www.provia.com/coastalwarranty](http://www.provia.com/coastalwarranty).

### WARRANTY CONDITIONS

No warranty herein covers damages resulting from improper installation, abuse, negligence, or normal or unreasonable use including failure to provide reasonable and necessary maintenance, damage resulting from fire, lightning, windstorms, earthquakes, wind-borne objects, strain applied to the unit by movement of the building, inadequate provision for expansion or contraction of framing members, installation in ships or vehicles, installation outside the Continental United States, seal failure (if the seal has been subject to immersion in water), acts of God, or other causes beyond the control of ProVia.

This Lifetime limited warranty does not apply with respect to: (1) condensation damage due to high humidity in the house; (2) breakage of glass other than glass that is glazed with Comfortech™ Warm Edge Super Spacer® Glazing.

The procedure for obtaining performance of the obligations of this warranty is as follows: If you believe your entry door or other structure contact the contractor for inspection. If the contractor determines the door or parts thereof to be defective, the manufacturer at its exclusive option will repair, provide a new product or part of a product after having determined that it does not conform to the limited warranties contained herein. The manufacturer reserves the right to discontinue or make changes in any of its products. If the products covered by this warranty are not available, the manufacturer shall have the right to substitute a product that is of equal quality or value. The manufacturer will ship the replacement product or part to the nearest authorized dealer and the purchaser must pay for any and all labor necessary to install such product or part and for the transportation from the nearest authorized dealer to further residence.

Any claim must be accompanied by a copy of the Warranty certificate and a copy of the contract evidencing purchase of the ProVia products. **PROVIA SHALL NOT BE LIABLE TO PURCHASER FOR CONSEQUENTIAL DAMAGES, SUCH AS, BUT NOT LIMITED TO, DAMAGES OR LOSS TO OTHER PROPERTY OR EQUIPMENT, LOSS OF USE, OR CLAIMS OF SERVICE INTERRUPTION, FOR BREACH OF ANY WRITTEN OR IMPLIED WARRANTIES ON ITS PRODUCT.**

**PURCHASER'S EXCLUSIVE REMEDY SHALL BE THE REPLACEMENT OF DEFECTIVE FINISH, COMPONENTS, OR PARTS, ALL AS PROVIDED HEREIN. IN ANY EVENT, THE LIABILITY OF PROVIA WITH RESPECT TO ANY CONTRACT, OR ANYTHING DONE IN CONNECTION THEREWITH SUCH AS THE PERFORMANCE OR BREACH THEREOF OR FROM THE MANUFACTURE, SALE, DELIVERY, RESALE, INSTALLATION OR TECHNICAL DIRECTION OF INSTALLATION, REPAIR OR USE OF ANY DOOR, COMPONENT OR PART COVERED BY OR FURNISHED UNDER THIS CONTRACT IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT EXCEPT AS EXPRESSLY PROVIDED HEREIN, EXCEED THE PRICE OF THE DOOR, PART OR COMPONENT ON WHICH SUCH LIABILITY IS BASED.** Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

**THIS WRITING CONTAINS THE ENTIRE AGREEMENT BETWEEN PROVIA AND PURCHASER. DEALERS, CONTRACTORS, APPLICATORS, OR DISTRIBUTORS OF PROVIA PRODUCTS HAVE NO AUTHORITY TO GIVE WARRANTIES ON PROVIA'S BEHALF THAT ARE DIFFERENT FROM OR EXCEED THOSE LISTED HEREIN. PURCHASER SHOULD THEREFORE EXAMINE THIS LIMITED WARRANTY CAREFULLY.**

**ALL WARRANTIES, WHETHER EXPRESSED OR IMPLIED, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE LIMITED TO THE TERMS HEREOF.** Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to purchaser.

This Lifetime Limited Warranty extends only to the door(s) which were originally installed in your Home or other structure as recorded on the warranty registration and shall not be valid or enforceable if you cannot prove that the door(s) were so installed. To establish a record of your purchase please register your warranty online at [www.provia.com/warranty](http://www.provia.com/warranty).

**Important Note:** Failure to fill out the online warranty registration form will not affect your rights under the warranty if you can show the date of purchase and the location the door(s) were installed in a reasonable way (Your receipt of purchase and the receipt from the contractor who made the installation in your Home showing the address is one such way. Please keep them in a safe place.)

**This warranty gives purchaser specific legal rights and he or she may also have other rights which vary from state to state.**  
11/18/21 - Ver. 1.0

RESOLUTION NO. 23-2

A RESOLUTION AUTHORIZING A CONTRACT WITH PRAIRIE PELLA WYOMING, L.L.C., TO REPLACE WINDOWS AND DOORS AT THE MILLER DORM.

WHEREAS, the City of Casper needs a contractor to remove and replace windows and doors at the Miller House; and,

WHEREAS, Prairie Pella Wyoming, L.L.C., is able and willing to provide those services; and,


WHEREAS, the City of Casper desires to hire Prairie Pella Wyoming, L.L.C., to perform those services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is authorized to execute and the City Clerk to attest, a Contract for Professional Services with Prairie Pella Windows, L.L.C., in the amount of Forty-Four Thousand, Four Hundred Twenty-Three Dollars and Fifty-Three Cents (\$44,453.50).

BE IT FURTHER RESOLVED: That the City Manager or his designee is hereby authorized to make verified partial payments throughout the term of the agreement in accordance with the schedule of fees contained within the contract in the amount of Forty-Four Thousand, Four Hundred Twenty-Three Dollars and Fifty Cents (\$44,423.50).

PASSED, APPROVED, AND ADOPTED on this 3rd day of January, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

December 15, 2022

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director  
Alex Sveda, P.E., City Engineer  
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing a Contract for Professional Services with GSG Architecture, Inc., in the Amount of \$264,622.00, for the Casper Family Aquatics Center Natatorium Improvements, Project No. 21-031.

**Meeting Type & Date**  
Regular Council Meeting  
January 3, 2023

**Action type**  
Resolution

**Recommendation**

That Council, by resolution, authorize a contract for professional services with GSG Architecture, Inc. (GSG), for engineering/architectural design, bidding, and construction administration services for the Casper Family Aquatics Center (CFAC) Natatorium Improvements, Project No. 21-031, in the amount of \$264,622.00.

**Summary**

The CFAC was constructed in 2004. Recently, significant corrosion of the steel roof deck in the pool enclosure has been observed by the CFAC staff. In June 2022, the City contracted Building Systems, LLC, to perform a condition survey report of the roof decking and related natatorium conditions along with recommendations for improvements to the natatorium. The report detailed improvements needed to the roof, structural roof decking, building envelope, and the mechanical, electrical, heating, ventilation, and air conditioning systems. The CFAC Natatorium Improvements project includes improvements recommended by this report.

A request for proposals was sent to qualified consultants to furnish engineering/architectural design, bidding, and construction administration services for the project. The City received four (4) proposals from interested consultants. A selection committee consisting of City Staff reviewed the proposals and interviewed three (3) of the consulting firms. The selection committee chose GSG based on their interview and team qualifications. GSG's fee for engineering/architectural design, bidding, and construction administration services is \$248,722. GSG also provided options for commissioning of the facility prior to completion and anticipated project expenses in the amount of \$15,900, for a total contract price to not-to-exceed \$264,622.

Engineering/architectural design and bidding services for the project include site investigations; roof, structural, building envelope, and mechanical, electrical, heating, ventilation, and air conditioning system design and details, preparation of construction plans and specifications, and



assistance to the City in advertising, opening, and evaluating construction bids. Construction services include submittal approvals, field observations, attending construction progress meetings, materials testing, record drawings, and review of payment applications. City Staff recommends award of the Contract for Professional Services with GSG, in the amount of \$264,622.00.

**Financial Considerations**

Funding will be from the Perpetual Care Fund allocated the CFAC Roof.

**Oversight/Project Responsibility**

Terry Cottenoir, Engineering Technician, Public Services Department.

**Attachments**

Resolution

Contract for Professional Services

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this 3 day of Januar, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City” or “Owner”).
2. GSG Architecture, Inc., 1042 South David Street, Casper, Wyoming 82601 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

### RECITALS

A. The City is undertaking a project to perform improvements to the roof, structural roof decking, building envelope, and the mechanical, electrical, heating, ventilation, and air conditioning systems at the Casper Family Aquatics Center (CFAC), 1801 East 4<sup>th</sup> Street, Casper, Wyoming 82601, identified as the CFAC Natatorium Improvements, Project No. 21-031.

B. The project requires professional services for the engineering/architectural design, bidding, and construction administration of the work.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

A. Review of Condition Survey Report & Cost Estimate.

1. Consultant shall conduct and organize a maximum of three (3) on-site inspections and three (3) on-site meetings with the Owner to review the condition survey report and cost estimate for the project. The purpose of the meetings is to acquire and review condition survey report information

from the Owner and to acquire Owner approval for updated recommendations for design to be used to prepare construction level drawings and specifications.

2. Consultant shall be provided specifications and as-built drawings of the construction of the facility.

B. Design Development.

1. Based on the Owner-approved design recommendations, the Consultant shall prepare a schematic design, incorporating the total natatorium elements of the site, structure, and mechanical/electrical systems. The final version of the schematic design shall include color rendered copies.
2. The Consultant shall develop and provide detailed construction drawings covering structural details and other necessary details; natatorium elevations; roof framing and detail plans; schematic drawings and detail sheets associated with electrical, mechanical, and other drawings as necessary to provide complete construction documents. The Consultant shall ensure that the plans are compliant with industry standards.
3. The Consultant shall prepare a set of contract documents to publicly advertise and let bids for construction of the Project. Contract documents shall consist of bidding specifications, technical specifications, construction drawings, and all testing requirements.
4. Consultant shall provide the City Engineering Office two (2) hard copy (paper) sets and digital (PDF) sets of the preliminary construction drawings and project manuals for review.
5. The Consultant shall prepare final drawings on a computer-aided drafting format. Digital format shall be DXF and be compatible with AUTOCAD Version 2020 release or later. The Consultant shall also provide a final set of plans in 11x17 paper copy designated as "Bid Set" approved and signed by a licensed Professional Engineer registered in the State of Wyoming, and a complete set of plans electronically in a pdf format that can be printed as a complete set and to scale, ready for reproduction if needed and all CAD file associated to the project. The project will be designed and presented to the City of Casper in accordance with Casper Municipal Code 16.16.020.
6. The Consultant shall prepare a project cost estimate when construction documents are at approximately fifty percent (50%) complete, and two (2) weeks prior to public advertisement.

7. The Consultant shall meet with representatives of the Owner when construction drawings and technical specifications are approximately fifty percent (50%) complete, ninety percent (90%) complete, and three weeks prior to public advertisement to review and approve construction level drawings and bid specifications.

C. Subconsultants.

1. The Consultant shall be responsible to procure any necessary sub-consultant to complete the work, including but not limited to structural, mechanical, electrical, heating, ventilation, and air conditioning, and civil.
2. The Owner and Consultant shall mutually approve, in writing, the use of any subconsultants that the Consultant desires to use.
3. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by subconsultant(s).

D. Project Manual.

1. Consultant shall prepare Technical Specifications covering the required work for the Project.
2. General Conditions and Supplemental Conditions of the Specifications shall be based on current City of Casper approved documents.
3. The Consultant shall prepare a Project Manual to include the following:
  - a. Technical Specifications.
  - b. Bid Schedule to accompany the Owner's Bid Form.
  - c. Edited "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, and Supplementary Conditions. Consultant shall review these documents, insert modifications where necessary, and return them for final review. After front end documents are reviewed by the Owner, Consultant shall incorporate any changes into the Project Manual.

- d. The Consultant shall affix his professional engineer/architect's stamp, date, and signature to the front cover of the project manual and in accordance with Wyoming State Registration Statutes.

E. Bidding Services.

1. The Consultant shall provide the City Engineering Office one (1) hard copy (paper) set and one (1) digital (PDF) set of Bidding Documents at the completion of the design. The Consultant shall affix their registration stamp, date, and signature to the Bidding Documents in accordance with Wyoming State Registration Statutes.
2. The Consultant shall provide the City Engineering Office a copy of final drawings of the project in AUTOCAD and PDF formats, and the project manual in Microsoft Word and PDF formats labeled "Bidding Documents – Casper Family Aquatics Center Natatorium Improvements Project". The Consultant shall provide the City Engineering Office a copy of the final contract specifications in Microsoft Word format. The sets shall be both hard copy (paper) and digital.
3. The Consultant shall utilize and maintain project information with City of Casper's QuestCDN and QuestvBid website for the following: advertisement, distributing addenda and bidding information to planholders, uploading project documents including all plans and specifications, and distributing bid tabulations to planholders.
3. The Consultant shall provide a list of qualified bidders and assist with solicitation to bidders.
4. The Consultant shall arrange for and conduct a pre-bid conference approximately ten (10) days prior to the bid opening. The Consultant shall take minutes of the meeting and distribute them through QuestCDN and QuestvBid.
5. Consultant shall prepare and distribute addenda through QuestCDN and QuestvBid, if necessary.
6. The Consultant shall assist the City in opening, tabulating, and evaluating bids.
7. The Consultant shall provide a written opinion to the Casper Engineering Office stating their recommendation for awarding the bid.

F. Contract Administration and Observations.

1. The Consultant shall conduct a pre-construction meeting with the Contractor at the jobsite to review each work item, construction quality control, and phasing of the work. Consultant shall take meeting minutes, submit meeting minutes to the Owner for review and approval, and distribute as needed.
2. The Consultant shall review shop drawings and material sample submittals for conformance with the intent of the design documents. Consultant shall distribute all approved shop drawings to the contractor and owner.
3. The Consultant shall make visits to the job-site at intervals appropriate to the various stages of construction to observe the progress and quality of the contractor's work. Consultant must be on site for all vapor barrier work, civil work, rebar approvals, and all concrete being placed. Consultant shall create field observation reports for every site visit and submit to owner no less than once every two weeks.
4. The Consultant shall coordinate and attend weekly progress meetings and produce meeting minutes. Meeting minutes must be submitted to the Owner for approval and then distributed as necessary.
5. The Consultant shall issue necessary interpretations and clarifications of the contract documents and assist in the resolution of problems or conflicts due to unforeseen latent conditions.
6. The Consultant shall review contractor pay requests and advise Owner accordingly with a recommendation to pay.
7. The Consultant shall prepare a punchlist near project completion and conduct a final project review of punchlist items addressed by the contractor.
8. The Consultant shall maintain a regularly updated set of "as-built" record documents. Consultant shall submit record documents to Owner within thirty (30) days after Substantial Completion as required in the Casper municode 16.16.020 as "Record Drawings – 21-031 Casper Family Aquatics Center Natatorium Improvements."

The Consultant shall perform the services in accordance with their fee proposal attached as Exhibit "A", "Price Proposal for the Casper Family Aquatic Center Natatorium Improvements for the City of Casper", dated December 2, 2022, attached hereto and made part of this contract.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 30<sup>th</sup> day of June, 2023. Construction administration services shall be provided throughout construction.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of Two Sixty-Four Thousand Six Hundred Twenty-Two Dollars (\$264,622.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

Walter Tremel

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Mayor

WITNESS

CONSULTANT  
GSG Architecture, Inc.

By: \_\_\_\_\_

DocuSigned by:  
By: Michael Hoffman  
16613885F7324DD

Printed Name: \_\_\_\_\_

Printed Name: Michael Hoffman

Title: \_\_\_\_\_

Title: CFO



## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to

this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers’ Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant’s profession, with limit no less than the sum of Two Million Dollars

(\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and

Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

12. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

13. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

14. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

15. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

16. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

17. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover

or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.



RESOLUTION NO. 23-3

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE, INC., FOR ENGINEERING/ARCHITECTURAL DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASPER FAMILY AQUATICS CENTER NATATORIUM IMPROVEMENTS, PROJECT NO. 21-031.

WHEREAS, the City of Casper desires to secure an engineering firm to provide engineering/architectural design, bidding, and construction administration services for the Casper Family Aquatics Center Natatorium Improvements, Project 21-031; and,

WHEREAS, GSG Architecture, Inc., is able and willing to provide these professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with GSG Architecture, Inc., for the engineering services more specifically delineated in the Contract for Professional Services, in the amount of Two Hundred Sixty-Four Thousand Six Hundred Twenty-Two Dollars (\$264,622.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the Contract, for a total amount not to exceed Two Hundred Sixty-Four Thousand Six Hundred Twenty-Two Dollars (\$264,622.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:  
(Casper Family Aquatics Center Natatorium Improvements, Project No. 21-031)





ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Mayor

December 21, 2022

MEMO TO: J. Carter Napier, City Manager   
FROM: Jill Johnson, Financial Services Director   
SUBJECT: Designation of Official Depositories and Brokers

Meeting Type & Date  
Regular Council Meeting  
January 3, 2023

Action Type  
Resolution

Recommendation:

That Council, by resolution, designate the following banks as approved depositories and investment companies as designated brokers for the City of Casper funds for calendar year 2023: First Interstate Bank, ANB Bank, Wyoming State Treasurer-Wyostar, US Bank, Wyoming State Treasurer – Wyostar II.

Summary:

Wyoming State Statute 9-4-817 requires all municipal governments to formally designate financial depositories. The depository must be recognized by the State Treasurer as an approved depository (WSS 9-4-803,806-807), and deposits must either be fully insured by the Federal Deposit Insurance Corporation or they must be secured with a pledge of collateral that is at least equal to the amount of the deposit.

The above banking institutions have made formal application to become a designated depository for City of Casper funds. All are eligible to be designated as depositories as determined by the State Treasurer and have met all other statutory requirements. The designation of a depository by Council does not necessarily imply that a business relationship will be formed with each bank but does allow for financial transactions to take place with them should it be deemed beneficial to the City.

Financial Considerations  
None

Oversight/Project Responsibility  
Jill Johnson, Financial Services Director

Attachments:  
Resolution  
Letters of Application/Resolutions

**APPLICATION FOR DEPOSIT OF PUBLIC FUNDS  
FOR THE YEAR 2023**

---

To Whom It May Concern:

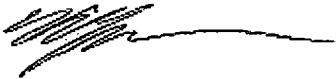
In connection with State Requirements, formal application is hereby made by First Interstate Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Montana and having its office and principal place of business in the City of Billings in the State of Montana, to be designated an authorized Public Depository.

First Interstate Bank agrees to furnish and pledge securities as provided for in Wyoming Statute 9-4-821 to be assigned to the entity as security for the safekeeping and prompt payment of all public monies that may be deposited with the entity and for the faithful performance of its duties under the aforesaid law as such depository.

By Order of the Board of Directors



20 Dec, 2022 4:10:53 PM MST  
\_\_\_\_\_  
Kevin Riley, Chair



15 Dec, 2022 12:15:21 PM MST  
\_\_\_\_\_  
Kirk Jensen, Corporate Secretary

FIRST INTERSTATE BANK

DATE APPROVED BY BOARD - DECEMBER 15, 2022

PUBLIC FUNDS RESOLUTION

**WHEREAS**, it is necessary for First Interstate Bank to properly secure the political division or subdivision for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

**WHEREAS**, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

**WHEREAS**, The Treasurer may, when furnished proper security, carry an unlimited credit balance with the bank; and

**WHEREAS**, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:<sup>1</sup>

Kevin Riley	President and Chief Executive Officer
Marcy Mutch	Chief Financial Officer
John Stewart	Deputy Chief Financial Officer
Cameo Dowell	Treasurer
Eric Jorgensen	Finance Manager

**BE IT FURTHER RESOLVED** that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

**BE IT FURTHER RESOLVED** the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed, or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

The Board agrees that the authority herein granted is irrevocable, and the depository hereby for itself, its successors and assigns, ratified and confirms whatever said attorney shall do by virtue of this authorization.

SEAL



Kevin Riley, Chair, 2022 4:11:49 PM MST

I, the undersigned, Secretary of First Interstate Bank, a Corporation, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly ratified by the Board of Directors of said Corporation, at a meeting of said Board duly called and held, and at which a quorum of said Board was present on the 15<sup>th</sup> day of December, 2022, and that said resolution is duly entered upon the minute book of said Corporation, and that it is in full force and effect at this time.



15 Dec, 2022 12:15:43 PM MST

<sup>1</sup>The Officer certifying this resolution shall have such authority and shall not be designated under numbered paragraph 3 above.

## Schedule RC - Balance Sheet(Form Type - 041)

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Dollar amounts in thousands

1. Cash and balances due from depository institutions (from Schedule RC-A):			1.
a. Noninterest-bearing balances and currency and coin <sup>1</sup>	RCON0081	389,778	1.a.
b. Interest-bearing balances <sup>2</sup>	RCON0071	202,051	1.b.
2. Securities:			2.
a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>3</sup>	RCONJJ34	3,485,733	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D)	RCON1773	6,783,219	2.b.
c. Equity securities with readily determinable fair values not held for trading <sup>4</sup>	RCONJA22	0	2.c.
3. Federal funds sold and securities purchased under agreements to resell			3.
a. Federal funds sold	RCONB987	52	3.a.
b. Securities purchased under agreements to resell <sup>5</sup>	RCONB989	0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):			4.
a. Loans and leases held for sale	RCON5369	93,609	4.a.
b. Loans and leases held for investment	RCONB528	17,603,629	4.b.
c. LESS: Allowance for loan and lease losses	RCON3123	212,957	4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c) <sup>7</sup>	RCONB529	17,390,672	4.d.
5. Trading assets (from Schedule RC-D)	RCON3545	42,199	5.
6. Premises and fixed assets (including capitalized leases)	RCON2145	439,884	6.
7. Other real estate owned (from Schedule RC-M)	RCON2150	16,377	7.
8. Investments in unconsolidated subsidiaries and associated companies	RCON2130	5,572	8.
9. Direct and indirect investments in real estate ventures	RCON3656	0	9.
10. Intangible assets (from Schedule RC-M)	RCON2143	1,231,474	10.
11. Other assets (from Schedule RC-F) <sup>6</sup>	RCON2160	1,193,393	11.
12. Total assets (sum of items 1 through 11)	RCON2170	31,274,013	12.
13. Deposits:			13.
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E):	RCON2200	25,884,751	13.a.
1. Noninterest-bearing <sup>8</sup>	RCON6631	8,163,282	13.a.1.
2. Interest-bearing	RCON6636	17,721,469	13.a.2.
b. Not applicable			13.b.
14. Federal funds purchased and securities sold under agreements to repurchase:			14.
a. Federal funds purchased <sup>9</sup>	RCONB993	0	14.a.
b. Securities sold under agreements to repurchase <sup>10</sup>	RCONB995	1,184,490	14.b.
15. Trading liabilities (from Schedule RC-D)	RCON3548	163,728	15.
16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)	RCON3190	646,934	16.
17. Not applicable			17.
18. Not applicable			18.
19. Subordinated notes and debentures <sup>8</sup>	RCON3200	0	19.
20. Other liabilities (from Schedule RC-G)	RCON2930	273,839	20.
21. Total liabilities (sum of items 13 through 20)	RCON2948	28,153,742	21.

1. Includes cash items in process of collection and unposted debits.
2. Includes time certificates of deposit not held for trading.
3. Institutions that have adopted ASU 2016-13 should report in item 2.a, amounts net of any applicable allowance for credit losses, and should equal to Schedule RC-B, item 8, column A less Schedule RI-B, Part II, item 7, column B.
4. Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
5. Includes all securities resale agreements, regardless of maturity.
7. Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.
6. Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
8. Includes noninterest-bearing demand, time, and savings deposits.
9. Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
10. Includes all securities repurchase agreements, regardless of maturity.
8. Includes limited-life preferred stock and related surplus.

Dollar amounts in thousands

22. Not applicable			22.
23. Perpetual preferred stock and related surplus.....	RCON3838	0	23.
24. Common stock.....	RCON3230	50,000	24.
25. Surplus (exclude all surplus related to preferred stock).....	RCON3839	3,115,194	25.
26. Not available			26.
a. Retained earnings . . . . .	RCON3632	462,730	26.a.
b. Accumulated other comprehensive income <sup>1</sup> .....	RCONB530	-507,653	26.b.
c. Other equity capital components <sup>2</sup> .....	RCONA130	0	26.c.
27. Not available			27.
a. Total bank equity capital (sum of items 23 through 26.c.).....	RCON3210	3,120,271	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....	RCON3000	0	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....	RCONG105	3,120,271	28.
29. Total liabilities and equity capital (sum of items 21 and 28) . . . . .	RCON3300	31,274,013	29.
1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2021.....	RCON6724	NR	M.1.
2. Bank's fiscal year-end date (report the date in MMDD format).....	RCON8678	NR	M.2.

### Schedule RC-A - Cash and Balances Due From Depository Institutions(Form Type - 041)

Schedule RC-A is to be completed only by banks with \$300 million or more in total assets.  
 Exclude assets held for trading.

Dollar amounts in thousands

1. Cash items in process of collection, unposted debits, and currency and coin:			1.
a. Cash items in process of collection and unposted debits . . . . .	RCON0020	209,072	1.a.
b. Currency and coin.....	RCON0080	173,503	1.b.
2. Balances due from depository institutions in the U.S. . . . .	RCON0082	9,283	2.
3. Balances due from banks in foreign countries and foreign central banks.....	RCON0070	0	3.
4. Balances due from Federal Reserve Banks.....	RCON0090	199,971	4.
5. Total.....	RCON0010	591,829	5.

1. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, and accumulated defined benefit pension and other postretirement plan adjustments.  
 2. Includes treasury stock and unearned Employee Stock Ownership Plan shares.



US Bancorp Center BC-MN-H18U  
800 Nicollet Mall  
Minneapolis, MN 55402-7020

**November 04, 2022**

### APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the **January 25, 2022** Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for **CITY OF CASPER** under all terms and conditions for future collateral agreement to be determined.

- 1 FHLB of Cincinnati Letter of Credit.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

Julie Niederer  
Treasury Officer

Kim Spiroff  
Senior Vice President and Relationship Manager



**CERTIFIED RESOLUTIONS**

I, Natasha M. Barber, Assistant Secretary of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the following resolutions were adopted by the Board of Directors of U.S. Bank National Association on January 25, 2022 and that the same are in effect as of the date hereof and have not been modified, amended or revoked.

**WHEREAS**, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds;

**WHEREAS**, the City of Casper has designated the Bank, an FDIC insured depository institution, as depository of its public funds; and

**WHEREAS**, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of eligible collateral ("Eligible Collateral"); and

**WHEREAS**, under state law, the total amount of the collateral computed at its market value shall be at least 100% deposit plus accrued interest at the close of the business day.

**NOW, THEREFORE**, it is hereby:

**RESOLVED**, that the Board of Directors hereby approves a pledge from the Bank's available collateral to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of the City of Casper, such Eligible Collateral being more particularly described in a Pledge Agreement and attached Written Assignment executed by the Bank in favor of the City of Casper.


**RESOLVED FURTHER**, that authority be given to the following officers of the Bank to furnish collateral to the Pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge collateral also includes the right to give additional collateral and to withdraw such collateral as the Pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

Luke R. Wippler, Executive Vice President  
Lynn D. Flagstad, Senior Vice President  
Patricia A. Finnemore, Vice President  
Christina Eumurian, Assistant Vice President  
Mary E. Holen, Treasury Officer  
Julie A. Niederer, Treasury Officer

**FURTHER RESOLVED**, that the officers named herein are fully authorized and empowered to execute in the name of the Bank such collateral pledge agreement in favor of the Pledgee as required, and any collateral pledge agreement executed or any act done by the officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

IN WITNESS WHEREOF, I have hereunto set my hand this 4<sup>th</sup> day of November, 2022.

(No corporate seal)

  
\_\_\_\_\_  
Natasha M. Barber, Assistant Secretary



Federal Financial Institutions Examination Council



Consolidated Reports of Condition and Income for  
a Bank with Domestic and Foreign Offices—FFIEC 031

Report at the close of business September 30, 2022

20220930  
(RCON 9999)

This report is required by law: 12 U.S.C. § 324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); 12 U.S.C. §161 (National banks); and 12 U.S.C. §1464 (Savings associations).

This report form is to be filed by (1) banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities, (2) banks with domestic offices only and total consolidated assets of \$100 billion or more, and (3) banks that are advanced approaches institutions for regulatory capital purposes.

Unless the context indicates otherwise, the term "bank" in this report form refers to both banks and savings associations.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with federal regulatory authority instructions. The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for state nonmember banks and three directors for state member banks, national banks, and savings associations.

schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting

Director (Trustee)

Director (Trustee)

Director (Trustee)

Signature of Chief Financial Officer (or Equivalent)

October 28, 2022

Date of Signature

Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

- (a) Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- (b) Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

U.S. Bank National Association

Legal Title of Bank (RSSD 9017)

Cincinnati

City (RSSD 9130)

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at [cdr.help@cdr.ffiec.gov](mailto:cdr.help@cdr.ffiec.gov).

FDIC Certificate Number

6548  
(RSSD 9050)

OH

State Abbreviation (RSSD 9200)

45202

Zip Code (RSSD 9220)

Legal Entity Identifier (LEI)

6BYL5QZYBDK8S7L73M02

(Report only if your institution already has an LEI.) (RCON 9224)

The estimated average burden associated with this information collection is 86.49 hours per respondent and is expected to vary by institution, depending on individual circumstances. Burden estimates include the time for reviewing instructions, gathering and maintaining data in the required form, and completing the information collection, but exclude the time for compiling and maintaining business records in the normal course of a respondent's activities. A Federal agency may not conduct or sponsor, and an organization (or a person) is not required to respond to a collection of information, unless it displays a currently valid OMB control number. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to one of the following: Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551; Legislative and Regulatory Analysis Division, Office of the Comptroller of the Currency, Washington, DC 20219; Assistant Executive Secretary, Federal Deposit Insurance Corporation, Washington, DC 20429.

Federal Financial Institutions Examination Council



Consolidated Reports of Condition and Income for  
a Bank with Domestic and Foreign Offices—FFIEC 031

Report at the close of business September 30, 2022

20220930  
(RCON 9999)

This report is required by law: 12 U.S.C. § 324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); 12 U.S.C. §161 (National banks); and 12 U.S.C. §1464 (Savings associations).

This report form is to be filed by (1) banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities, (2) banks with domestic offices only and total consolidated assets of \$100 billion or more, and (3) banks that are advanced approaches institutions for regulatory capital purposes.

Unless the context indicates otherwise, the term "bank" in this report form refers to both banks and savings associations.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with federal regulatory authority instructions. The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for state nonmember banks and three directors for state member banks, national banks, and savings associations.

schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting

*Signature of Robert Johnson*

Director (Trustee)

Signature of Chief Financial Officer (or Equivalent)

Director (Trustee)

October 28, 2022

Date of Signature

Director (Trustee)

Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

- (a) Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- (b) Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at [cdr.help@cdr.ffiec.gov](mailto:cdr.help@cdr.ffiec.gov).

U.S. Bank National Association

Legal Title of Bank (RSSD 9017)

Cincinnati

City (RSSD 9130)

FDIC Certificate Number

6548

(RSSD 9050)

OH

State Abbreviation (RSSD 9200)

45202

Zip Code (RSSD 9220)

Legal Entity Identifier (LEI)

6BYL5QZYBDK8S7L73M02

(Report only if your institution already has an LEI.) (RCON 9224)

The estimated average burden associated with this information collection is 86.49 hours per respondent and is expected to vary by institution, depending on individual circumstances. Burden estimates include the time for reviewing instructions, gathering and maintaining data in the required form, and completing the information collection, but exclude the time for compiling and maintaining business records in the normal course of a respondent's activities. A Federal agency may not conduct or sponsor, and an organization (or a person) is not required to respond to a collection of information, unless it displays a currently valid OMB control number. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to one of the following: Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551; Legislative and Regulatory Analysis Division, Office of the Comptroller of the Currency, Washington, DC 20219; Assistant Executive Secretary, Federal Deposit Insurance Corporation, Washington, DC 20429.

## Consolidated Report of Income for the period January 1, 2022–September 30, 2022

All Report of Income schedules are to be reported on a calendar year-to-date basis in thousands of dollars.

### Schedule RI—Income Statement

Dollar Amounts in Thousands	RIAD	Amount	
1. Interest income:			
a. Interest and fee income on loans:			
(1) In domestic offices:			
(a) Loans secured by real estate:			
(1) Loans secured by 1–4 family residential properties.....	4435	2,387,194	1.a.(1)(a)(1)
(2) All other loans secured by real estate.....	4436	1,002,786	1.a.(1)(a)(2)
(b) Loans to finance agricultural production and other loans to farmers.....	4024	19,001	1.a.(1)(b)
(c) Commercial and industrial loans.....	4012	2,066,947	1.a.(1)(c)
(d) Loans to individuals for household, family, and other personal expenditures:			
(1) Credit cards.....	B485	1,889,456	1.a.(1)(d)(1)
(2) Other (includes revolving credit plans other than credit cards, automobile loans, and other consumer loans).....	B486	1,097,171	1.a.(1)(d)(2)
(e) Loans to foreign governments and official institutions.....	4056	0	1.a.(1)(e)
(f) All other loans in domestic offices.....	B487	430,948	1.a.(1)(f)
(2) In foreign offices, Edge and Agreement subsidiaries, and IBFs.....	4059	6,374	1.a.(2)
(3) Total interest and fee income on loans (sum of items 1.a.(1)(a) through 1.a.(2)).....	4010	8,899,877	1.a.(3)
b. Income from lease financing receivables.....	4065	333,969	1.b.
c. Interest income on balances due from depository institutions <sup>(1)</sup> .....	4115	218,411	1.c.
d. Interest and dividend income on securities:			
(1) U.S. Treasury securities and U.S. Government agency obligations (excluding mortgage-backed securities).....	B488	318,809	1.d.(1)
(2) Mortgage-backed securities.....	B489	1,840,696	1.d.(2)
(3) All other securities (includes securities issued by states and political subdivisions in the U.S.).....	4060	220,286	1.d.(3)
e. Interest income from trading assets.....	4069	3,177	1.e.
f. Interest income on federal funds sold and securities purchased under agreements to resell.....	4020	254	1.f.
g. Other interest income.....	4518	57,655	1.g.
h. Total interest income (sum of items 1.a.(3) through 1.g.).....	4107	11,893,134	1.h.
2. Interest expense:			
a. Interest on deposits:			
(1) Interest on deposits in domestic offices:			
(a) Transaction accounts (interest-bearing demand deposits, NOW accounts, ATS accounts, and telephone and preauthorized transfer accounts).....	4508	59,568	2.a.(1)(a)
(b) Nontransaction accounts:			
(1) Savings deposits (includes MMDAs).....	0093	557,235	2.a.(1)(b)(1)
(2) Time deposits of \$250,000 or less.....	HK03	42,200	2.a.(1)(b)(2)
(3) Time deposits of more than \$250,000.....	HK04	31,774	2.a.(1)(b)(3)
(2) Interest on deposits in foreign offices, Edge and Agreement subsidiaries, and IBFs.....	4172	116,668	2.a.(2)
b. Expense of federal funds purchased and securities sold under agreements to repurchase.....	4180	3,999	2.b.
c. Interest on trading liabilities and other borrowed money.....	4185	384,958	2.c.

1. Includes interest income on time certificates of deposit not held for trading.

## Schedule RI—Continued

### Memoranda—Continued

	Year-to-date			
	RIAD	Amount		
Dollar Amounts in Thousands				
g. Impact on trading revenue of changes in the creditworthiness of the bank on the bank's derivative liabilities (year-to-date changes) (included in Memorandum items 8.a through 8.e above):				
(1) Gross debit valuation adjustment (DVA).....	FT38	76,708	M.8.g.(1)	
(2) DVA hedge.....	FT39	(19,697)	M.8.g.(2)	
h. Gross trading revenue, before including positive or negative net CVA and net DVA.....	FT40	70,688	M.8.h.	
<i>Memorandum items 9.a and 9.b are to be completed by banks with \$10 billion or more in total assets (1)</i>				
9. Net gains (losses) recognized in earnings on credit derivatives that economically hedge credit exposures held outside the trading account:				
a. Net gains (losses) on credit derivatives held for trading.....	C889	(1,019)	M.9.a.	
b. Net gains (losses) on credit derivatives held for purposes other than trading.....	C890	0	M.9.b.	
10. Credit losses on derivatives (see instructions).....	A251	0	M.10.	
11. Does the reporting bank have a Subchapter S election in effect for federal income tax purposes for the current tax year?.....	RIAD	Yes	No	
	A530		X	M.11.
<i>Memorandum item 12 is to be completed by banks that are required to complete Schedule RC-C, Part I, Memorandum items 8.b and 8.c. and is to be completed semiannually in the June and December Reports only.</i>				
12. Noncash income from negative amortization on closed-end loans secured by 1-4 family residential properties (included in Schedule RI, item 1.a.(1)(a)(1)).....				
	RIAD	Amount		
	F228	NA	M.12.	
<i>Memorandum item 13 is to be completed by banks that have elected to account for assets and liabilities under a fair value option.</i>				
13. Net gains (losses) recognized in earnings on assets and liabilities that are reported at fair value under a fair value option:				
a. Net gains (losses) on assets.....	F551	92,054	M.13.a.	
(1) Estimated net gains (losses) on loans attributable to changes in instrument-specific credit risk.....	F552	(11)	M.13.a.(1)	
b. Net gains (losses) on liabilities.....	F553	0	M.13.b.	
(1) Estimated net gains (losses) on liabilities attributable to changes in instrument-specific credit risk.....	F554	0	M.13.b.(1)	
14. Other-than-temporary impairment losses on held-to-maturity and available-for-sale debt securities recognized in earnings (included in Schedule RI, items 6.a and 6.b)(2).....	J321	NA	M.14.	
<i>Memorandum item 15 is to be completed by institutions with \$1 billion or more in total assets (1) that answered "Yes" to Schedule RC-E, Part I, Memorandum item 5.</i>				
15. Components of service charges on deposit accounts in domestic offices (sum of Memorandum items 15.a through 15.d must equal Schedule RI, item 5.b):				
a. Consumer overdraft-related service charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use.....	H032	205,853	M.15.a.	
b. Consumer account periodic maintenance charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use.....	H033	131,346	M.15.b.	
c. Consumer customer automated teller machine (ATM) fees levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use.....	H034	26,997	M.15.c.	
d. All other service charges on deposit accounts.....	H035	518,024	M.15.d.	

1. The asset-size tests are based on the total assets reported on the June 30, 2021, Report of Condition.

2. Memorandum item 14 is to be completed only by institutions that have not adopted ASU 2016-13.

**Schedule RI—Continued**

	Dollar Amounts in Thousands	Year-to-date		
		RIAD	Amount	
12. Net income (loss) attributable to bank and noncontrolling (minority) interests (sum of items 10 and 11).....	G104	5,052,621		12.
13. LESS: Net income (loss) attributable to noncontrolling (minority) interests (if net income, report as a positive value; if net loss, report as a negative value).....	G103	10,712		13.
14. Net income (loss) attributable to bank (item 12 minus item 13).....	4340	5,041,909		14.

**Memoranda**

	Dollar Amounts in Thousands	Year-to-date		
		RIAD	Amount	
1. Interest expense incurred to carry tax-exempt securities, loans, and leases acquired after August 7, 1986, that is not deductible for federal income tax purposes.....		4513	12,289	M.1.
<i>Memorandum item 2 is to be completed by banks with \$1 billion or more in total assets (1)</i>				
2. Income from the sale and servicing of mutual funds and annuities in domestic offices (included in Schedule RI, item 8).....		8431	296,907	M.2.
3. Income on tax-exempt loans and leases to states and political subdivisions in the U.S. (included in Schedule RI, items 1.a and 1.b).....		4313	117,836	M.3.
4. Income on tax-exempt securities issued by states and political subdivisions in the U.S. (included in Schedule RI, item 1.d.(3)).....		4507	219,444	M.4.
5. Number of full-time equivalent employees at end of current period (round to nearest whole number).....		4150	68,445	M.5.
6. Not applicable				
7. If the reporting institution has applied push down accounting this calendar year, report the date of the institution's acquisition (see instructions) (2).....		RIAD	Date	M.7.
		9106	00000000	
8. Trading revenue (from cash instruments and derivative instruments) (sum of Memorandum items 8.a through 8.e must equal Schedule RI, item 5.c):				
<i>Memorandum items 8.a through 8.e are to be completed by banks that reported total trading assets of \$10 million or more for any quarter of the preceding calendar year.</i>				
		RIAD	Amount	
a. Interest rate exposures.....		8757	119,269	M.8.a.
b. Foreign exchange exposures.....		8758	74,934	M.8.b.
c. Equity security and index exposures.....		8759	0	M.8.c.
d. Commodity and other exposures.....		8760	0	M.8.d.
e. Credit exposures.....		F186	20,560	M.8.e.
<i>Memorandum items 8.f through 8.h are to be completed by banks with \$100 billion or more in total assets that are required to complete Schedule RI, Memorandum items 8.a through 8.e, above. (1)</i>				
f. Impact on trading revenue of changes in the creditworthiness of the bank's derivatives counterparties on the bank's derivative assets (year-to-date changes) (included in Memorandum items 8.a through 8.e above):				
(1) Gross credit valuation adjustment (CVA).....		FT36	(32,592)	M.8.f.(1)
(2) CVA hedge.....		FT37	(7,706)	M.8.f.(2)

1. The asset-size tests are based on the total assets reported on the **June 30, 2021, Report of Condition**.  
2. Report the date in YYYYMMDD format. For example, a bank acquired on **March 1, 2022**, would report **20220301**.

## Schedule RI—Continued

	Dollar Amounts in Thousands		Year-to-date		
			RIAD	Amount	
2. Interest expense (continued):					
d. Interest on subordinated notes and debentures.....			4200	73,425	2.d.
e. Total interest expense (sum of items 2.a through 2.d).....			4073	1,269,827	2.e.
3. Net interest income (item 1.h minus 2.e).....	4074	10,623,307			3.
4. Provision for loan and lease losses <sup>(1)</sup> .....	JJ33	793,502			4.
5. Noninterest income:					
a. Income from fiduciary activities <sup>(2)</sup> .....			4070	1,268,835	5.a.
b. Service charges on deposit accounts.....			4080	882,220	5.b.
c. Trading revenue <sup>(3)</sup> .....			A220	214,763	5.c.
d. Income from securities-related and insurance activities:					
(1) Fees and commissions from securities brokerage.....			C886	242,552	5.d.(1)
(2) Investment banking, advisory, and underwriting fees and commissions.....			C888	118,157	5.d.(2)
(3) Fees and commissions from annuity sales.....			C887	0	5.d.(3)
(4) Underwriting income from insurance and reinsurance activities.....			C386	338	5.d.(4)
(5) Income from other insurance activities.....			C387	0	5.d.(5)
e. Venture capital revenue.....			B491	0	5.e.
f. Net servicing fees.....			B492	175,936	5.f.
g. Net securitization income.....			B493	0	5.g.
h. Not applicable					
i. Net gains (losses) on sales of loans and leases.....			5416	510,721	5.i.
j. Net gains (losses) on sales of other real estate owned.....			5415	3,773	5.j.
k. Net gains (losses) on sales of other assets <sup>(4)</sup> .....			B496	(130,324)	5.k.
l. Other noninterest income*.....			B497	3,798,555	5.l.
m. Total noninterest income (sum of items 5.a through 5.l).....	4079	7,085,526			5.m.
6. a. Realized gains (losses) on held-to-maturity securities.....	3521	0			6.a.
b. Realized gains (losses) on available-for-sale debt securities.....	3198	38,711			6.b.
7. Noninterest expense:					
a. Salaries and employee benefits.....			4135	6,544,658	7.a.
b. Expenses of premises and fixed assets (net of rental income (excluding salaries and employee benefits and mortgage interest).....			4217	793,450	7.b.
c. (1) Goodwill impairment losses.....			C216	0	7.c.(1)
(2) Amortization expense and impairment losses for other intangible assets.....			C232	128,324	7.c.(2)
d. Other noninterest expense*.....			4092	3,094,470	7.d.
e. Total noninterest expense (sum of items 7.a through 7.d).....	4093	10,560,902			7.e.
8. a. Income (loss) before change in net unrealized holding gains (losses) on equity securities not held for trading, applicable income taxes, and discontinued operations (item 3 plus or minus items 4, 5.m, 6.a, 6.b, and 7.e).....	HT69	6,393,140			8.a.
b. Change in net unrealized holding gains (losses) on equity securities not held for trading <sup>(5)</sup> .....	HT70	56,575			8.b.
c. Income (loss) before applicable income taxes, and discontinued operations (sum of items 8.a and 8.b).....	4301	6,449,715			8.c.
9. Applicable income taxes (on item 8.c).....	4302	1,397,094			9.
10. Income (loss) before discontinued operations (item 8.c minus item 9).....	4300	5,052,621			10.
11. Discontinued operations, net of applicable income taxes*.....	FT28	0			11.

\* Describe on Schedule RI-E—Explanations.

1. Institutions that have adopted ASU-2016-13 should report in item 4 the provisions for credit losses on all financial assets and off-balance-sheet credit exposures that fall within the scope of the standard.
2. For banks required to complete Schedule RC-T, items 14 through 22, income from fiduciary activities reported in Schedule RI, item 5.a, must equal the amount reported in Schedule RC-T, item 22.
3. For banks required to complete Schedule RI, Memorandum item 8, trading revenue reported in Schedule RI, item 5.c, must equal the sum of Memorandum items 8.a through 8.e.
4. Exclude net gains (losses) on sales of trading assets and held-to-maturity and available-for-sale debt securities.
5. Item 8.b is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.

## Consolidated Report of Condition for Insured Banks and Savings Associations for September 30, 2022

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

### Schedule RC—Balance Sheet

		Dollar Amounts in Thousands		RCFD	Amount	
<b>Assets</b>						
1. Cash and balances due from depository institutions (from Schedule RC-A):						
a. Noninterest-bearing balances and currency and coin <sup>(1)</sup> .....		0081			5,348,525	1.a.
b. Interest-bearing balances <sup>(2)</sup> .....		0071			36,020,239	1.b.
2. Securities:						
a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>(3)</sup> .....		JJ34			85,573,529	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D).....		1773			67,849,949	2.b.
c. Equity securities with readily determinable fair values not held for trading <sup>(4)</sup> .....		JA22			63,613	2.c.
3. Federal funds sold and securities purchased under agreements to resell:						
a. Federal funds sold in domestic offices.....		RCON	B987		43,936	3.a.
b. Securities purchased under agreements to resell <sup>(5,6)</sup> .....		RCFD	B989		0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):						
a. Loans and leases held for sale.....				5369	3,647,421	4.a.
b. Loans and leases held for investment.....		RCFD	B528		342,708,158	4.b.
c. LESS: Allowance for loan and lease losses <sup>(7)</sup> .....		RCFD	3123		6,017,139	4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c).....			B529		336,691,019	4.d.
5. Trading assets (from Schedule RC-D).....			3545		2,741,331	5.
6. Premises and fixed assets (including capitalized leases).....			2145		3,153,214	6.
7. Other real estate owned (from Schedule RC-M).....			2150		24,248	7.
8. Investments in unconsolidated subsidiaries and associated companies.....			2130		125,263	8.
9. Direct and indirect investments in real estate ventures.....			3656		0	9.
10. Intangible assets (from Schedule RC-M).....			2143		14,571,019	10.
11. Other assets (from Schedule RC-F) <sup>(6)</sup> .....			2160		35,357,587	11.
12. Total assets (sum of items 1 through 11).....			2170		591,210,893	12.

1. Includes cash items in process of collection and unposted debits.
2. Includes time certificates of deposit not held for trading.
3. Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.
4. Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
5. Includes all securities resale agreements, regardless of maturity.
6. Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
7. Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.

## Schedule RC—Continued

			Dollar Amounts in Thousands		RCON	Amount	
<b>Liabilities</b>							
<b>13. Deposits:</b>							
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, Part I).....					2200	<b>454,841,825</b>	13.a.
(1) Noninterest-bearing <sup>(1)</sup> .....					RCON 6631	115,693,785	13.a.(1)
(2) Interest-bearing.....					RCON 6636	339,148,040	13.a.(2)
b. In foreign offices, Edge and Agreement subsidiaries, and IBFs (from Schedule RC-E, Part II).....					RCFN 2200	<b>29,342,897</b>	13.b.
(1) Noninterest-bearing.....					RCFN 6631	139,224	13.b.(1)
(2) Interest-bearing.....					RCFN 6636	29,203,673	13.b.(2)
<b>14. Federal funds purchased and securities sold under agreements to repurchase:</b>							
a. Federal funds purchased in domestic offices <sup>(2)</sup> .....					RCON B993	283,129	14.a.
b. Securities sold under agreements to repurchase <sup>(3)</sup> .....					RCFD B995	848,849	14.b.
15. Trading liabilities (from Schedule RC-D).....					RCFD 3548	<b>6,652,989</b>	15.
16. Other borrowed money (includes mortgage indebtedness) (from Schedule RC-M)....					RCFD 3190	<b>38,111,104</b>	16.
17. and 18. Not applicable					RCFD		
19. Subordinated notes and debentures <sup>(4)</sup> .....					3200	3,600,000	19.
20. Other liabilities (from Schedule RC-G).....					2930	<b>14,823,343</b>	20.
21. Total liabilities (sum of items 13 through 20).....					2948	<b>548,504,136</b>	21.
22. Not applicable							
<b>Equity Capital</b>							
<b>Bank Equity Capital</b>							
23. Perpetual preferred stock and related surplus.....					3838	0	23.
24. Common stock.....					3230	18,200	24.
25. Surplus (exclude all surplus related to preferred stock).....					3839	<b>14,288,431</b>	25.
26. a. Retained earnings.....					3832	<b>40,098,381</b>	26.a.
b. Accumulated other comprehensive income <sup>(5)</sup> .....					B530	(12,333,022)	26.b.
c. Other equity capital components <sup>(6)</sup> .....					A130	0	26.c.
27. a. Total bank equity capital (sum of items 23 through 26.c).....					3210	<b>42,071,990</b>	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....					3000	<b>634,767</b>	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....					G105	<b>42,706,757</b>	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....					3300	<b>591,210,893</b>	29.

1. Includes noninterest-bearing demand, time, and savings deposits.
2. Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
3. Includes all securities repurchase agreements, regardless of maturity.
4. Includes limited-life preferred stock and related surplus.
5. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and accumulated defined benefit pension and other postretirement plan adjustments.
6. Includes treasury stock and unearned Employee Stock Ownership Plan shares.



## Schedule RC—Continued

### Memoranda

To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2021.....

RCFD	Number
6724	NA

M.1.

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work

To be reported with the March Report of Condition.

2. Bank's fiscal year-end date (report the date in MMDD format).....

RCON	Date
8678	NA

M.2.

## Application for Deposit of Public Funds

Casper, Wyoming

September 12, 2022

Natrona County, Casper, Wyoming:

Pursuant to the requirements of Wyoming Statutes Title 9, Chapter 4, Article 8, formal application is made by ANB Bank, a corporation organized and existing under the laws of Wyoming and having its office and principal place business in Casper, County of Natrona in the State of Wyoming to be a depository for municipal funds. The Bank is incorporated under the laws of the United States of America, and will offer securities up to the amount of unlimited dollars.

The bank offers the following described securities: Per Wyoming Statute 9-4-818

Total Amount: Unlimited

To be assigned and deposited with the City of Casper as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the administrative services director, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

President: \_\_\_\_\_



Cashier: \_\_\_\_\_



## RESOLUTION

WHEREAS, it is necessary for ANB Bank to properly secure the City of Casper for all monies deposited in the bank by the City of Casper Treasurer;

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits;

WHEREAS, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of unlimited Dollars;

WHEREAS, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ANB Bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

<u>Bank Officer's Name</u>	<u>Title</u>
<u>Kevin Paintner</u>	<u>Executive Vice President, Regional President</u>
<u>Susan Sturm</u>	<u>CFO</u>
<u>Patrick Flanary</u>	<u>Vice President -- Regional Sr. Operations Officer IV</u>
<u>Chris Jojola</u>	<u>VP, Accounting Officer IV</u>
<u>Brenda Williams</u>	<u>Executive Vice President, Director of Accounting &amp; Financial Reporting</u>
<u>Wendy Good</u>	<u>First Assistant VP, Accounting Officer III</u>
<u>Cori Hodel</u>	<u>VP, Accounting Officer IV</u>

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to

surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of City of Casper as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

## CERTIFICATION

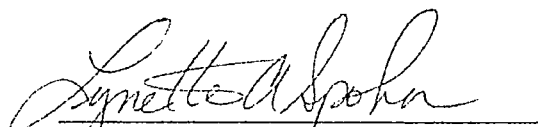
I, Patricia Pogge Mulvania, Secretary of ANB Bank do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its place of business the 23rd day of May, 2022; that said Resolution has been included in the minutes of said meeting of the minutes book which constitutes a part of said Bank's permanent records and that the seal affixed thereto is the official corporate seal of said Bank.

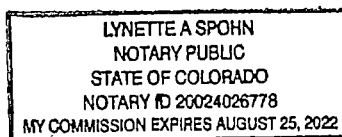
Dated this 9th day of June, 2022

  
\_\_\_\_\_  
(Signature)

Notary:

Subscribed and sworn to me this 9<sup>th</sup> day of June, 2022

  
\_\_\_\_\_  
(Notary Signature)



(Affix Seal)

RESOLUTION NO.23-4

A RESOLUTION PROVIDING FOR THE NAMING OF  
LEGAL DEPOSITORIES AND INVESTMENT FIRMS  
FOR 2023.

WHEREAS, Wyoming Statutes §9-4-801 through §9-4-832 provide procedures for the deposit of city monies in local, state and national banks; and,

WHEREAS, it is necessary for interested banks to pledge and provide security for such deposits, and it has been necessary for the City Treasurer to contact local banks to determine which local banks are interested in becoming local depositories for city funds; and further,

WHEREAS, Wyoming Statute §9-4-831 permits the City Treasurer to invest public funds, and whereas such investments are made through investment firms.

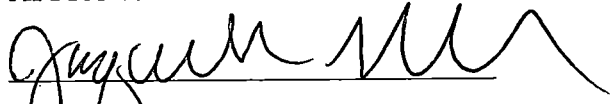
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following local banks be and hereby are named local depositories for city funds in 2023, subject to the City Treasurer receiving required documentation for such deposits and the discretion of the City Treasurer: First Interstate Bank, US Bank, and ANB Bank.

BE IT FURTHER RESOLVED: that the following investment companies be designated brokers for the City of Casper in 2023: First Interstate Bank, Wyoming State Treasurer – WYOSTAR, and Wyoming State Treasurer – WYOSTAR II.

BE IT FURTHER RESOLVED: that in the event any other properly qualified institutions become available during the year, this Resolution may be presented to the City of Casper, Wyoming, City Council for amendment.

PASSED, APPROVED, AND ADOPTED on this \_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:


  
ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor

December 20, 2022

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk

SUBJECT: Designating the Casper Journal and the Casper Star-Tribune as the City's Official Newspapers for the Calendar Year 2023.

Meeting Type and Date:

Regular Council Meeting

January 3, 2023

Action Type: Minute Action

Recommendation:

That Council, by minute action, designate the Casper Journal and the Casper Star-Tribune as the City's official newspaper for the calendar year 2023.

Summary:

Staff recommends that the City Council designate the following named newspapers as the official newspapers for the calendar year 2023:

Casper Journal

Casper Star-Tribune

Wyoming State Statute §15-1-110 states the governing body of any city or town shall designate a legal newspaper and publish once therein the minutes of all regular and special meetings of the governing body and the titles of all ordinances passed.

Financial Considerations:

No financial considerations.



Oversight/Project Responsibility:

Fleur Tremel, City Clerk

Attachments:

None

December 19, 2022

MEMO TO: J. Carter Napier, City Manager   
FROM: Liz Becher, Community Development Director   
SUBJECT: Appointment of Property Owners to the Old Yellowstone District Advisory Committee

Meeting Type & Date:  
Regular Council Meeting, January 3, 2023.

Action Type:  
Minute Action

Recommendation:  
That Council, by minute action, reappoint Carol Martin (Martin's Co-op), Karen Meyer (Wyoming Automotive), Kelly Ivanoff (Wyoming Plant Company), and Phillip Rael (State Farm) to two (2)-year terms expiring December 31, 2024, and appointing Michael Hirschbine (Jeffree Star Companies) and Pete Maxwell (Gaslight Social) to one (1)-year terms, expiring December 31, 2023, on the Old Yellowstone District Advisory Committee.

Summary:  
The rules of Procedure for the Old Yellowstone District Advisory Committee require that there be seven (7) property owner members, with alternating terms, as well as three (3) Planning and Zoning Commissioners and two (2) City Council members. The appointments are voluntary positions.

Public notice of the openings was published in the Casper Star-Tribune, with a request to submit a letter of interest to the Community Development Department by Friday, December 16, 2022. Six (6) letters of interest were received by the noon deadline.

Oversight/Project Responsibility:  
Liz Becher, Community Development Director

Attachments:  
Public Notice  
Letters of Interest



\*\*\* Proof of Publication \*\*\*

Casper Star-Tribune  
P.O. Box 80, Casper, WY 82602-0080, ph 307-266-0500

NOTICE

The City of Casper is in the process of soliciting applications from individuals interested in serving as members of the Old Yellowstone District Advisory Committee. The committee is comprised of seven (7) property owners and/or business owners from the Old Yellowstone District appointed by the Casper City Council. In addition, two City Council representatives, two Planning & Zoning Commissioners, and City staff will serve on the committee. The advisory committee plays an essential role in the City's plans to implement and promote the redevelopment of the Old Yellowstone District through discussion about development proposals, grant applications, creation of neighborhood outreach programs, design and review of marketing materials, and recommendations related to the Form-Based Code.

One (1) of the property owner committee seats is a 1-year term, and four (4) are 2-year terms. If you are interested in serving as a member of this committee, please submit a letter of interest. The letter should include the following: a) highlights of the applicant's personal and business backgrounds; b) involvement the applicant has had on other advisory committees; and c) examples of outreach activities the applicant would like to accomplish. All applicants must currently own property or a business in the Old Yellowstone District.

Submit your letter of interest to the Community Development Office, Attn: OYD Committee, 200 North David Street, Casper, Wyoming, 82601, no later than 12:00 Noon on Friday, December 16, 2022. Interviews will be scheduled with representatives of the OYD Advisory Committee, if applicable. For additional information and boundaries of the Old Yellowstone District, please contact Liz Becher - Community Development Director, at 307-235-8241 or lbecher@casperwy.gov, or visit www.oldyellowstonedistrict.com.  
Published: December 4 2022  
Legal No: 83825

AFFIDAVIT OF PUBLICATION

STATE OF WYOMING )  
COUNTY OF NATRONA )

I, the undersigned, being a person in the employ of the Casper Star-Tribune, a newspaper published in CASPER, NATRONA COUNTY, WYOMING, and, knowing the facts herein set forth do so solemnly swear that a copy of the notice as per clipping attached was printed and published

Daily Weekly

In the regular and entire issue of said newspaper, and not in any supplement thereof, for 1 Consecutive Days Weeks

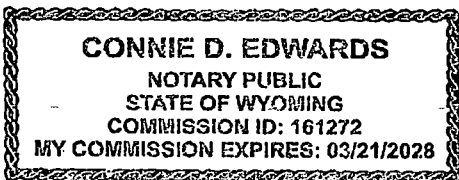
commencing with issue dated Dec 4, 2022  
ending with issue dated Dec 4, 2022

City of Casper Community Development Dept.  
Pam Jones  
200 N. DAVID ST.  
CASPER WY 82601

ORDER NUMBER 83825

Liz Becher  
Signed

Subscribed in my presence and sworn to before me this  
5<sup>th</sup> day of Dec 2022



Connie D. Edwards

Section: Legal Notices  
Category: 925 Misc Legals  
PUBLISHED ON: 12/04/2022

TOTAL AD COST: 133.12  
FILED ON: 12/5/2022

## Liz Becher

---

**From:** Paul Meyer <pkmeyer2003@yahoo.com>  
**Sent:** Monday, December 12, 2022 3:28 PM  
**To:** Liz Becher  
**Subject:** Re: Need your letter of Interest for OYD Advisory Committee Opening

---

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

TO: OYD Advisory Committee

FROM: Karen Meyer representing Wyoming Automotive

RE: Committee Appointment

In the years I have been on this board, we've seen so many changes down here in the OYD. I feel that, as a member, I have done my best to stay involved and up to date on what is going on down here. As a retired business owner, who's son is now the owner, it behooves us to know what is going on in our neighborhood. Being retired allows me a little more leeway to be able to do more hands on stuff than when I worked and I really love to do that. From putting up Christmas lights, to taking them down, to walks to discuss what it is we want to accomplish down here. All the new happenings lately are so exciting and I can't wait to see what happens next. I do feel that, as having been around a while, I might know a little more about down here than new members, and that might still have some ideas to offer. I would appreciate if you would consider renewing my appointment to this board.

Thank You

Karen Meyer

Michael Hirschbine  
Star Yak Ranch  
355 S. Ash  
Casper, WY 82601

Dear City of Casper Community Development Department,

My name is Michael Hirschbine and I was interested in becoming a member of the Old Yellowstone District (OYD) Advisory Committee. My business partner (Jeffree Star) and I recently acquired the building at 355 S. Ash (The Hall on Ash). As many of you are aware we planning on converting the building into a retail spot not only for the products we create out at the ranch but also all products created by Jeffree Star. In the 2 years I have lived in Casper I have been paying attention to the economy and businesses that have come and gone, and when choosing a location for our store the Old Yellowstone District just seemed right for what we were looking to do. There is so much potential for any new business to thrive here, as my hopes are to see people not only from town but also out of town to have a place to shop, eat, and hang out in a downtown setting. And I would love to be a part of the redevelopment of the OYD, not only being a business owner but also helping on the committee.

Before I lived in Casper I was living in Bozeman, MT. In the beginning of 2015, I met my business partner Colin Engstrom who was a year into running a commercial cleaning company (Elite Commerical Cleaning). I acquired part of the company and over the course of 3 and a half years we grew to be the largest cleaning company in Bozeman with over 80 accounts and 40 employees. In September 2018 we sold our company to start a lawn and tree care company. Long story short I choose to leave Bozeman in Dec. 2020 to open a shipping and fulfillment company here in Casper with Jeffree.

I was never on a committee but while I had my cleaning business, I was part of a Biz to Biz group in Bozeman. Local business owners would get together to discuss their business, get tips from other business owners as well as sharing marketing ideas, ways to get better employees, charity events and donating our services to those in need.

As I mentioned above the OYD has a lot of potential and I am truly passionate and fascinated by what is already going on there as well as what can be there. And I am very excited to be a part of it. I do enjoy talking to people about their business or business ideas they may have, and would love to encourage the right businesses to move into the OYD to become what I know will be the place to go not only in Casper but all of Wyoming.

I look forward to hearing back and thank you for your consideration,  
Michael Hirschbine

## Liz Becher

---

**From:** Carol Martin <clm22765@gmail.com>  
**Sent:** Tuesday, December 13, 2022 7:58 AM  
**To:** Liz Becher  
**Subject:** OYD Committee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Carol Martin  
Martin & Company  
613 W. Yellowstone  
Casper, WY 82601

Dear City of Casper Community Development Department,

I am interested in continuing to serve as a member of the Old Yellowstone District (OYD) Advisory Committee. I have served for the past year as a property owner representative. I have enjoyed my service on the Committee, and believe that I have contributed value to the discussions and recommendations of the group. I have taken the information that is communicated at the meetings and shared it with my constituents in the neighborhood. I have brought questions forward to City staff and relayed those responses back to my fellow property owners. I support the OYD redevelopment plan and look forward to continuing to assist its implementation over the next several years. I appreciate the redevelopment efforts by the City in the core of this community. It is so important for economic sustainability.

### Personal and Business Background

My husband and I bought our building (the former Natrona County Co-op) in April 1999 and redeveloped it into a trendy, mixed-use creation that we dearly love. It houses my hair salon, his martial arts studio, and an apartment with attached, fenced patio area for outdoor entertaining. Fellow business owners in the area either drop in or patronize our building, and its location is central to the pulse of the OYD.

### Involvement on other Advisory Boards

My career in a personal service business limits the amount of time I have to give to community boards. I have been involved with the State Cosmetology Board, and I also organized a benefit walk for a friend who passed after a short, rare illness. The project helped me to heal from the sadness of losing her and I was pleased with the personal organization and leadership I displayed for the event.

## Examples of Outreach Activities that Interest You for the OYD

I would like to help with developing target lists for potential businesses to recruit to the OYD. I would like to assist with the development of some of the creative promotional pieces for the OYD. I would like to brainstorm on additional festivals/events that could be planned for the area. I would be open to help research funding sources or grants that would fit specific developments in the neighborhood. I enjoy interactions with my business colleagues in the area. I will continue to seek out their ideas and concerns as development progresses. I believe that my personality and listening skills would be beneficial to facilitate conversation. I have a natural knack for design and I am positive about the way the City's guidelines can be incorporated into the neighborhood. I would be happy to work with fellow business owners, and suggest some creative upgrades to their properties.

I am passionate about the Old Yellowstone District. It is the home to my business, my friends, and I hope, my legacy. I would appreciate your consideration in re-appointing me.

Respectfully,

Carol Martin  
December 13, 2022



Wyoming Plant Company  
358 S. Ash St.  
Casper, WY 82601  
307-262-2963

6 December 2022

Community Development Office  
Attn: OYD Committee  
200 North David Street  
Casper, Wyoming 82601

Dear OYD Selection Committee,

I would like to express my interest in serving a second term on the OYD Advisory Committee. The past year has been extremely fulfilling. I hope that my contributions have been seen as fair, honest, and valuable to the committee and the businesses and residents of the Old Yellowstone District and the City of Casper.

In November 2021 I purchased Wyoming Plant Company from Tom Heald. While I did not know it at the time, the purchase of the business afforded the opportunity to complete Tom's term on the advisory committee. I thoroughly enjoyed and embraced this experience.

As a member of the committee in 2022, in addition to attending all scheduled board meetings, I also participated in numerous volunteer activities to promote the OYD. These included the ribbon cutting ceremony for the new city parking lot, "Rudolphing" to bring cheer to patrons of OYD businesses, hosting a regularly scheduled OYD committee meeting, providing donations of flowers to beautify OYD planters and the commitment of time to plant the flowers, hanging Christmas lights along city streets in the OYD and DDA areas of Casper, and the donation of goods to support Christmas activities at the "Den and David Street Station."

I'm excited for the future of Casper and in particular the Old Yellowstone District. There is a wonderful excitement in the air and so many opportunities for all members of the district. I'm anxious to support and move forward on the "Neighborhood Goals" we established this past year. As a member of the "Engage Young People" committee and the "Partner with David Street Station Events" committee I think we can find unique, creative, and valuable ways to amplify and extend the impact of our neighborhood to all of Casper.

Thank you for your kind consideration of my interest.

Very Respectfully,

Kelly Ivanoff  
Wyoming Plant Company

Phillip Rael

770 W Collins Dr. Ste 100

Casper, Wyoming, 82609

307-272-2105

12/2/2022

To the Old Yellowstone District Advisory Committee,

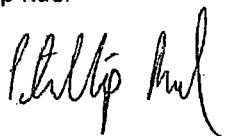
I am interested in continuing to hold a seat on the Old Yellowstone District Advisory Committee. I have been a business owner in the Old Yellowstone District for 6 years now. I'm highly involved in the community as a member of the Casper Rotary Club. I also hold a seat on the executive committee of the board of directors of the Casper Area Chamber of Commerce. I enjoy serving and trying to grow Casper and its business sector.

I have a vested interest to continue to invest in the Casper community as I have a wife and 4 young daughters that we hope to raise here in Casper. During my time here in Casper I have made many connections and relationships with individuals and businesses inside of the Old Yellowstone District and I hope to continue that.

I would like to see the Old Yellowstone District continue to attract more businesses and expand its footprint in the Casper Community as being a business-friendly place. I love the eclectic feel of the Old Yellowstone District and hope that it never loses that feeling. As a member of the committee I'd strive to keep that eclectic feeling all while striving to grow the business sector of the Old Yellowstone District.

Sincerely,

Phillip Rael

A handwritten signature in black ink that reads "Phillip Rael". The signature is written in a cursive style with a large, prominent initial "P".

# Pete Maxwell

---

3764 W 38<sup>th</sup> Street Casper, WY 82604 |307-258-8784| petemaxwell@icowyo.com

12/12/22

OYD Committee  
200 North David Street  
Casper, WY 82601

**Dear OYD Committee :**

I am interested in serving on the OYD Advisory Committee in one of the 4 available 2 year terms. I have been in the oil and gas industry since 2009. I own 2 oil field supply and service companies Medallion INC and ICO Inspection Services. In 2015 during a downturn I set my eyes on downtown Casper. I purchased the building located at 314 W Midwest and in 2017 opened The Gaslight Social. Since I have continued to purchase downtown properties and currently trying to acquire 2 more in the hope to continue to grow our downtown. I purchased Peaches' this past summer and plan to preserve the nostalgia it holds dear to our community. I also own Maxwell Promotions LLC that puts on concerts at Gaslight Social. Kalen Marketing Solutions formally adBay. Maxwell Properties LLC and Maxwell Development that own my real estate downtown. 88 Painting LLC and North Platte Event Rentals.

I have served on many boards and committees over the years. I served on Advance Casper/CAEDA board for 4 years. The Saint Anthony's Foundation board, development committee and finance committee for 2 years. And I currently serve on the Saint Anthony School Board.

As a part of the OYD Advisory Committee I would love to assist in community development and volunteer opportunities. When it comes to Casper, in particular downtown and the OYD, I am very passionate about bringing community together and making our downtown a destination. After experiencing Casper host the 2017 eclipse I have always envisioned us hosting an annual weeklong festival. It has and continues to be a goal of mine to make that happen someday.


Thank you for considering me as a possible seat on the OYD Advisory Committee!


**Sincerely,**

**Pete Maxwell**



December 14, 2022

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk <sup>??</sup>  
Carla Mills-Laatsch, Licensing Specialist 

SUBJECT: Approve Transfer of Ownership Interest for Restaurant Liquor License No. 39, THW, Inc., d/b/a JS Chinese Restaurant, Located at 116 West 2nd Street.

Meeting Type & Date

Regular Council Meeting  
January 3, 2023

Action type

Minute Action

Recommendation

That Council, by minute action, approve the transfer of ownership interest for THW, Inc. d/b/a JS Chinese Restaurant, located at 116 West 2<sup>nd</sup> Street.

Summary

City staff received notification that on January 3, 2023 the ownership will change for Restaurant Liquor License No 39, THW, Inc. d/b/a JS Chinese Restaurant, located at 116 West 2<sup>nd</sup> Street. The liquor license is currently held in Gongfang Tang owning 100% interest. Gongfang Tang will transfer 90% of ownership interest to Zhongliang Zhang and retain 10% of interest.

Per Municipal Code 5.08.060 Restaurant liquor licenses cannot be transfer to another location but they can change ownership with the approval of the City Council. No public hearing or publications are required for this transfer.

Financial Considerations

No Financial Considerations

Oversight/Project Responsibility


Carla Mills-Laatsch, Licensing Specialist


Attachments

Letter from THW, Inc.

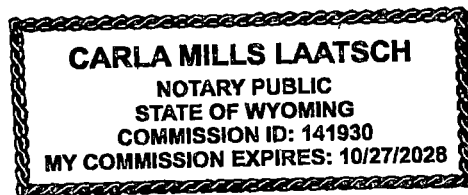
To: City of Casper Council:

I, GONGFANG TANG have sold 90% stock  
to of THW WC to ZHONGLIANG ZHANG,  
effective on January 1st 2023.


  
zhongliang zhang  
12/12/2022

  
GONGFANG TANG  
12/12/2022

State of Wyoming  
County of Natrona ss  
Subscribed and sworn to before me this 12th day of December  
2022 by Zhongliang Zhang + Gongfang Tang  
Carla Mills Laatsch  
Notary Public  
My commission expires 10/27/2028



January 3, 2023

MEMO TO: His Honor the Mayor and Members of the Casper City Council  
FROM: J. Carter Napier, City Manager   
SUBJECT: Appointment of new Board Members to the Central Wyoming Regional Water System Joint Powers Board

Meeting Type & Date

Council Meeting, January 3, 2023

Action Type

Minute Action

Recommendation:

That Council, by minute action, authorize the reappointment of Councilmembers Steve Cathey and Amber Pollock and appoint Paul Bertoglio to Jai-Ayla Sutherland's unexpired term on the Central Wyoming Regional Water System Joint Powers Board.

Summary:

Councilmembers Steve Cathey and Amber Pollock were appointed to serve on the Regional Water Board in 2020 with their terms ending on December 31, 2022. They have both stated they would like to be reappointed to another three (3) year term.

Due to the election results in November, Jai-Ayla Sutherland will not be returning as a Councilmember in 2023. Although Paul Bertoglio is not a current member of Council, the Central Wyoming Regional Water System bylaws state that Casper can appoint a member of the general public to fill one of their board positions. Paul Bertoglio, previously on the City Council and the County Commission, had previously served on the Regional Water Board and has agreed to utilize his knowledge and experience to fill the unexpired term left by Councilmember Sutherland's absence.

It is recommended that Council approve the reappointments of Councilmembers Cathey and Pollock, whose terms will end December 31, 2025, and appoint Paul Bertoglio to the open unfinished term which will expire December 31, 2024.

Financial Considerations

There are no financial considerations with this action.

Oversight/Project Responsibility

Mayor Bruce Knell

Attachments

No attachments